

GOVT OF NCT OF DELHI  
GOVT CO-ED SR. SEC SCHOOL  
A-6, PASCHIM VIHAR, NEW DELHI-63  
School Code:- 1617032

**BALA TENDER DOCUMENT**

Ref. No. A-6/PV/1843.....

dated:- 06-01-2014

To,

~~CAL Lab~~ o/s - I.T  
SECT. DIR. OF EDU.  
Old Correspondence courses School Building,  
Timarpur.  
DELHI

Sealed quotation for the supply of material and execution of BALA works as per list appended at Govt Co-ed Sr. Sec School, A-6, Paschim Vihar, New Delhi-63 are being invited. Sealed tenders will be received upto 11:30 AM on 27.01.2014.

Eligibility Criteria

1. The firm should have Pan Number of Delhi.
2. The firm should have TIN Number of Delhi.
3. The firm should have Service Tax Number of Delhi.
4. The firm should have experience of doing BALA works in Govt School in Delhi.
5. The firm must have registered office in Delhi.
6. The firm must be at least 03 years old.

Mansoor 6/1/2014  
Principal  
G.Co-ed SSS,  
A-6 Paschim Vihar, New Delhi-63  
M. S. SANGHANI  
Principal  
Govt. Co-ed. Sr. Sec. School  
A-6, Paschim Vihar, New Delhi-63  
Sch. Code - 1617032

## Terms & Conditions

1. The bid should be accompanied by the supporting document in respect of eligibility criteria otherwise the bid will be rejected.
2. The lowest bidder firm has to deposit performance security worth Rs. 20000/ in the form of cheque/ draft/fdr/bank guarantee in the favor of principal and should be valid for 6 months. The performance security will be released only after completion of work and satisfactory report of VKS Committee members.
3. If the firm fails to perform the work within 1 month of work order the performance security will be forfeited and firm may be blacklisted for 3 years in future.
4. The work should be completed in 30 days of placing the order otherwise 2% per week penalty will be imposed of balance work value.
5. Regarding quality and quantity of work done by the firm the final decision is vested only with the members of VKS committee and the decision of VKS committee members will be final and binding on the bidder.
6. The payment will be processed only after recommendation of VKS committee.
7. The payment will be made after TDS deductions as per Govt Rules.
8. The whole BALA Work should be done strictly as per instructions booklet issued by Directorate of Education on the website [www.edudel.nic.in](http://www.edudel.nic.in) for further clarification regarding work the bidders may download from website.
9. The rates should be quoted only on the prescribed tender document.
10. No counter condition or term is allowed in tender if any counter condition or term mentioned in the bid by the bidder the bid will be rejected without any further communication.
11. The every bidder should submit a undertaking that his/her firm has never been blacklisted by any Govt. department in past and the facts and information filled by bidders are true to his belief.
12. If before or after getting work order it has been found that the bidder has given any wrong information the bid may be rejected even after award of work and performance security will be forfeited.
13. The final decision with regard to any dispute is only vested with Directorate of Education.
14. During the contract period the all responsibility regarding labour, machinery, tools etc is of the firm only. The school will not be responsible for any mishap pening.
15. Your rates should be inclusive of all work such as material, labour, taxes which are applicable and freight up to school. No any other extra charges will be paid under any condition.
16. If there is any additional cost of work such as VAT, Service Tax, clearly mention the % of it in the bid, otherwise it will be presumed that taxes are inclusive in your bid.
17. The bidder must submit the samples of GREEN BOARD with the bid otherwise tender will not be considered.
18. The bid will be opened only of those bidders whose samples are as per our tender specifications.


 6/11/2014

M. S. SANGWAN  
Principal  
Govt. Co-ed. Sr. Sec. School  
A-6, Paschim Vihar, New Delhi-63  
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## TENDER PROFORMA

s.no		Unit	Rate in rupees
1.	Green boards having surface for writing on with chalk stick for class rooms having following features made of E3 environment friendly (globally C2C certified recyclable) steel sheet ceramic coated with thickness of 4 mm for super smooth writing, optimum erase ability, scratch proof, fire proof, bacteria proof, Chemical resistant, Ten years warranty of colour fading. Laminated on MDF board sheet for water resistant. Front boarder made of 1.5 inches teakwood molding/aluminum framing, fitting at site.	Per square feet	
2.	Book cover size 78 X 36 X 19 inches made of 20/22 guage steel sheet having 4 shelves. Half of the doors with glass fitting and half with iron sheet, with lock enamel painted	Each piece	
3.	Mosaic Tiles made designs on Walls	Per square feet	
4.	Ancient Indian Culture paintings on wall/motifs	Per square feet	
5.	Enamel painting on Doors, Grills,Walls	Per square feet	

**Note:-** Bidder to give name and address of the firm, signature of the bidder with stamp on the quotations.

  
M. S. SANGWAN  
Principal  
Govt. Co-ed. Sr. Sec. School  
A-6, Paschim Vihar, New Delhi-63  
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6/1/2014