

**DELHI BUREAU OF TEXT BOOKS**  
**25/2, Institutional Area, Pankha Road,**  
**"D"Block,Janakpuri, New Delhi-110058**  
**Phone 28524202, 28522049 FAX 28520901**  
**E mail- delhibureauoftextbooks@gmail.com**

**TENDER NOTICE-2012-13**

Item	School Table Calendar
Size	20 cm x 22 cm
Quantity	1500 pieces
No. of pages	26
No. of colours	Four
Paper	300 gsm Art card paper for printing of Calendar and 2 mm White board for base will be procured by the printer from his own resources.
Binding	Wiro binding with the base of the calendar.
Date of Submission	04.06.2012 up to 3.00 p.m.
Date of Opening	04.06.2012 at 4.00 p.m.
Schedule of supply	The supply of the calendar has to be made with in 15 days from the final approval date of the office of the Addl. D.E. (School)/competent authority. No time extension will be allowed for the supply of calendar.
E M D	Rs. 2,000/-.

The Bureau will provide manuscript and photographs. The printer will have to design the calendar in accordance to the dummy provided and get it approved from Directorate of Education (School Branch), old Secretariat Delhi, before printing. A high class printing of calendar is required. No variation in colour will be allowed. A penalty of 2 % will be imposed for non-registration of colours.

The paper should be strictly as per BIS specification.

The supply of the calendar has to be made with in 15 days from the final approval date from the office of the Addl. D.E. (School)/competent authority. Delay penalty will be imposed @ 5% per week.

Payment of the bill will be made within 20 working days of the receipt of supply subject to the verification of satisfactory supply as per terms and conditions and specifications.

EMD of the unsuccessful bidders will be returned within fifteen working days after the award of contract.

The supply will be made by the printer in 12 District offices, School Branch of Directorate of Education Old sect. Delhi and the remaining in the godown of DBTB as per the instructions of the undersigned/officers of the Bureau. Each calendar should be packed in separate transparent sheet packed in the bundles containing 25 pieces. The detail list of distribution of quantity to be supplied in different offices will be collected by the printer from the office of the Secretary DBTB.

If the contractor fails to supply the items even after having been directed to do so, the amount of EMD may be forfeited as decided by Chairman, DBTB.

In case of any dispute, the decision of Chairman, DBTB shall be final and binding. The Hon'ble High Court of Delhi/New Delhi shall have the jurisdiction on any legal dispute.

  
(Ajay Kumar)  
Secretary

## FORM OF QUOTATION

Name and Address of the firm with phone numbers: \_\_\_\_\_

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PAN No. \_\_\_\_\_

VAT Registration No. \_\_\_\_\_

Rates per Calendar Rs. \_\_\_\_\_

VAT, if any (%) Rs. \_\_\_\_\_

Total Cost of Calendar Rs. \_\_\_\_\_

(Inclusive all charges i.e. VAT, Transportation and Delivery at 13 places  
in Delhi/N.Delhi)

**NOTE:** Copy of the VAT & PAN should be attached with the bid.

I hereby accept all the terms and conditions of the tender and rates quoted  
inclusive all by me/undersigned.

Signatures with seal of the Prop./Partner

Phone Numbers

Mobile Number