

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: DISTT. NORTH WEST-A
BL BLOCK SHALIMAR BAGH: DELHI:110088

TENDER FORM FOR THE SUPPLY OF COSTUMES
(TO BE FILLED BY THE TENDERER)

TECHNICAL BID

SAMPLES TO BE DEPOSITED : Upto 10.00a.m. on 14-01-2013

FORM TO BE DEPOSITED: Upto 10.30a.m on 14-01-2013

TENDER TO BE OPENED: At 12.00pm on 14-01-2013

A1 (a) Name of the firm.....

(b) Address of the firm

(c) Name & Address of the Prop./PartNer.....

2. (a) TIN NO.....

(b) PAN NO.....

(c) Attested copy of TIN Registration.

(d) Attested copy of PAN Registration.

3. Bid Security deposited vide Demand Draft/ FDR No.....

Dated.....for Rs.....

4. (a) Whether any supply had been made to Govt. Department in the past.....

If yes please furnish full details maximum four copies of supply order received during
the

year

Year	Details of items	Names of Deptt.	Amt.
2009-10			
2010-11			
2011-12			

5. Annual Turnover

Year	Turnover (in Rs)
2009-10	
2010-11	
2011-12	

B. For the supply of Costumes for State Republic Day Celebration 2013 at CHHATRASAL
STADIUM NEW DELHI, Rates are invited from reputed dealers for the supply of 300

costumes comprising Shiny Star Cloth Peacock Dress Upper & Lower for participation of

total 300 students of GOVT. SARVODAYA KANYA VIDYALAYA BL BLOCK,SHALIMAR BAGH

DELHI-58 for State Republic day Celebrations 2013 at CHHATRASAL STADIUM.

TERMS & CONDITIONS

- The rates should be inclusive of free delivery in any part of Delhi.
- The rates should be exclusive of all Taxes.
- Acceptance of the goods will be subject to the inspection / examination by experts and are liable to be rejected if they do not confirm to the requirement.
- The articles/work should be of high quality & strictly according to the sample submitted.
- Only one complete sample of each item needs to be deposited in the room of Principal,
Govt. Sarvodaya Kanya Vidyalaya BL BLOCK,SHALIMAR BAGH up to 10.00 a.m. on 14-01-2013. The desired samples have been displayed at the Reception of Govt. Sarvodaya Kanya Vidyalaya BL BLOCK,Shalimar Bagh, Delhi-58 and can be inspected on any day from 9.00a.m. to 1.30 p.m.
- The Technical Bid form duly filled in & with enclosures attached in all respect in all respect should be sealed in a separate envelope inscribing “ TECHNICAL BID FORM FOR SUPPLY OF COSTUMES FOR STATE REPUBLIC DAY CELEBRATION 2013 AT CHHATRASAL STADIUM “ on it & also mentioning name & address of the Tenderer on it.
- Terms & conditions duly signed in token of acceptance should accompany the Technical Bid.

SMT. MANJU RANI GUPTA)

PRINCIPAL

GOVT. SARVODAYA KANYA VIDYALAYA

BL BLOCK,SHALIMAR BAGH DELHI-58

All the above terms and conditions are accepted by me/us

Signature with seal of the firm.

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BL BLOCK SHALIMAR BAGH: DELHI:110088

TERMS & CONDITIONS OF THE TENDERER FOR SUPPLY OF COSTUMES

- Sealed tenders are invited for/on behalf of ADDL. DIR. OF EDN. (PE & SPORTS) for the supply of costumes to be distributed to the participating 300 students in State Republic Day Celebration 2013 at Chhatrasal Stadium DELHI
- The tender shall consist of two sealed covers consisting of a Technical Bid and Financial Bid. All these sealed covers inscribed in the bold letters on the envelope i.e. Technical Bid & Financial Bid shall be sealed in one big envelope duly mentioning "Tender for SUPPLY OF COSTUMES". The big envelope shall be deposited in a box kept in the room of Principal, Govt. Sarvodaya Kanya Vidyalaya BL BLOCK, SHALIMAR BAGH, DELHI. The tender shall be accepted up to 10.30 a.m. on 14-01-2013. No tender shall be entertained thereafter under any circumstances.
- Rates shall not be quoted on "Technical Bid". If they are mentioned directly or indirectly, the bid shall be summarily rejected.
- First the Technical Bid shall be opened on 14-01-2013 at 12.00 p.m. in the room of Principal, Govt. Sarvodaya Kanya Vidyalaya BL BLOCK, SHALIMAR BAGH by the purchase committee constituted for this purpose. Financial Bids of only those tenderers shall be opened whose Technical Bid are approved and samples are selected.
- (a) The tenders must be accompanied by Bank Demand Draft / FDR for the amount mentioned below against each item as Bid security of any scheduled bank in favor of Govt. Sarvodaya Kanya Vidyalaya BL BLOCK, SHALIMAR BAGH. Bid Security received in any other form shall not be accepted.

S. No.	Items	Amount of Bid Security (In Rs.)	Amount Of Minimum turnover (Rs.)
•	Costumes	10,000-00	2,00,000-00

(b) The tenderer should submit the documentary proof of minimum turnover of the firm (indicated in the tender document duly authenticated by Chartered Accountant for the last 3 years i.e. 2009-10, 2010-11, 2011-12).

(c) The tender will be rejected out rightly in case the tenderer does not comply with terms above (a) & (b).

- It will be at the discretion Of the Addl. Dir. Of Education (PE & SPORTS) to make any Inquiry in order to judge the stability and capacity of any firm at his decision or

otherwise be final.

- In case the tenderer, whose rates have been approved, and after the order is placed, fails to discharge the obligation of tender so awarded to him, part or in full or on the grounds of quality, The Addl. Dir. Of Education (PE & SPORTS) has the right to place the order to other firm at the cost & risk of contractor and the Addl. Dir. Of Education (PE & SPORTS) shall have the right to forfeit the security money or to take any legal action against defaulter contractor.
- The article ordered /supplied would be subject to inspection by the authorized team / representatives of the Addl. Dir. Of Edu. (PE & SPORTS) at any place to be decided by the department. The goods supplied/ordered are liable to be rejected if the same do not come up to prescribed specification / approved samples. The tenderer has to bear all the cost at his own risk.
- No interest on Bid Security will be paid
- The Bid Security of unsuccessful tenderer will be returned on finalization of the tenders.
- The payment towards the supply of the articles shall be made directly to the party by the Addl. Dir. Of Education (PE & SPORTS) DELHI.
- The bid security of the successful tenderer will be retained and treated as security deposit up to expiry of tender and for balance amount of security deposit, if required will be asked by the Department after finalization of the tender.
- Any tender which bears cutting, over-writing in the rates, shall not be considered.
- Income Tax to be deducted at source @ 2% in all cases of payment to contractor.
- The tender which does not comply with any of the above condition will be rejected.
- These terms and conditions are to be signed by the tenderers at the place specified below which would be finally & legally binding on him. The tenderer is not entitled to insert/ add/ delete any term/ condition whether made herein or thereby in separate note/ letter and the Addl. Dir. Of Edu. (PE & SPORTS) shall not be bound for any such addition/ deletion.
- The Addl. Dir. Of Education (PE & SPORTS) shall also have the right to bifurcate and award the contract to any number of tenderers and his decision in this regard shall be final and binding upon the tenderers.
- In case of dispute, the decision of the Addl. Dir. Of Education (PE & SPORTS) shall be final and binding on the parties.
- Under no circumstances the negotiation would be held with any tenderers except the lowest tenderer.
- The terms of the tender will be one year from date of acceptance/ approval of the competent authority and will be valid for sports branch also.
- The quantity may increase or decrease as per the need of the programme.
- In case of any legal dispute shall be within the jurisdiction of Delhi.

- The terms of the tender will be one year from date of acceptance/ approval of the competent authority. The tender rates can be extended for another one year subject to the satisfactory performance of the dealer and approval of the Competent Authority.

SMT. MANJU RANI GUPTA)
PRINCIPAL
GOVT. SARVODAYA KANYA VIDYALAYA
BL BLOCK,SHALIMAR BAGH DELHI-58

Acceptance of the Tenderer :

All the above terms and conditions are accepted by me/us. I/we bound myself/ ourselves to observe them in the event of my/our tender being accepted. The earnest money in the form Demand Draft for Rs. is enclosed.

Signature of the tenderer with seal of the firm

Place

Dated

Witness:

1:

2:

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TENDER FORM FOR THE SUPPLY OF COSTUMES
(TO BE FILLED BY THE TENDERER)

FINANCIAL BID

FORM TO DEPOSITED: Upto 10.30a.m on 14-01-2013

TENDER TO BE OPENED: At 12.00pm on 14-01-2013

A1 (a) Name of the firm.....

(b) Address of the firm.....

(c) Name & Address of the Prop./Partner.....

B. Supply of Costumes

Rates reputed dealers for the supply of costumes

S. No.	Items	Rates Per Set	VAT (%)
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1.			
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The rates should be indicated per item inclusive of transportation, packing, cartage, labour, distribution, stitching, etc. & exclusive of Value Added Tax and other govt. levies.

The Tender shall be liable to be rejected if all the columns are not properly & completely filled up.

This Financial Bid form duly filled in should be sealed in a separate envelope inscribing "FINANCIAL BID FORM FOR THE SUPPLY OF COSTUMES" on it & duly mentioning name & address of the tenderer on it

Signature with name & stamp of firm