

Govt. Girls Senior Secondary School

Shahabad Mohammad Pur, Sec-8, Dwarka, New Delhi-77

School Code: 1821033

BALA TENDER DOCUMENTRef. No GGSSS/SM/2013-14/ 188Date: - 31/1/14To
Computer Cell

SEALED QUOTATIONS ARE INVITED BY THE UNDERSIGNED FOR BALA WORK TO BE DONE IN OUR SCHOOL. THE LAST DATE OF SUBMITTING QUOTATIONS IS 12/2/2014 BY 10:30AM.
ELIGIBILITY CRITERIA IS AS UNDER;

1. THE FIRM SHOULD HAVE **PAN NUMBER** of Delhi
2. THE FIRM SHOULD HAVE **TIN NUMBER** of Delhi
3. THE FIRM SHOULD HAVE **SERVICE TAX NUMBER** of Delhi
4. THE FIRM SHOULD HAVE EXPERIENCE OF DOING BALA WORK IN GOVT SCHOOLS in Delhi
5. THE FIRM SHOULD BE MORE THEN THREE YEAR OLD AND MUST HAVE REGISTERED OFFICE IN DELHI.

Terms and conditions.

1. The bid should accompanied by the supporting document in respect of eligibility criteria otherwise the bid will be rejected .
2. The lowest bidder firm has to deposit performance security worth Rs.20000/ in the form of cheque/draft/fdr/bank guarantee in the favor of principal and should be valid for 6 months. the performance security will be released only after completion of work and satisfactory report of purchase committee members.
3. If the firm fails to perform the work within 1 month of work order the performance security will be forfeited and firm may be blacklisted for 3 years in future.
4. The work should be completed 30 days of placing the order otherwise 2% per week penalty will be imposed of balance work value
5. Regarding quality and quantity of work done by the firm the final decision is vested only on the members of purchase committee and the decision of purchase committee members will be final and binding on the bidder.
6. The payment will be processed only after recommendation of purchase committee.
7. The payments will be made after TDS deductions as per Govt. rules.
8. The whole Bala Work should be done strictly as per instructions booklet issued by Directorate of Education on the website www.edudel.nic.in for further clarification regarding work the bidders may download from website.
9. The rates should be quoted only on the prescribed tender document.
10. No counter condition or term is allowed in tender if any counter condition or term mentioned in the bid by the bidder the bid will be rejected without any further communication.
11. The every bidder should submit a undertaking that his/her firm is never been blacklisted by any Govt. Department in past and the facts and information filled by bidders are true to his believes.
12. If before or after getting work order it has been found that the bidder has submit any wrong information the bid may be rejected even after award of work and performance security will be forfeited.
13. The final decision in regard to any dispute is only vested with the Director of Education
14. During the contract period the all responsibility regarding labor ,machinery ,tools etc are of only of the firm. the school will not be responsible for any mishap penning.
15. Your rates should inclusive of all work such as material, labor, taxes which are applicable and freight up to school . no any extra charges will be paid in any condition.
16. If there is any additional cost of work such as Vat, Service Tax is there clearly mention the % of tax in the bid ,otherwise it will be presumed that taxes are inclusive in your bid.
17. The samples of green board should be submitted with the tender otherwise your rates will not be considered.
18. If the sample of green board is not found as per specification the rates of those firms will not be considered.


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Tender Performa

S.NO		Unit	Rates in Rupees
1.	GLOW SIGN BOARD FOR INSTRUCTIONS/ GUIDELINES/SCHEMES ETC. Made of glittering words (can be seen in darkness) pasted on acrylic sheet , with fitting at site	Per Sq. Feet	
2.	CONSTRUCTION OF MYSTRY WALL. (specification as per BALA book page no 144) Design as per BALA guideline issued by Directorate of Education	Per Sq. Feet	
3.	POST BOX made of steel (photo and specification as per BALA book page no 154.)	Each	
4.	FIXING OF FANCY TILES ON WATER TAPS Inclusive of fancy tiles having some picture , illusion, modern art with labour and material charges.	Per Sq. Feet	
5.	DUSTBINS WITH STAND (three dustbin in 1 stand, green ,red and blue) having capacity of 120 ltr each and made of PVC	Each	
6.	MAGAZINE /BOOKS DISPLAY STAND FOR LIABRARY Size 4x2 feet having depth of 6 inches made of pre laminated board of 18mm with hanging arrangement on walls	Each	
7.	NEWS PAPER STAND FOR LIABRARY . Made of pre laminated board of 18mm of top and legs are of steel frame 16 gauge sheet.	Each	
8.	ARTISTIC WORK/DRAWING WORK/ILLUSIONS ON WALLS/DOORS/FLOORS. The above work should be done by first making ground surface and then writing on surface	Per Sq. Feet	
9.	BOOK CORNER . Size 78x36x19 inches made of 20/22 gauge steel sheet having 4 portions above 2 portions having glass doors with locking arrangement the other two having steel covered doors with locking arrangement. Enamel painted ,colorful painted as per choice of school. The transparent portion covered with unbreakable acrylic white sheet	Each	

Name & Address of the firm

Signature of the Bidder with stamp


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 New Delhi 11

10.	PIN UP BOARDS FOR DISPLAY SYSTEM. Made of Sita Tax board (for pinning up) , backside pasted with galvanized sheet for water resistant and bacteria resistant ,front boarder made of 1.5 inches teakwood molding ,front side covered with colorful Mattie cloth with fitting at site	Per Sq. Feet	
11.	GREEN BOARD FOR CHALK USE FOR CLASS ROOMS Made OF RECYCALBLE steel sheet ceramic coated with thickness of .4 mm for super smooth writing ,optimum erase ability. the board should be scratch proof, fire proof, bacteria proof, chemical resistant . minimum 10 year warranty with color fading . laminated on 12 mm MDF board backside pasted with galvanized sheet for water resistant and bacteria resistant ,front boarder made of 1.5 inches teakwood molding ,and having a tray for keeping chalk and duster . fitting should be done at site.	Per Sq. Feet	
12.	RULLED LINE BOARDS /DOT BORDS/GEOMETRICAL BOARD/GRID BOARDS. The above boards quality and specification is same as above in item no 11 . on the board the writing work will be marked by enamel paint as per requirement of BALA ACTIVITIES	Per Sq. Feet	

Name & Address of the firm

Signature of the Bidder with stamp

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