

ID No.- 1413026

R.P GOVT. SARVODAYA KANYA VIDYALAYA  
RITHALA, DELHI

Ref. no = 816

Dated: 31/1/14

To,  
The Office Superintendent  
IT ~~Branch~~ ~~Callab~~, Old Sectt. GNCTD

Sealed quotations are invited by the undersigned for Bala work to be in our school (copy enclosed). The last date of submitting quotation is 10/02/2014 at 08:30 A.M.

Eligibility criteria as under:-

1. The firm should have PAN number at Delhi.
2. The firm should have TIN number of Delhi.
3. The firm should Service Tax number of Delhi (if applicable)
4. The firm should have experience of doing Bala work in Govt. school.
5. The firm should have more than thirteen year old & must have registered office in Delhi.

Encls:- 1. Items with specification  
2. Copy of terms & conditions

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### Terms and conditions

1. The bid should accompanied by the supporting document in respect of eligibility criteria otherwise the bid will be rejected.
2. The lowest bidder firm has to deposit performance security worth Rs.20000/- in the form of cheque/draft/fdr/bank guarantee in the favor of principal and should be valid for 6 months. the performance security will be released only after completion of work and satisfactory report of purchase committee members.
3. If the firm fails to perform the work within 1 month of work order the performance security will be forfeited and firm may be blacklisted for 3 years in future.
4. The work should be completed 30 days of placing the order otherwise 2% per week penalty will be imposed of balance work value.
5. Regarding quality and quantity of work done by the firm the final decision is vested only on the members of purchase committee and the decision of purchase committee members will be final and binding on the bidder.
6. The payment will be processed only after recommendation of purchase committee.
7. The payments will be made after TDS deductions as per Govt. rules.
8. The whole Bala Work should be done strictly as per instructions booklet issued by Directorate of Education on the website [www.edudel.nic.in](http://www.edudel.nic.in) for further clarification regarding work the bidders may download from website.
9. The rates should be quoted only on the prescribed tender document.
10. No counter condition or term is allowed in tender if any counter condition or term mentioned in the bid by the bidder the bid will be rejected without any further communication.
11. The every bidder should submit a undertaking that his/her firm is never been blacklisted by any Govt. Department in past and the facts and information filled by bidders are true to his believes.
12. If before or after getting work order it has been found that the bidder has submit any wrong information the bid may be rejected even after award of work and performance security will be forfeited.
13. The final decision in regard to any dispute is only vested with the Director of Education.
14. During the contract period the all responsibility regarding labor, machinery, tools etc are of only of the firm. the school will not be responsible for any mishap penning.
15. Your rates should inclusive of all work such as material, labor, taxes which are applicable and freight up to school. no any extra charges will be paid in any condition.
16. If there is any additional cost of work such as Vat, Service Tax is there clearly mention the % of tax in the bid, otherwise it will be presumed that taxes are inclusive in your bid.
17. The samples of green board should be submitted with the tender otherwise your rates will not be considered.
18. If the sample of green board is not found as per specification the rates of those firms will not be considered.

  
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## Item with Specification

### 1. GREEN BOARD FOR CLASS ROOMS (per sq. feet):-

Made of MDF board 9mm backside pasted with galvanized, made of sunmica sheet thickness of 0.8mm, front border made of 1.5 inches teakwood molding and having a tray for keeping chalk & duster. Fitting should be done at site.

### 2. ARTISTIC WORK/ DRAWING WORK/ ILLUSION ON WALLS/ DOORS/ FLOORS (per sq. feet):-

The above work should be done by first making ground surface & then writing on surface.

### 3. GREEN BOARD FOR CHALK USE FOR CLASS ROOMS (per sq. feet):-

Recyclable sheet ceramic coated with thickness of 4mm for super smooth writing, the board should be scratch proof, bacteria proof laminated on 12mm MDF board backside pasted with galvanized sheet for water resistance, front border made of 1.5 inches teakwood molding & having a tray for keeping chalk & duster.

### 4. OIL BOUND DISTEMPERIN (OBD) (per sq. feet):-

With material & labour charges.

### 5. ENAMEL PAINT (per sq. feet):-

With material & labour charges.

### 6. PIN UP BOARD FOR DISPLAY (per sq. feet):-

Made of Sita Tax board 9for pinning up), backside pasted with galvanized sheet for water resistance front border made of 1.5 inches teakwood molding, front side covered with velvet cloth.

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