

**STATE COUNCIL OF EDUCATIONAL RESEARCH AND TRAINING  
VARUN MARG, DEFENCE COLONY, NEW DELHI - 110 024**

F.No. 13(130)/SCERT/Store/06

Dated:- 21.04.2007

To

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\_\_\_\_\_  
\_\_\_\_\_

**Sub:- Purchase of Register & Pens.**

Sir/Madam,

This office intends to purchase following items

**i) 35,000 Ruled Register**

Paper GSM	60 GSM
Paper Size	7" X 11.5"
No.of pages	144 pages
Binding	Pulp cardboard cover of 400 GSM

**ii) 35,000 Pens**

Point size	045
Ink	Blue

You are requested to kindly quote your rates indicating separately for each item inclusive of Cartage & taxes etc. for supply of aforesaid items strictly as per the above specifications in a sealed cover by 26.4.07 upto 2.30 PM. The detailed terms and condition of the supply and payment are indicated in the enclosed tender document.

1. The quotations must reach this office within stipulated time. Quotation received after due date will not be entertained.
2. The items to be supplied should be strictly as per the above specifications.
3. Items will have to be delivered at the assigned destination(s), free of cost of cartage, by 30.4.07.
4. Payments shall be released only after receipt of all the ordered quantity to the satisfaction of this office and clearance by the committee constituted by SCERT.
5. The quotation firm/company/body corporate must be registered with the sales tax deptt and the supplier shall himself/itself be responsible for all govt. levies and this department will not make any extra payment on this account whatsoever it may be.
6. The firms who have been issued letters inviting tenders are also required to submit a DD of Rs. 100/- extra separately as tender cost (non-refundable).
7. This tender notice is available on the Website [www.edudel.nic.in](http://www.edudel.nic.in) and the tender form is obtainable on a cash payment of Rs. 100/- (Non-refundable) from the Cashier of this council, on any working day between 10.00 AM to 2.30 PM w.e.f. 21.04.2007 to 26.04.2007.

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Yours faithfully,  
sd/-  
(Admn. Officer)  
for and on behalf of  
Director/Secy, SCERT