

DELHI BUREAU OF TEXT BOOKS
25/2, Institutional Area, Pankha Road,
“D” Block, Janakpuri, New Delhi-110058
Email – delhibureauoftextbooks@gmail.com
(Phone Nos. 2852 4202, 2852 2049 FAX 2852 0901)

No. F.1-P(119)MS/DBTB/09-10/2515

Dated: 23-02-2010

TENDER NOTICE

Sealed quotations are invited from the presses having their own arrangement to print the material mentioned below by offset presses. Quotations should be strictly according to the specifications and should reach this office by 3.00 p.m. on 8.03.2010. The quotations will be opened at 3.30 p.m. on 8.03.2010.

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|----|------------------------|--|
| 1. | Name of the job | Printing of Mark sheets |
| 2. | Language | English |
| 3. | Print Run | Class-VIII 2,82,000
Class IX 2,00,000
Class XI 1,30,000 |
| 4. | Size of the Mark sheet | 30 x 21 cms for class VIII and XI
38.5 x 26.5 cms for class IX |
| 5. | Earnest Money Deposit | Rs. 8,000/- in the form of Bank draft in favour of Managing Director, Delhi Bureau of Text Books must accompany with the tender. |
| 6. | No. of colours | Four |
| 7. | Proofs | Proofs will be shown and got approved from the concerned officer at Dte. of Education, Old Sectt., Delhi. |
| 8. | Paper | 105 GSM Parchment paper to be procured by the printer from its own resources. |

NOTE:

1. The Bureau will provide sample sheet of the job which has to be returned by the printer after printing.
2. Rates quoted should inclusive of all charges/taxes.
3. Rate should be quoted on the letter-head of the firm on per copy basis.
4. The delivery of mark-sheets is to be made as per directions of Delhi Bureau of text books at Bureau's godown or anywhere else in the GNCT of Delhi within 10 days of the final approval of the proofs by the concerned officer of Directorate of Education.
5. Incomplete tenders will be summarily rejected.
6. Decision of Managing Director, Delhi Bureau of Text Books will be final if any dispute arises regarding the tender.
7. A penalty of 5% per week will be levied on delayed supplies.
8. Proportionate cost of paper will be deducted if paper is not found as per specifications.
9. The print order may be increased or decreased by 20% of the tendered quantity.

Sd/-
(V.C.PACHAURI)
Secretary

: FORM OF QUOTATION :

Name of the Firm/Press: _____

Name of the Prop/Partner _____

Address of the Press : _____

Phone No. _____ Mobile No. _____

Copy of PAN No. _____ Attached/Not Attached

Copy of Vat/Sales Tax Registration Certificate - _____ Attached/Not Attached

Details of Past Experience _____ Attached/Not Attached

EMD No _____ Date _____ Name of the Bank _____

S.No.	Particulars of the job	Rates per Mark sheet all inclusive In Rs.
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1. Printing of Mark sheets in size 30 x 21 cm for class VIII and XI,
38.5 x 26.5 cms for class IX on 105 GSM parchment paper

Class-VIII	2,82,000	Rs. _____ per copy
Class IX	2,00,000	Rs. _____ per copy
Class XI	1,30,000	Rs. _____ per copy

Signatures with seal of the Prop./Partner

NOTE: Incomplete Forms in any respect will be rejected at the time of opening the quotations.