

# OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION

DISTT. SOUTH WEST-B, NAJAFGARH, NEW DELHI-110043

Ref. No.

Date: .../02/2013

## TENDER NOTICE

Sealed quotations are invited for purchasing of below mentioned items (Trophies / Mementoes) required in office of the undersigned within 21 days (i.e. up to 18<sup>th</sup> March 2013) of the issue of the letter up to 5:00 PM. Tender will be open on 19/03/2013 at 11.00 AM in the presence of three gazetted officers & bidders (if any) in the office of undersigned.

(1) Bidders must mention Tin No., Sale Tax No. (if any) PAN No. along with quotation failing which the tender will be rejected.

(2) Rate per set for items mentioned at S.No. 1 & 2 and per piece for item mentioned at S No. 3 and VAT must be mentioned separately. Sample of all further items be also submitted with the rates.

(3) Each page of the quotation/Letter should be signed by bidders

(4) All cuttings, if any, must be attested by concerned bidders.

(5) Items should be delivered in office premises within 2 days of the issue of purchase order.

(6) Supply of the items should be as per specification

(7) Tenders will be valid up to 31.03.2013.

(8) Undersigned reserves the right to reject any one or all the quotations in the public interest without assigning any reason.

(9) No Extra charge of cartage, installation, labour etc. will be paid.

The specification of items is as under:

S.No	Name of Item	Specification	Quantity Required (Tentative)
1	TROPHIES for 1st, 2 <sup>nd</sup> & 3 <sup>rd</sup> positions	Ring trophies with imported material (Cascut) with name plate, with wooden base. Height of trophy 17.5"/13"/11.5" Golden colour	270 SETs
2	Medals for 1st 2 <sup>nd</sup> and 3 <sup>rd</sup> positions	Zinc Metal, circumference of 2.5" with ribbon and name plate Colours-Golden, Silver and Bronze	250 SETs
3	Championship Trophies	Metal(Tin) CUP with cap. 5" wooden base Height - 20" including base, golden colour with name plate	20 pc

Copy to:

1. OS (IT) with the request to post the tender on website of the Directorate of Education.
2. Notice Board of o/o DDE Distt. SW-B, Najafgarh.
3. Notice Board of o/o RDE South.

  
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sw Praveen