

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: SPORTS BRANCH  
CHHATTRASAL STADIUM: MODEL TOWN: DELHI: 110009.**

**TENDER FORM**

(TO BE FILLED BY THE TENDERER)

**TECHNICAL BID**

FORM TO BE DEPOSITED : Upto 2.00 p.m. on 17-08-2007

TENDER TO BE OPENED : At 3.00 p.m. on 17-08-2007

A.1 (a) Name of the Firm.....

(b) Address of the Firm .....

(c) Name & address of the Prop./Partner .....

2. (a) TIN No .....

(b) PAN No.....

(C) Service Tax No. ....

3. Bid Security deposited vide Demand Draft No. ....

Dated..... for Rs.....

4.(a) Whether any supply had been made to Govt. Department in the past  
.....

(b) If yes, please furnish full details. ....

Year	Details of Items	Names of Deptt.	Amt.
2004-05			
2005-06			
2006-07			

**5. Annual Turnover**

Year	Turnover (in Rs.)
2004-05	
2005-06	
2006-07	

**B      HIRE OF FURNITURE & SHAMIANA (Rate per day)**

- 1,      a) Deluxe Chair
- b) Deluxe Chair with cover
1.      Banquet Chair
2.      Banquet Chair with cover
3.      Chairs Steel/Garden
4.      Dunlop Sofa
5.      Sofa set with cover
6.      Fancy Sofa set
7.      Centre Table (Wooden and Wrought iron with top glass)
8.      Table Size 6' x 3'
9.      Stage construction (per sq.ft.) of steel with tubler structure with ply .
10.     Stage construction fitted with ply(per sqr. Ft.)
11.     Water proof type pandal with structure (per sq.ft.)
12.     Carpet Rug size 9' x 6'
13.     Durries size 10' x 8'
14.     Chandni/Chadar size 8'x10'
15.     Ceiling size 15'x15'
16.     Kanat
17.     Tat pati or jute sheets with measurement per sq.ft.
18.     Bedding (Bed sheets, Gadda, Pillow, Blankets, Quilt) (separate rate for each item)
19.     Cot steel
20.     Jug
21.     Tray
22.     Glass
23.     Tumbler Glass
24.     Flower Pot
25.     Drum for storage of water
26.     Lavatory Temporary
27.     Curtain (15'x12 ½ ') per sq. ft.
28.     Table cover for centre table
29.     Table cover size 6'x3'
30.     Buckets and Mug
31.     Stall/Garden umbrella for judge 5'X 10'
32.     Fan (Pedestal)
33.     P.A System with battery
34.     Pipe Pandal structure (per sq. ft.)
35.     Side walling (per sq. ft.)
36.     Frill
37.     VIP Sofa
38.     Tripal (per sq. ft.)
39.     VIP Carpet
40.     Halogen light
41.     Bulb
42.     Main line (running feet)
43.     Sub main line (running feet)

### **TERMS & CONDITIONS**

- a. The item should be new looking, will be polished washed and complete in good working order.
- b. The firm will be responsible for arranging the articles and watch and ward for which no extra payment will be made.
- c. No extra payment will be made in respect of labour charges, cartage charges, fixing charges and material required for fixing etc.
- d. Rates should be inclusive of all taxes, cartage, labour etc.
- e. The items can be fixed / supplied at any place in Delhi.
- f. The firm has to get verified bills/challans from the incharge of Venue/Meet/Events.
- g. The technical bid form duly filled in & with enclosures attached in all respect should be sealed in a separate envelope inscribing “TECHNICAL BID FORM FOR HIRE OF FURNITURE AND SHAMIANA” on it & also mentioning name & address of the Tenderer on it.
- h. Terms & conditions duly signed in token of acceptance should accompany the Technical bid.

**Sd/-**  
**(SAT PAL)**  
**DY.DIRECTOR OF EDN. (SPORTS)**

All the above terms and conditions are accepted by me/us.

Signature with seal of the firm.

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: SPORTS BRANCH  
CHHATTRASAL STADIUM : MODEL TOWN : DELHI: 110009.**

**TERMS & CONDITIONS OF THE TENDER FOR HIRING OF FURNITURE & SHAMIANA**

1. Sealed tenders are invited for/on behalf of President of India for the purchase of various items as given in the tender form.
22. The tender shall consist of two separate bids – a technical bid and a financial bid.  
The technical bid and the financial bid shall be submitted in separate sealed covers inscribed in bold letters on the envelope which shall be deposited in two separate boxes ( One for Technical bid & another for financial bid ) kept in the room of DDE (Sports) at Chhatrasal Stadium, Model Town, Delhi. The tender shall be accepted up to 2.00 p.m. on 17.08.2007. No tender shall be entertained thereafter under any circumstances.
3. Rates shall not be quoted on “Technical bid” form. In case they are mentioned directly or indirectly, the bid shall be summarily rejected.
4. First the technical bids shall be opened on 17.08.2007 at 3.00 p.m. in the room of DDE (Sports) by the purchase committee constituted for this purpose. Financial bids of only those tenderers shall be opened whose technical bids are approved.
5. (a)The tenders must be accompanied by Bank Demand Draft for the amount mentioned below against each item as bid security of any schedule bank in favour of Dy. Director of Edn.(Sports) and earnest money received in any other form shall not be accepted :-

S.No.	Item	Amount of bid Security	Amount of minimum turnover(Rs.)
1.	Hire of Furniture & Shamiana	40,000	20,00,000

- (b) The tenderer should submit the documentary proof of minimum turnover of the firm indicated in the tender documents duly authenticated by Chartered Accountant.
- (c) Latest Sales Tax clearance certificate from the concerned departments in respect of the tenderer must also be accompanied with the tender, if applicable.
- (d) The tender will be rejected out rightly in case above (a) to (c) the tenderer does not comply with terms.
6. It will be at the discretion of the Director of Education to make any inquiry in order to judge the stability and capacity of any firm at his decision or otherwise be final.
7. In case the tenderer, whose rates have been approved, and after the order is placed, fails to discharge the obligation of tender so awarded to him, part or in full or on the grounds of quality, the Director of Education has the right to place the order to other firm at the cost and risk of contractor and the Director of

Education shall have the right to forfeit the security money or to take any legal action against defaulter contractor.

8. The article ordered/supplied would be subject to inspection by the authorized team/representatives of the Director of Edn. at any place to be decided by the department. The goods supplied/ordered are liable to be rejected, if the same do not come up to prescribed specification/approved samples. The tenderer has to bear all the cost at his own risk.
9. No interest on earnest money or security money will be paid.
10. The earnest money of unsuccessful tenderer will be returned on finalization of the tenders.
11. The payment towards the supply of the articles shall be made directly to the party by the Directorate of Education, Delhi.
12. The earnest money of the successful tenderer will be retained and treated as security deposit upto expiry of tender and for balance amount of security deposit, if required, will be asked by the Department after finalization of the tender. The Department can ask the tenderer to deposit security deposit between 5 to 10 % of total amount of work order of this office during the tender period in advance at the time of finalization of the tender.
13. Any tender which bears cutting, over-writing in the rates, shall not be considered.
14. Income Tax to be deducted at source @ 2% in all cases of payment to contractor.
15. The tender which does not comply with any of the above condition will be rejected.
16. The Director of Education reserves the right to accept or reject any tender without any reasons.
17. These terms and conditions are to be signed by the tenderers at the place specified below which would be finally and legally binding on him. The tenderer is not entitled to insert/add/delete any term/condition whether made herein or thereby in separate note/letter and the Director of Education shall not be bound any such addition/deletion.
18. The Director of Education shall have the right to accept or reject all or any of the tenders without assigning any reason.
19. The Director of Education shall also have the right to bifurcate and award the contract to any number of tenderers and his decision in this regard shall be final and binding upon the tenderers.
20. In case of dispute, the decision of the Director of Education shall be final and binding on the parties.
21. Under no circumstances, the negotiation would be held with any tenderers except the lowest tenderer.
22. The terms of the tender will be one year from date of acceptance/approval of the competent authority and rates will be valid for sports branch.

**sd/-**

**(SAT PAL)**

**DY.DIRECTOR OF EDN.(SPORTS)**

Acceptance of the Tenderer :

All the above terms and conditions are accepted by me/us. I / we bound myself / ourselves to observe them in the event of my / our tender being accepted. The earnest money in the form of Demand Draft for Rs. \_\_\_\_\_ is enclosed.

Signature of the tenderer with seal  
of the firm.

Place \_\_\_\_\_

Dated \_\_\_\_\_

Witness :- 1. \_\_\_\_\_ 2. \_\_\_\_\_

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DIRECTORATE OF EDUCATION: SPORTS BRANCH  
CHHATTRASAL STADIUM : MODEL TOWN : DELHI: 110009.**

**TENDER FORM FOR HIRE OF FURNITURE & SHAMIANA  
( TO BE FILLED BY THE TENDERER)  
FINANCIAL BID**

FORM TO BE DEPOSITED : Upto 2.00 p.m. on 17-08-2007  
TENDER TO BE OPENED : At 3.00 p.m. on 17-08-2007

A.1 (a) Name of the Firm.....

(b) Address of the Firm .....

© Name & address of the Prop./Partner .....

**B. HIRE OF FURNITURE & SHAMIANA (Rate per day)**

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- b) Deluxe Chair with cover
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37. Tripal (per sq. ft.)
38. VIP Carpet
39. Halogen light
40. Bulb
41. Main line (running feet)
42. Sub main line (running feet)

NOTE :

The rates should be indicated per item & inclusive of Value Added Tax and other govt. levies.

The Tender shall be liable to be rejected if all the columns are not properly & completely filled up.

This financial bid form duly filled in should be sealed in a separate envelope inscribing "FINANCIAL BID FORM FOR HIRE OF FURNITURE AND SHAMIANA" on it & due mentioning name & address of the tenderer on it.

Signature with name & stamp of firm