

Govt. Girls. Sr.Sec.School No-1

Tagore Garden New Delhi-27

School Id. :- 1515026

Phone No.25926723

Reg.No. 322

Date : 09/12/2013

BALA TENDER DOCUMENT

SEALED QUOTATIONS ARE INVITED BY THE UNDERSIGNED FOR BALA WORK TO BE DONE IN OUR SCHOOL.THE LAST DATE OF SUBMITTING QUOTATION IS 06/12/2013 AT 11.30 A.M.

ELIGIBILITY CTITERIA IS AS UNDER;

1. THE FIRM SHOULD HAVE PAN NUMBER of Delhi
2. THE FIRM SHOULD HAVE TIN NUMBER of Delhi
3. THE FIRM SHOULD HAVE SERVICE TAX NUMBER of Delhi
4. THE FIRM SHOULD HAVE EXPERIENCE OF DOING BALA WORK IN GOVT SCHOOLS in Delhi
5. THE FIRM SHOULD MORE THAN THREE YEAR OLD AND MUST HAVE REGISTERED OFFICE IN DELHI

Terms and conditions.

1. The bid should be accompanied by the supporting document in respect of eligibility criteria otherwise the bid will be rejected.
2. The lowest bidder firm has to deposit performance security worth Rs.20000/ in the form of cheque /draft/fdr/bank guarantee in the favor of Principal and should be valid for 6 months. The performance security will be released only after completion of work and satisfactory report of purchase committee members.
3. If the firm fails to perform the work within 2 months of work order, the performance security will be forfeited and firm may be blacklisted for 3 years in future.
4. The work should be completed within 30 days of placing the order otherwise 2%per week penalty will be imposed on balance work value.
5. Regarding quality and quantity of work done by the firm the final decision is vested only on the members of purchase committee and the decision of purchase committee members will be final and binding on the bidder.
6. The payment will be processed only after recommendation of purchase committee.
7. The payments will be made after TDS deductions as per Govt. rules.
8. The whole Bala Work should be done strictly as per instructions booklet issued by Directorate of Education on the website www.edudel.nic.in for further clarification regarding work .The bidders may download from website.
9. The rates should be quoted only on the prescribed tender document.
10. No counter condition or term is allowed in tender . If any counter condition or term is mentioned in the bid by the bidder the bid will be rejected without any further communication .


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11. Every bidder should submit a under taking that his/her firm has never been blacklisted by any Govt. Department in past and the facts and information filled by bidders are true to his believes.
12. If before or after getting work order it has been found that the bidder has submitted , any wrong in formation the bid may be rejected even after award of work and performance security will be forfeited.
13. The final decision in regard to any dispute is vested only with the Director of Education.
14. During the contract period the all responsibility regarding labor, machinery, tools, etc are of the firm only .The school will not be responsible for any mishappening.
15. Rates should be inclusive of all work such as material , labor, taxes which are applicable and freight up to school. No any extra charges will be paid in any condition.
16. If there is any additional cost of work such as Vat, Service Tax is there it should be clearly mentioned as the % of tax in the bid , otherwise it will be presumed that taxes are inclusive in your bid.
17. The samples of GREEN BOARD and BULLETIN BOARD must be submitted with the quotation other wise your rates will not be considered.
18. The samples of above items should be as per specification mentioned in the tender, If samples are not as per specification your rates will not be considered.




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Tender Performa

S.No		Unit	Rates in Rupees
1.	GLOW SIGN BOARD FOR INSTRUCTIONS/GUIDELINES /SCHEMES ETC. Made of glittering words (can be seen in darkness)pasted on acrylic sheet , with fitting at site.	Per Sq. Feet	
2.	CONSTRUCTION OF MYSTRY WALL. (specification as per BALA book page no 144) Design as per BALA guideline issued by Directorate of Education.	Per Sq. Feet	
3.	POST BOX Made of sheet (photo and specification as per BALA book page no -154.)	Each	
4.	FIXING OF FANCY TILES ON WATER TAPS Inclusive of fancy tiles having some picture , illusion , modern art with labour and material charges.	Per Sq. Feet	
5.	DUSTBINS WITH STAND (three dustbin in 1 stand ,green ,red and blue) Having capacity of 120 ltr each and made of PVC	Each	
6.	MAGAZINE /BOOKS DISPLAY STAND FOR LIABRARY Size 4x2 feet having depth of 6 inches made of pre laminated board of 18mm with hanging arrangement on walls.	Each	
7.	NEWS PAPER STAND FOR LIABARY Made of pre laminated board of 18mm of top and legs are of steel frame 16 gauge sheet	Each	
8.	ARTISTIC WORK /DRAWING WORK/ILLUSIONS ON WALLS/ DOORS/FLOORS. The above work should be done by first making ground surface and then writing on surface.	Per Sq. Feet	
9.	BOOK CORNER. Size 78x36x19 inches made of 20/22 gauge steel sheet. Having 4 portions above 2 portions having glass doors with locking arrangement the other two having steel covered door with locking arrangement .Enamel painted ,colorful painted as per choice of school .the transparent portion cover with unbreakable acrylic white sheet.	Each	

Name & Address of the firm


Signature of the Bidder with stamp


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10.	PIN UP BOARDS FOR DISPLAY SYSTEM. Made of sita Tax board (for pinning up) backside pasted with galvanized sheet for water resistant and bacteria resistant, front side covered with colorful Mattie cloth with fitting at side.	Per Sq. Feet	
11.	GREEN BOARD FOR CHALK USE FOR CLASS ROOMS. Made of GLOBALLY C2 C certified/ RECYCALBLE steel sheet ceramic coated with thickness of 4 mm for super smooth writing, optimum erase ability. The board should be scratch proof, fire proof, bacteria proof, chemical resistant .Minimum 10 year warranty with color fading laminated on 12mm MDF board backside pasted with galvanized sheet for water resistant and bacteria resistant, front boarder made of 1.5 inches teakwood molding and having atray for keeping chalk and duster .fitting should be done at side.	Per Sq. Feet	
12.	RULLED LINE BOARDS/DOT BORDS/GEOMERICAL BOARD/GRID BOARDS. The above boards quality and specification is same as above in item no 11. On the board the writing work will be marked by enamel paint as per requirement of BALA ACTIVITIES	Per Sq. Feet	

Name & Address of the firm

Signature of the Bidder with stamp


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