

**GOVT. OF NCT OF DELHI .**  
**OFFICE OF THE DY. DIRECTOR OF EDUCATION**  
**DISTT. WEST A KARAM PURA N.DELHI**

No.F.DE.48/DDE/WA/CT/2009-10/ 1686-1684

Dated: 20/4/2010

To

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\_\_\_\_\_  
\_\_\_\_\_

**Sub: Tenders/quotations for deployment of Private vehicles (Van/Car) in Distt. West -A.**

Sir,

Sealed quotations / tenders are invited from the interested parties for deployment of up to maximum of Four Private vehicles (van/car) along with driver on working day in this office/district for official work i.e. inspection or other necessary functional requirement for the period from 1/4/09 to 31/03/10 on the following terms & conditions:-

1. Hired vehicles shall only be used strictly for official work, i.e. inspection or other necessary functional requirements. **The Log Book of the vehicle shall be maintained and must be signed by the Controlling Officer and counter-signed by the Head of Office.**
2. The vehicles shall be used only on working days, and use shall be limited to 10 hours/100 km. In case unforeseen circumstances the vehicle may be detained beyond 10 hours with the due approval of DDE concerned.
3. The rate should be quoted for 10 hours/100 kms. Per day alongwith rates for extra Kms./hour and per km./day separately.
4. Hired vehicles should not be older than two years and should be in good condition.
5. The payment will be made after completion of one month on submission of pre receipted bill along with copy of inspection report (Form V), approval of DDE (WA) for vehicle used beyond 10 hrs. and Log Book duly verified and certified by the Controlling Officer of the vehicle.
6. The Deptt. will not be responsible for any mishap/violation on the part of the driver of vehicle whatsoever during the engagement with the department.
7. The contract of hiring of vehicles can be terminated earlier than 31/3/2010 without assigning any reasons.
8. ~~Due to~~ non reporting of vehicles on the day and on time a penalty of Rs 500/8/day will be levied.

The sealed quotations may be submitted in this office on or before 29/4/10 up to 2.00 PM. The quotation will be opened on 29/4/10 at 3.00 PM in the office of the DDE -WA New Moti Nagar, New Delhi in the presence of contractors or representative of the interested parties.

*K.S. Yadav*  
20/4/2010  
**(Dr. K. S. YADAV)**  
**Dy. Director of Education**  
**Distt. West A**

*cc 1. OS (IT) to upload on the web site today positively*  
*2. DDE (CTB) HQ.*

*K.S. Yadav*  
20/4/2010