

**MAHARAJA AGARSAIN PUBLIC SCHOOL  
ASHOK VIHAR, PH- IV, DELHI – 52**

**TENDER NOTICE**

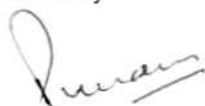
Seal tenders are invited by Maharaja Agarsain Public School in **two bid system (Technical and Financial)** from authorized dealers/ manufacturers for the following items required for Naga Dance to be presented at Republic Day Celebration 2014 at Rajpath.as **per samples available in the school Office and can be inspected from 9.00 a.m. to 1.00 p.m. on working days.**

Item	Earnest Money ( R )	Minimum Turnover
(i) Jewellery	10,000/-	2,00,000/-
(ii) Costumes	10,000/-	2,00,000/-
(iii) Make up with hair do i/c. accessories	5,000/-	2,00,000/-
(iv) Properties	10,000/-	2,00,000/-
(v) Choreographer	10,000/-	2,00,000/-
(vi) Music recording	10,000/-	2,00,000/-
(vii) Shoes	5,000/-	2,00,000/-
(viii) Inner Wear	10,000/-	2,00,000/-

Earnest money deposit as shown against each item will be deposited along with the tender.

Last date of submission of tenders 07.01.2014 up to 2.00 p.m  
Date and Time of opening of Technical bid 07.01.2014 at 3.00 p.m.  
Date and Time of opening of Financial bid 07.01.2014 at 3.00 p.m.

The tenders will be submitted in the office of the Principal, Maharaja Agarsain Public School, Ashok Vihar, Delhi-110052 and shall be opened in the office of Dy. Dir. of Education NW (B) respectively



PRINCIPAL OF THE SCHOOL



DY. DIRECTOR OF EDUCATION  
DISTT. NORTH-WEST (B)

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: DISTT. NORTH WEST – B  
MAHARAJA AGARSAIN PUBLIC SCHOOL, ASHOK VIHAR, DELHI – 110052

TENDER FORM FOR THE SUPPLY OF **JEWELLERY/ COSTUME/ PROPERTIES/  
CHOREOGRAPHER/ MUSIC RECORDING/ SHOES/ INNER WEAR/ MAKE UP WITH HAIR DO  
I/C ACCESSORIES\*\***  
**(\*\*STRIKE OFF WHICH EVER IS NOT APPLICABLE)**  
**(TO BE FILLED BY THE TENDERER)**

**TECHNICAL BID**

FORM TO BE DEPOSITED Upto 2.00 p.m on 07.01.2014  
SAMPLES TO BE DEPOSITED Upto 2.00 p.m on 07.01.2014  
TENDER TO BE OPENED At 3.00 p.m on 07.01.2014.

A.1 (a) Name of the Firm .....

(b) Address of the Firm .....

© Name & address of the Prop./Partner .....

2. (a) TIN No. ....

(b) PAN No. ....

© Attested Copy of TIN Registration

(d) Attested copy of PAN Registration


3. Bid security deposited vide Demand Draft / FDR No. ....

Dated ..... For Rs. ....

4. (a) Whether any supply had been made to Govt. Department in the past .....

If yes, please furnish full details maximum four copies of supply order received during the year.

Year	Details of Items	Name of Deptt.	Amount
2010-11			
2011-12			
2012-13			



## 5. Annual Turnover

Year	Turnover (in Rs.)
2010-11	
2011-12	
2012-13	

B For the supply of \_\_\_\_\_ for Republic Day Celebration at Rajpath, New Delhi.

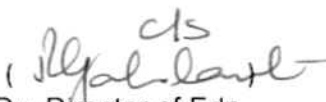
Rates are invited from reputed dealers for the supply of \_\_\_\_\_ for participation of 180 students of Maharaja Agarsain Public School, Ashok Vihar, Delhi for Republic Day Celebrations 2014 at Rajpath.

### TERMS & CONDITIONS

1. The rates should be inclusive of free delivery in any part of Delhi.
2. Acceptance of the goods will be subject to the inspection / examination by experts and are liable to be rejected if they do not confirm to the requirement.
3. The articles/work should be of high quality and strictly **according to the sample available in the school.**
4. Only one complete sample of each item needs to be deposited in the room of Principal Maharaja Agarsain Public School, Ashok Vihar, Delhi at 2.00 p.m on 07.01.2014. The desired samples have been displayed at the Maharaja Agarsain Public School, Ashok Vihar, Delhi and can be inspected on any day from 9.00 a.m. to 1.00 p.m.
5. The technical bid form duly filled in & with enclosures attached in all respect should be sealed in a separate envelope inscribing "TECHNICAL BID FORM FOR SUPPLY OF \_\_\_\_\_ FOR REPUBLIC DAY CELEBRATION – 2014 AT RAJPATH" on it & also mentioning name & address of the Tenderer on it.
6. Terms & conditions duly signed in token of acceptance should accompany the Technical bid.
7. Dealer has to submit a separate tender for each items

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PRINCIPAL OF THE SCHOOL

(  )  
Dy. Director of Edn.  
Distt. North West –B

All the above terms and conditions are accepted by me /us.

(Signature with seal of the firm)

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION: DISTT. NORTH WEST-B**  
**MAHARAJA AGARSAIN PUBLIC SCHOOL, ASHOK VIHAR, DELHI-110052.**

**TENDER FORM FOR THE SUPPLY OF JEWELLERY/ COSTUME/ PROPERTIES/ CHOREOGRAPHER/ MUSIC**  
**RECORDING/ SHOES/ INNER WEAR/ MAKE UP WITH HAIR DO I/C ACCESSORIES\*\***  
**(\*\*STRIKE OFF WHICH EVER IS NOT APPLICABLE)**  
**(TO BE FILLED BY THE TENDERER)**

(TO BE FILLED BY THE TENDERER)

**FINANCIAL BID**

FORM TO BE DEPOSITED: UPTO 2.00 p.m. on 07-01-2014

TENDER TO BE OPENED: At 3.00 p.m. on 07-01-2014

A.1 (a) Name of the Firm \_\_\_\_\_

(b) Address of the Firm \_\_\_\_\_

© Name & address of the Prop./Partner \_\_\_\_\_

**B. Supply of Costumes**

Rates are invited from reputed dealers for the supply of costumes.

S.NO.	Items	Rate	VAT (%)
1			

The rates should be indicated per item inclusive of transportation: packing, cartage, labour, distribution etc. & exclusive of Values Address Tax and other govt. levies.

The Tender shall be liable to be rejected if all the columns are not properly and completely filled up.

This financial bid form duly filled in, should be sealed in a separate envelope inscribing "FINANCIAL BID FORM FOR THE SUPPLY OF \_\_\_\_\_" on it and due mentioning name & address of the tenderer on it.

Dealer has to submit a separate financial bid for each items

Signature with name & stamp of firm



**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION: DISTT. NORTH WEST-B**  
**MAHARAJA AGARSAIN PUBLIC SCHOOL, ASHOK VIHAR, DELHI-110052.**

**TERMS & CONDITIONS OF THE TENDERER FOR SUPPLY OF JEWELLERY/ COSTUME/ PROPERTIES/  
CHOREOGRAPHER/ MUSIC RECORDING/ SHOES/ INNER WEAR/ MAKE UP WITH HAIR DO I/C  
ACCESSORIES\*\***

(\*\*STRIKE OFF WHICH EVER IS NOT APPLICABLE)

1. Sealed tenders are invited for/on behalf of Principal, Maharaja Agarsain Public School, Ashok Vihar, Delhi-110052 for the supply of Jewellery to be distributed to the participating 180 students in Republic Day Celebrations 2014 at Rajpath.
2. The tender shall consist of two sealed covers consisting of a technical bid and a financial bid. All these sealed covers inscribed in the bold letters on the envelope i.e. technical bid & financial bid shall be sealed in one big envelope due mentioning, "Tender for Supply Of Jewellery". The big envelop shall be deposited in a box kept in the room of Principal, Maharaja Agarsain Public School, Ashok Vihar, Delhi-52. The tender shall be accepted up to 2.00 p.m on 07.01.2014. No tender shall be entertained thereafter under any circumstances.
3. Rates shall not be quoted on "Technical bid". If they are mentioned directly or indirectly, the bid shall be summarily rejected.
4. First, the technical bids shall be opened on 07.01.2014 at 3.00 p.m in the room of D.DE (NW-B) by the purchase committee constituted for this purpose. Financial bids of only those tenderers shall be opened whose technical bids are approved and samples are selected.
5. (a) The tenders must be accompanied by Bank Draft /FDB for the amount mentioned below against each item as Bid security of any scheduled Bank in favour of Maharaja Agarsain Public School, Ashok Vihar, Delhi-110052. Bid Security received in any other form shall not be accepted.

S.NO.	Item	Amount of Bid Security (in )	Amount of minimum turnover ( )
1.	As mentioned above	Rs.10000/- each	Rs.200000/- each

(b) The tenderer should submit the documentary proof of minimum turnover of the firm (indicated in the tender document duly authenticated by Chartered Accountant for the last 3 years i.e. 2010-11,2011-12,2012-13).

(c) The tender will be rejected out rightly in case the tenderer does not comply with terms above (a) & (b)


6. It will be at the discretion of the Director of Education to make any inquiry in order to judge the stability and capacity of any firm at his decision or otherwise be final.
7. In case the tenderer, whose rates have been approved, and after the order is placed, fails to discharge the obligation of tender so awarded to him, part or in full or on the grounds of quality, the Director of Education has the right to place the order to other firm at the cost and risk of contractor and the Director of Education shall have the right to forfeit the security money or to take any legal action against defaulter contractor.
8. The article ordered/ supplied would be subject to inspection by the authorized team/representatives of the Director of Education at any place to be decided by the department. The goods supplied ordered are liable to be rejected, if the same do not come up to prescribed specification/approved samples. The tenderer has to bear all the cost at his own risk.
9. No interest of Bid Security will be paid.
10. The bid security of unsuccessful tenderer will be returned will be returned on finalization of the tenders.
11. The payment towards the supply of the articles shall be made directly to the party by the Directorate of Education, Delhi.
12. The bid security of the successful tenderer will be retained and treated as security deposit up expiry of tender and for balance amount of security deposit, if required, will be asked by the Department after finalization of the tender.
13. Any tender which bears cutting, over-writing in the rates, shall not be considered.
14. Income tax to be deducted at source @ 2% in all cases of payment to contractor.
15. The tender which does not comply with any of the above condition will be rejected.
16. These terms and condition are to be signed by the tenderers at the place specified below which would be finally and legally binding on him. The tenderer is not entitled to insert / add / delete any term / condition whether made herein or separate note / letter and the Director of Education shall not be bound for any such addition / deletion.
17. The Directorate of Education shall also have the right to bifurcate and award the contract to any number of tenderers and his decision in this regard shall be final and binding upon the tenderers.
18. In case of dispute, the decision of the Director of the Education shall be final and binding upon the parties.
19. Under no circumstances, the negotiation would be held with any tenderers except the lowest tenderer.
20. The terms of the tender will be one year from date of acceptance / approval of the competent authority and will be valid for sports branch also.
21. The quantity may increase or decrease as per the need of the programme.

A handwritten signature in black ink, appearing to be 'Raman', is written over the text of the 21st item. Below the signature, there is a large, stylized flourish or mark.

22. In case of any legal dispute shall be within the jurisdiction of Delhi.

23. The terms of the tender will be one year from the date of acceptance / approval of the competent authority. The tender rates can be extended for another one year subject to the satisfactory performance of the dealer and approval of the Competent Authority.

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PRINCIPAL OF THE SCHOOL

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Dy. Director of Edn.  
Distt. North West –B

Acceptance of the Tenderer :

All the above terms and conditions are accepted by me / us. I / we bound myself / ourselves to observe them in the event of my /our tender being accepted. The earnest money in the form of Demand Draft for Rs. \_\_\_\_\_ is enclosed.

Signature of the tenderer with seal of the firm.

Place \_\_\_\_\_  
Dated \_\_\_\_\_.

Witness : - 1. \_\_\_\_\_

2. \_\_\_\_\_