



सर्व शिक्षा अभियान

सब पढ़ें सब बढ़ें

OFFICE OF THE U. E. E. MISSION

Department Of Education, GNCT of Delhi

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ACCOUNTS WING OF SARVA SHIKSHA ABHIYNA DELHI (HQ)

Accounts branch of SSA Delhi plays a vital role in monitoring the financial aspect of various activities falling under jurisdiction of SSA Delhi. The Accounts branch is headed by Finance Controller who is assisted by Addl. Finance Controller and other staff posted at State HQ Delhi. Deputy Director of Education of 9 Revenue Districts have been assigned the duties and responsibilities of District Project Officer of SSA and RMSA in addition to their own duties. Their Account Wing is headed by Assistant Accounts Officer who are called on deputation from Delhi Government. IT Assistant and Accountants are also provided to District Project Office.

The funds are being provided by Ministry of Human Resource Development, Govt. of India and State Government as per funding pattern approved by Govt. of India. At present the funding pattern is 65 : 35 i.e. 65% of the budget as approved by PAB, is born by Govt. of India and 35% by State Government. The funds are being released in two installments by Ministry of Human Resource Development.

The main functions of Accounts branch are as under:-

1. To keep and maintain the proper record of accounts as per provision contained in Financial Management and Procurement Rules frame by Ministry of Human Resource Development.
2. The maintenance of accounts of the Programme should be governed by the principle that no expenditure is incurred by the Society which is repugnant to the objectives of the Programme and every item of the expenditure which is incurred is in accordance with the prescribed procedures, and the canons of Financial Propriety.
3. In accordance with the these canons of Financial Propriety, it shall be the duty of each official of the State Implementing Society to ensure that:

- a. Every Government servant is expected to exercise the same vigilance in respect of expenditure incurred from public money as a person of ordinary prudence would exercise in respect of expenditure of his own money;
 - b. The expenditure should not be prima-facie more than the occasion demands;
 - c. No authority should exercise its powers of sanctioning expenditure to pass and order which will be directly or indirectly to its own advantage;
 - d. Public moneys should not be utilized for the benefit of a particular persons or section of the people unless:-
A claim for the amount could be enforced in a Court Law, or
The expenditure is in pursuance of a recognized policy or custom.
 - e. The amount of allowances granted to meet expenditure of a particular type should be so regulated that the allowances are not on the whole a source of profit to the recipients.
4. It shall be the duty of the Accounts Wing in the State Society to ensure strict observance of these accounting principles.
 5. Monthly Reconciliation shall be carried out on regular basis.
 6. Control of Expenditure
 - a. Persons authorized to incur expenditure must ensure that financial order and strict economy are enforced at every step and see that all-relevant financial rules, orders, directions and instructions are observed.
 - b. It should be seen that not only the total expenditure is kept within the limits of the budget provision but also the funds allotted / transferred are spent in the interest and service of the programme and upon objects for which provisions have been made.
 - c. They will also see that items of expenditure are of obvious necessity and are at fair and reasonable rates, sanction of the competent authority obtained and that calculations are correct.
 - d. In order to exercise proper control, they should keep themselves closely acquainted with the progress of receipts/expenditure, commitments and liabilities incurred but not paid.

7. The Accounts Wing of State HQ consolidates the expenditure after obtaining the detail of expenditure from District Project Office and submits the same to Ministry of Human Resource Development from time to time.
8. Broadly, the SSA is functioning on the following activities:

a. Access and Retention:

Name of Activity	Financial Norms
School and Social Mapping	Funds may be sourced from Project Management of SSA or cost provided under REMS.
Opening of New Primary and Upper Primary School	The funds are provided under Civil Work.
Special training for age appropriate admission of out-of-school children	Rs. 6000/- per child per annum for non- residential centre. Rs. 20000/- per child per annum for residential centre.

b. Quality :

Name of Activity	Financial Norms
Additional Teacher	Additional Teachers are provided as per RTE norms to all Govt. and Local body Schools. Salary is paid as approved by MHRD from time to time.
Free Supply of Text Books	Free Supply of Text Books are provided to all Girls student, SC and ST Boys only to Upper Primary Classes. The unit cost is Rs. 250/-.
Learning Enhancement Programme (LEP)	Funds under LEP are provided upto the maximum of 2% of the approved outlay.
Training	SSA will support training to all In-service Teachers. The unit cost is Rs. 100/- per day per Teacher.
Academy Support through BRC/CRC	One BRC is provided in each block of the District and one CRC is provided for 18 schools in a block, however the number of schools may vary depending upon their availability.

School Grant	School Grant is provided to all Govt. and Aided School on annual basis @ Rs. 5000/- for Primary and Rs. 7000/- for Upper Primary.
Research, Evaluation, Supervision and Monitoring (REMS)	REMS funds are utilized to support SCPCR. Instituting regular monitoring under SSA. Providing of technical support, research, case studies, capacity building and social mapping
Innovation fund for CAL	Innovation fund for CAL are provided upto the maximum of Rs. 50.00 lakh per District.
Maintenance Grant for schools	Maintenance Grant are provided to Govt. Schools @ Rs. 7500/- per school per annum. Where primary and upper primary classes are held in a single school. Grants are provided @ Rs. 15000/- per school per annum.

c. Equity:

Name of Activity	Financial Norms
Innovation Fund for Equity	Innovation Fund for Equity are provided @ maximum Rs. 50.00 lakh per District per year.
Provision for Children With Special Needs	Funds are provided up to the limit of Rs. 3000/- per child per annum.
Community Mobilization	Up to 0.5% of the approved outlay.
Training of SMC	The unit cost is Rs. 100/- per day per person.

- d. Civil Work:** funds are provided for the construction of new primary schools, additional class rooms, construction of toilets subject to the maximum limit of 33% of the approved project cost.