

**OFFICE OF THE DY. DIRECTOR OF EDUCATION
DISTT. NORTH EAST, YAMUNA VIHAR DELHI
GNCT OF DELHI**

No F-52/DDE(N/E)(C.T.B(N/E) 309 - Dated: 03/08/2011
TENDER NOTICE

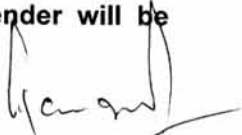
1. The vehicles shall be deemed to be at the disposal of the Distt. North-East Directorate of Education Govt. of NCT of Delhi.
2. There will not be any dead mileage.
3. That the time and km. of the hired vehicles will commence and terminate at the respective Zone of the vehicle provides.
4. That the contractor has to supply minimum 3-Vehicles every day.
5. There should to bids one technical and other financial bid technical bid will be opened first when technical bid fulfill Terms & condition of tender then financial will be opened.
6. Earnest money will be paid Rs. 5000/- as pay order /cheque should be deposited in the name of DDE (N/E) Yamuna Vihar, The earnest money will be refunded to unsuccessful bidders immediately are next day of the bid.
7. That the vehicle provided must be in good condition and to ensure this, the model of the vehicle should not be older than 2 years. The vehicle will be kept neat and clean and in perfect running condition.
8. That log Book/Duty Slips shall be maintained for each vehicle.
9. That contract charges include monthly charges of drivers, repairs and maintenance of vehicle, petrol, / diesel and also any other incidental expenses.
10. That in the case of any accident all the claims arising out of it shall be met by the transport operator.
11. That, if the vehicle is out of order, a substitute vehicle shall be provided by the contractor immediately. In case vehicle does not report on time/ does not report at all, the Department would have a right to hire a vehicle from the market & the additional cost incurred by the Department will be borne by the contractor.
12. That payment shall be made at the end of every month on the basis of actual usage of the vehicles by the department.
13. That the drivers of the vehicles provided must follow traffic rules and other regulations prescribed by the government from time to time.
14. That the contract between the Department and the Transport operator can be cancelled with a notice period of 30-days.
15. That, as far as possible the same vehicle & driver should be deployed.
16. That the drivers must observe all the etiquettes and protocol while performing the duty.
17. Operator and Driver shall be bound to carry out the instructions the department from time to time.
18. That all Govt. levies like service Tax, DVAT, State Entry Tax etc. as applicable will be paid extra to time.

19. That this contract will be effective from the day of August 2011 to 31st March 2012 (unless terminated earlier as per clause no. 13). The contract may be renewed on the same terms and conditions for a further period as mutually agreed upon.
20. That the vendor will be fully responsible for pollution norms/insurance cover/ traffic challans/ Registration certificate from Transport department and for abiding with other statutory laws governing the vehicles deployed with the Directorate of Education.
21. Only Commercial vehicle number DL1Y, DL1Z, DL1V, Shall be engaged and the vehicle should not be more than two years old on the date of award of the contract.
22. That the requirement of the number of vehicles required on each working day will be intimated to the Transporter one day in advance. The requirement may vary from time to time depending upon the actual circumstances.
23. That the penalty will be levied incase, there is disruption of services, the disruption along with the penalty amount that would be charged is given below.

a) If vendor provides less number of vehicles for the day	Penalty of Rs. 1000/- per day per vehicle will be levied.
b) if any vehicle provided by vendor breaks down while on duty.	Penalty of Rs. 500/- per day per vehicle will be levied. Vendor should provide alternate vehicle in an hour from break down.
c) if the driver report late for duty	Same as for (b) above
d) if the vehicle given is substandard	Same as for (b) above.

24. That the payments of hired vehicles shall be made after completion of all codal formalities and submission of bill in order upto 7th of every month. Payment will be made on monthly basis. As far as possible the payment of the previous month will be released by 20th of the next month.
25. That the vehicles will normally be required for 10 hours/ 100 Kms. Per day (Monday to Saturday). However, vehicles can be called on Sunday & Holidays in case of need, for which proper timely intimation will be given to the transporter.
26. That the vehicles will be used only in N.C.T. of Delhi.
27. That the Parking/ Toll Tax charging if any will be reimbursed to the transporter on submission of the original receipts along with the bill.
28. That the courts of Delhi shall alone have jurisdiction to decide any dispute arising out or in respect of the contract.
29. That any change of address of the transporter should be informed to the office immediately.

All tender will be except upto 3:00 PM on Dated 19/08/2011 and tender will be opened on same day at 4:00 PM.


(R.N. SHARMA)
 DY. DIRECTOR OF EDUCATION
 DISTT. NORTH-EAST

OFFICE OF THE DY. DIRECTOR OF EDUCATION
DISTT.NORTH-EAST
B-Block Yamuna Vihar, Delhi

ANNEXURE-I

TECHNICAL BID (DETAILS OF THE AGENCY)

1. Name of the Firm/agency:- _____
(Address with Ph. No) _____
2. Address and Tele. No. of the Tender:- _____
3. Name, Desig., Address & Tele. No. of the _____
Authorised person to deal with _____
4. Furnish /attach the following documents: _____
 - (a) Copy of Permanent Account No.
 - (b). Copy of Valid R.C. of Commercial Vehicle
 - (c). Copy of Valid Commercial Driving Licence No.
 - (d) Copy of valid Insurance Certificate of Vehicle
 - (e) Acceptance of terms and conditions as per mentioned in tender notice.
5. Details of Earnest Money Amount _____
FD/Draft No. _____ dated:- _____
Bank _____
Branch _____
6. List of Referecnes; - _____

This is to certify that I/We have carefully read the contents of the tender documents and fully understood all the terms and conditions therein and undertakes myself/ourselves to abide by the same.

Signature of the Tenderer _____

Name of the Signatory _____

Name of the Firm/agency _____

Seal of the Firm/Agency _____

Place:-

Date:- ____/____/2011

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ANNEXURE-II

PRICE BID/FINANCIAL BID

S.No.	Make/model of the vehicle (Staff Car)	Mode of Fuel	Rate for journey per 10hours/100Kms. Per day
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Rate of te vehicle in case it is used more than 10Hours/100Kms. _____.

(Rates are inclusive of all Taxes)

Signa-ture

Seal-