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GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: SPORTS BRANCH
CHIATRASAL STADIUM: MODEL TOWN: DELHI - 110009

No. DE 41/ (25)/99-SPORTS/2023/ 2107-13

Dated: 20/7/23

To

1. All Regional Directors, Dte. of Education, Delhi / New Delhi.
2. All District DDI's, Dte. of Education, Delhi / New Delhi.
3. The Director (Education), Delhi Municipal Corporation, 15th Floor, Dr. Shyama Prasad, Civic Centre, Minto Road, New Delhi -110002
4. Director (Education), NDMC, Palika Kendra, New Delhi-110001
5. Chief Executive Officer, Delhi Cantonment Board, Delhi Cantt, Delhi-110010
6. All Head of Schools Govt. & Govt. Aided schools, Dte of Education, GNCT of Delhi.

Subject: Nominations for "State Sports Teacher Award" for the year 2023.

Sir / Madam,

I am pleased to inform you that this Directorate shall confer "State Sports Teacher Award" for the year 2023 to (i) Sports Coaches, PETs, PGTs(PE) and Yoga Teachers working in Sports branch (ii) Physical Education Teachers & Yoga Teachers of this Directorate, MCD, NDMC and Delhi Cantonment Board. These Awards are proposed to be conferred in a function on 5th Sept. 2023 alongwith State Teacher Awards.

All the applicants of DOE/DOE Aided/MCD/MCD Aided/NDMC/NDMC Aided /Delhi Cantonment Board will fill the proforma on School ID only. The detailed guidelines for these awards containing essential requirements, nomination procedure, basis of selection, criteria for marking/ gradation required to be filled for the concerned Sports Coaches, PETs, PGTs (PE) & Yoga Teachers is enclosed herewith.

It is requested that the guidelines and other requirements may be brought into the knowledge of all the eligible Sports Coaches , PGTs (PE) working in Sports-branch, PETs, & Yoga Teachers / Education Officers / Principals / Vice-Principals under your control so that all the requisite formalities are completed well in time. The last dates for submission will be as under:

1. Last date for submission of online Proforma is 07 Aug 2023 upto 5.00 PM.
2. Last date for submission of hard copy with supporting documents to the next higher authority by the applicant is 09 Aug 2023
3. Last date for submission of hard copy with the supporting documents to the next higher authority in the concerned district office of DOE/MCD/NDMC/DCB by the applicant is 11 Aug 2023.

4. Last date for submission of applications with relevant documents by district DDE/Equivalent officer of MCD/NDMC/DCB with the recommendations of Part-B by DDE/Equivalent officer for MCD/NDMC/DCB to the sports branch, Chhatarsal Stadium, Model Town, Delhi is 14 Aug 2023 during working hours.

All the Sports Coaches/ PEI's/Yoga Teachers are required to submit their application afresh under the "State Sports Teacher Award -2023" category.

For any further enquiry please contact 011-27005237, 011-27005203, 011-27005201

Yours faithfully,



(YOGESH PAL SINGH)

DEPUTY DIRECTOR OF EDUCATION(SPORTS)

Encls.: As above

Copy to:-O.S (IT) with the request to upload the information on website of the Directorate of Education.

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
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GUIDELINES FOR STATE SPORTS TEACHER AWARD-2023

1. It has been decided to confer awards to outstanding sports Coaches/teachers working at different coaching centers / complexes/ stadiums under Sports Branch and in Govt. / Govt. aided schools under the control of Dte. of Education, Govt. of NCT of Delhi, MCD, NDMC & Delhi Cantonment Board. The Awardees shall be conferred with cash prize of Rs.25,000/-, A Citation, A Silver Medal and a Shawl.
2. For the conferment of this award following will be eligible:-
 - (i) Sports Coaches, PGT(PE), Physical Education Teachers and Yoga teachers of Dte. of Education working under Sports Branch.
 - (ii) Physical Education Teachers and Yoga teachers of Dte. of Education working in Dte. Of Education, MCD, NDMC & Delhi Cantonment Board schools shall be eligible.
3. The teachers who have been conferred this award will not have any right for extension in service.
4. The Awards shall be conferred in the following Categories:-

Sl. No.	Category of Awards	No. of Awards
1.	Best Sports Coach/ PGT(PE)/ PET / Best Yoga Teacher (working at Coaching Centre of Sports Branch)	One
2.	Best PET	Sixteen (one from each district)
3.	Best PET / Yoga Teacher from MCD	One
4.	Best Yoga Teacher of Directorate of Education	One
5.	Best PET / Yoga Teacher from NDMC / Delhi Cantonment Board	One

5. ELIGIBILITY CRITERIA:

- (a) Sports Coach /PGT(PE)/ PETs/ Yoga Teachers who are working at coaching centre of Sports Branch should have successfully trained sports persons or team and enabled them to achieve outstanding result in International / National competitions consistently for the previous three years, prior to the financial year in which he / she is to be considered for the award. In addition to this, his/her performance in a particular year, in which the award is to be conferred, shall also be taken into consideration. Besides this, he / she should have shown qualities of leadership, sportsmanship and sense of discipline. The achievement of PETs/ PGT(PE) posted in Sports Branch will be considered only for the game for which he/she is posted in Sports branch.

b) Those PETs who are working in schools should have successfully trained sports persons or teams and enabled them to achieve outstanding results in International/ National/Inter zonal / Zonal competition consistently for the previous three years, prior to the financial year in which he/ she is to be considered for the award. Besides this, he / she should have qualities of dedication and affection towards the upliftment of the physical fitness of the students of a school. HOS will ensure that the particular sports facilities are available in the school for which the applicant is claiming to have given training/ Coaching to the students. In case the applicant has given training to the students in the nearby Sports Centre, the achievement shall be verified from the concerned Incharge of that Sports Centre/ Complex.

(c) Yoga teacher should have trained and motivated students for maintaining their physical fitness. He / she should have made remarkable contribution in achieving outstanding result in International/National/Inter zonal / zonal yoga competitions consistently for the previous three years, prior to the financial year in which he / she is to be considered for the award. Besides this, he /she should have qualities of dedication and affection towards the upliftment of the physical fitness of the students of a school.

(d) Sports coaches should have rendered at least 3 years service on any sports coaching centre of the Dte of Education.

(e) Those PGTs/ PETs / Yoga Teachers who are working at coaching centre should have rendered at least 03 years of regular service.

(f) Those PGTs(PE)/PETs and Yoga teachers who are working in schools should have rendered at least 03 years of regular service in the schools.

(g) Those teachers who have already been considered for this award but have not been conferred then their case may again be considered in the succeeding years, provided they fulfill all the requirements. Such cases shall be processed as fresh cases.

(h) Those PGTs(PE)/PETs / Yoga Teachers who have been conferred with this award in the past shall be eligible for applying for the next higher award only after 5 years of such conferment.

(i) The award may be given posthumously if such an occasion arises.

(j) It will not be binding upon the Govt. to confer awards in each and every category.

(k) The decision of Directorate of Education shall be final for conferring the awards in all categories.

(l) PGTs(PE)/ PETs posted in sports branch on diverted capacity can also apply for the award from the school/ District from where he/ she is drawing Salary. In such a case, achievement of the applicant will be verified from the Sports Branch.

CRITERIA FOR MARKING :-

IMPORTANT:- Marks will be given only for the achievement in respect of Games:

- (i) Sports facilities is either available in school or he/ she has provided training of that game in nearby Sport Centre of Sports Branch

Tournament	Gold		Silver		Bronze	
	Ind.	Team	Ind.	Team	Ind.	Team
Zonal	5	7 for whole team	3	4 for whole team	1	2 for whole team
Inter Zonal	7	4 per player & maximum 12 for any number of players	4	3 per player & maximum 9 for any number of players	2	1 per player & maximum 3 for any number of players
National	10	10 per player	7	7 per player	5	5 per player
Recognized International	15	15 per player	13	13 per player	11	11 per player

Apart from above marks to promote and encourage participation of teams and individuals, the following marks will also be provided to the applications.

Marks for participation of teams in Zonal/Inter-Zonal/National/International level tournaments

Tournaments/Games	No. of teams in team event	Marks to be awarded	No of participants in individual games	Mark to be awarded
Zonal Games	5	7	10	10
	10	15	20	20
	15	22	30	30
	More than 15	25	More than 30	40
Inter Zonal Games (if majority of the team consists of school students)	5	10	10	15
	10	20	15	22
	15 or more than 15	30	20 or more than 20	30
National school games (if at least 1/3 rd of the students are from particular school)	3	15	10	20
	5	25	15	30
	8 or more than 8	40	20 or more than 20	40
Recognised International Championship	For each player in team	10	For each individual	15

GUIDELINES FOR FILLING THE ONLINE PROFORMA AND NOMINATION PROCEDURE.

All the applicants of DOE/DOE Aided/MCD/MCD Aided/NDMC/NDMC Aided /Delhi Cantonment Board will fill the proforma on School ID only.

Step –I (To generate applicant's Unique Registration ID)

Open www.edudel.nic.in -- Login School ID -- Enter School Password -- Go to School Plant -- Click State Sports Teacher Award

(after filling all the relevant columns click on "Submit" button, this will generate applicant's Unique Registration ID. This may be checked from re-print option)

Step –II (To fill up the Sports activities details)

Enter Applicant's Unique Registration ID Fill in the required information

Step-III – Take print out from the option. Take print of application form for State Sports Teacher Award

- a) Part-A of the proforma is to be filled by the applicant after the logging on School ID & School Password, this will generate a Unique Registration ID. of the applicant. Part-B of the proforma will be filled by entering the Unique Registration ID.
- b) After login of School ID, on submitting information for all points, a unique registration number will be reflected on the top of proforma. The applicant must note their unique registration number for further reference.
Applicants are directed to check their information of Part-A by entering Unique Registration no. from re-print option.
- c) No correction will be allowed after submission of proforma. If there is any query the applicant should not submit the information & clarify his /her doubt before submitting the information.
- d) After submission the applicants must take a hard copy of the filled proforma.
- e) The applicant will submit "the same hard copy with two passport size photographs and supporting documents which will be self attested" to their next higher authority. The supporting documents must include copy of achievements certificates of their student trainees and other documentary proofs for verification of the information given by him/her.
- f) After verification of documents, the higher authority of the applicant will counter sign the same and submit in the concerned office of DDE (District) for DoE / Equivalent Officer of MCD/NDMC&DCB.

- g) If, the higher authority of the applicant find any incorrect information he/she will not forward such applications and inform the higher authority in the concerned office of DDE(District) for DoE / Equivalent Officer of MCD / NDMC /DCB.
- h) The next higher authority for coaches and PETs / PGTs (PE)/Yoga Teachers (working at coaching centre) is sports branch.
- i) It shall be ensured by the HoS that all the columns contained in the application form for this award have been filled correctly and the information furnished in it is true and correct. It is also necessary that the photocopies attached with the Hard Copy of application form should be got self attested and counter signed by HoS.
- j) Vigilance Clearance Report of the concerned Coach /PGT(PE)/ PET / Yoga teacher shall be furnished by the office of the respective District DDE / DDE (Sports), as the case may be.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FORM FOR SUBMISSION TO THE SPORTS BRANCH:

1. Duly signed downloaded copy of dully filled application form i.e Part "A".
2. Part "B" completed in all respect.
3. Attested copies of certificates from HoS/DDE(Sports) as the case may be in respect of all the achievements of trainees as mentioned in part "B".
4. Vigilance clearance reports.
5. Certificate from the HoS to the effect that the particular sports facilities are available in the school for which the applicant is claiming to have given training/ coaching to the students. In case, the applicant has given training to the students in the nearby sports centers, the achievements shall be got verified from the concerned Incharge of that Sports centre.
6. Two recent passport size photographs.

PART – B

(To be filled offline)

For HOS / DDE (Sports)

1. HOS in case of P.E.T or Yoga Teachers of Directorate of Education/ MCD / NDMC.
2. DDE (Sports) in case of Sports Coach / P.E.T./Yoga Teacher working at Centre.)

a.	Whether he / she shows qualities of leadership, sportsmanship and sense of discipline.	
b.	Does he/she command respect among students	
c.	Is he / she able to maintain discipline among students	
d.	Whether he /she has issued sports material to students	
e.	Whether he / she works in co-curricular activities	
f.	Any other significant achievement during last three years.	
g.	Recommendations of Principal of School (Applicable in case of P.E.T. /Yoga Teacher)	
h.	Recommendations of SPE / DDE of the zone (Applicable in case of P.E.T. /Yoga Teacher)	
i.	Recommendations of DDE (Sports) (Applicable in case of P.E.T. /Yoga Teacher deployed at Coaching Centre of Sports Branch)	

Recommendation by DDE District concerned / Director /CEO of MCD /NDMC/DCB)

(i) Certified that no vigilance case is pending / contemplated against Sh./ Smt./ Km.....in the department.

The above information is true to the best of my knowledge & belief.

(ii) Marks & position of Shri / Smt./ Km.....recommended by the concerned District

DDE concerned / Director /CEO of MCD/NDMC/DCB will recommend all applications which will be complete in all respect as per guidelines & submit it to the Sports Branch.

All such cases shall be placed before the committee constituted for this purpose at Hqrs. by Director of Education for consideration.

(Signature with Seal)