

**SARVODAYA KANYA VIDYALAYA  
NO-1 UTTAM NAGAR-110059**

**SCHOOL CODE:-1618057**

**BALA TENDER DOCUMENT**

**Ref No.** *SAV/BN/2013-14/772*

**Dated.** *28/2/14*

**To,**

*O.S. (I.T. Branch)*  
*Old Secretariat, Delhi*

**SEALED QUOTATIONS ARE INVITED ON BEHALF OF DIRECTOR OF  
EDUCATION FOR BALA WORK TO BE DONE IN THIS SCHOOL 10. a.m.  
BY *12.03.2014* (DATE) THE SEALED QUOTATIONS WILL BE OPENED ON  
THE SAME DAY AT *12.30 p.m.***

1. THE FIRM SHOULD HAVE PAN NUMBER.
2. THE FIRM SHOULD HAVE TIN NUMBER AND SERVICE TAX NUMBER
3. THE FIRM SHOULD HAVE EXPERIENCE OF DOING WORK IN GOVT SCHOOL
4. THE FIRM SHOULD HAVE REGISTERED OFFICE IN DELHI.

*28/2/14*  
*S. Prasad*  
Sarvodaya Kanya Vidyalaya  
Uttam Nagar, New Delhi

**TERMS AND CONDITIONS:-**

1. The work should be completed within 30 days of placing the order' otherwise 2% per week penalty will be imposed of balance work value
2. The final decision regarding quality and rate is vested only on the members of purchase committee-and the decision of purchase committee members will be final and binding on the bidder.
3. The payments will be made after TDS deductions as per Govt. rules.
4. The whole Bala\Work should be done strictly as per instructions booklet issued by Directorate of Education on the website [www.edudel.nic.in](http://www.edudel.nic.in) for further clarification regarding work the bidders may be download from website.
5. The rates should be quoted only on the prescribed tender document.
6. No counter condition or term is allowed in tender if an' counter condition or term mentioned in the bid by the bidder the bid will be rejected without any further communication..
7. The every bidder should ensure that his/her firm is never been blacklisted by any Govt. Department in past and the facts and information filled by bidders are NEW to his believes.
8. If before or after getting work order it has been found that the bidder has submit any wrong information the bid may be rejected.
9. The final decision in regard to any dispute is only vested with the Director- of Education
10. During the contract period the all responsibility regarding labour, machinery. Tools etc. are of only of the firm the school will not be responsible for any mishap penning.
11. The samples of GREEN BOARD must be submitted with the quotation other wise your rates will not be considered.
12. The-lowest bidder' firm has to deposit performance security worth 10000/- in the form of cheque/draft/fdr/band guarantee in the favor of principal and should be valid for 6 month. The performance security will be released only after' completion of work and satisfactory report Of purchase committee member's.
13. If the sample of the green board is not found as per specifications the rates of those firms will not be considered.
14. The payment will be processed only after recommendations of the purchase Committee.
15. If the firm fails to perform the work within 1 month of work order the performance Security will be forfeited and firm may be blacklisted for 3 years in future.

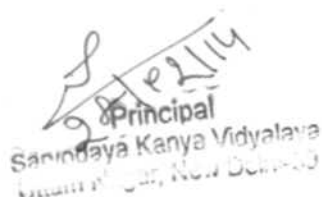
*S*  
28/02/14  
Principal  
Sardaya Kanya Vidyalaya  
Basant P. S., New Delhi-110001

## **TENDER PERFORMA**

1	Green board for chalk use for class rooms made RECYCALBLE steel sheet ceramic coated with thickness of. 4 mm for super smooth writing, optimum ease ability, the board should be scratch proof, bacteria proof, chemical resistant, minimum 5 years warranty with colour fading. Laminated on 12mm MDF BOARD backside pasted with galvanized sheet. 4mm for water resistant and bacteria resistant, with wooden frame made of 2X1.5 inch wood fixed with green board. Fitting should be done at site	Sq. ft.	Rs.
2	RULLED LINE BOARDS/DOT BOARDS/GEOMETRICAL BOARD/GRID BOARDS etc. The above boards work will be marked by enamel paints as per requirement of Bala Activities.	Sq. ft.	
3	Wall Clock with enamel paints as per Bala Guideline	Each	
4	Calendars on Walls paints as per Bala Guideline	Each	
5	Door Angle Protractor	Each	
6	Magic Squares on floor and Walls	Sq.m.	

Name & Address of the firm

Signature of the bidder with stamp


  
Principal  
Sarindaya Kanya Vidyalaya  
Gurgaon, New Delhi-110009