

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: CARETAKING BRANCH
ROOM NO. 256, OLD SECTT., DELHI-110054.

No. F1 (609)/CTB/2016-17/2053

Dated: 22/07/2020

To

Sl. No.	Name of the firm.
1	LNS Technology Pvt. Ltd., T-395 1 st floor, Baljeet Nagtar, Shadipur, Delhi.
2	Shiv Enterprises, 41 Kh. No. 18/16, 1 st floor, Gali No. 17, Block A-2, West Sant Nagar, Village Burari, Delhi.
3	New Compac India, 35/3 West Patel Nagar, New Delhi-110008
4	Aggarwal Computer (India), G-1 Sai Bhawan, Ranjit Nagar, Comm. Complex, Delhi
5	Neha Traders, 64, A-2 Block, Gali No. 14, West Sant Nagar, Burari, Delhi-84

Sub: AMC of Computer installed at Dte. of Education HQ- Reg.

Sir,

Refer to previous letter dated 17/03/2020 on the above noted subject, reminder is again issued to you to submit sealed tenders for the following numbers of Computers, Printers and UPS for the comprehensive Annual Maintenance Contract:

Summary:-

Total Hp computer	=	85
Total Lenovo Computer	=	105
Total Printer	=	155
Total UPS	=	125

The terms and conditions for the AMC of Computers/Printers/UPS are as under:-

TERMS AND CONDITIONS

2. The Bidder shall submit the following documents along with quotation:-
 - i) Self attested copy of PAN Card under Income Tax Act;
 - ii) Self attested copy of Valid Registration No. of the Company /Firm.
 - iii) An Earnest Money Deposit / Bid Security of Rs.50,000/- (Rupees Fifty thousand only) in the form of Demand Draft/Fixed Deposit Receipt in favour of Director, Dte. of Education, GNCT of Delhi.
 - iv) An Undertaking to the effect that the Agency has not been blacklisted by any of the Department/ Organizations /autonomous bodies/ undertakings of the Govt. of India/Government of NCT of Delhi and no criminal case is pending against the said firm/agency.
2. Tenders, if sent by post, will not be accepted under any circumstances.
3. No "one time payment" will be released in any case for the repairing of computers, printers & UPS before commencing of AMC.

4. Each and every document submitted along with the quotation should be signed by the Prop./partner/Authorized signatory (in case Pvt. Ltd. firm).
5. Any person who is in Government service or an employee of the Department should not be made a partner to the contract, by the tenderer directly or indirectly in any manner whatsoever.
6. The rates quoted should be inclusive of Spare parts (excluding plastic body parts), all taxes/ levies/duties but excluding Service Tax. Services tax shall be paid as per government rules applicable from time to time.
7. The rates shall be valid for one year with effect from the date of issue of work order and may be extendable, if required, by mutual agreement for a period one year on same terms and conditions, but the Service tax should be applicable as per existing government rules.
8. Successful bidders/tenderers will have to submit Performance Security of 1,25,000/- (Rupees One Lakh Twenty Five Thousand only) in the form of Fixed Deposit Receipt/Bank Guarantee from a commercial bank in favour of Director, Directorate of Education, Delhi, along with a signed contract/agreement (in the given format) on Stamp paper of Rs.100/- (to be paid by tenderer) within 07 days from the date of finalization of the tender to provide AMC at the approved rates up to the validity of tender. The Earnest Money Deposit submitted along with tender document will be returned by the department on receipt of said performance security and duly signed contract/agreement for AMC of computer systems. The performance guarantee shall remain valid for a period of sixty days beyond the date of completion of all contractual obligation of the tender or service provider including warranty obligations.
9. The tenderer shall provide the AMC within a week from the date of receipt of the order or as desired in the order, failing which EMD as well as Performance Security submitted by the firm shall be forfeited.
10. The Department reserves the right to cancel the tender or to withhold payment in the event of non-commencement or unsatisfactory performance by the tenderer. In such an eventuality, the Department further reserves the right to get the work done from open market at the cost of the contractor. Tenderer may be blacklisted by the Government for a period of three years to participate in any type of tender & his security money shall also be forfeited.
11. If any information furnished by tenderer is found to be incorrect or false at any time, the tender will be liable to be terminated without any notice and the security deposit is liable to be forfeited including black listing of agency.
12. The Department reserves the right to terminate the tender at any time without assigning any reason.
13. The tenderer shall indemnify the Department against all damages/charges and expenses for which the Government may be held liable to pay on account of the negligence of the tenderer or any person under his control whether in respect of accident, injury to the person or damages to the property of this department or any member of the public or any person or in executing the work or otherwise and against all damages and demands thereof.

14. In the event of any dispute arising out in connection with the interpretation of any clause in the terms & condition of the tender agreement, or otherwise the matter shall be referred to the Arbitrator nominated by the Chief Secretary, Delhi. The Courts at Delhi/New Delhi shall have the exclusive jurisdiction in connection with any dispute/litigation arising out of this tender.
15. Willing Agencies/firms are requested to visit office of the Directorate of Education and check the computer systems during the working hours before submitting the quotation.
16. In the event of specified date of opening of tender having been declared as a holiday, the tender shall be opened at the same place and same time on next working day.
17. The department reserves the right to accept or reject any or all quotations without assigning any reasons.
18. The payment towards the contract will be made on quarterly basis to the contractor only. For this purpose the contractor will have to submit bills well in time.
19. Performa for rate per unit to be quoted :-

Sr. No.	Item	Rate per unit (Rs.) inclusive taxes, if any.
1	Desktop Computer	
2	Printer	
3	Colour Printer	
4	UPS (Offline)	

You are requested to submit the most reasonable/competitive rate for the AMC, of the above mentioned computer/Printer & UPS on or before 28.07.2020 by 3.00PM after paying proper visit and field inspection.


 21/7/20
 OSD (CTB)

Copy to

- 1 OS(IT) to upload the same on website of department.