

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION: CARETAKING BRANCH**  
**ROOM NO. 254-256, OLD SECTT., DELHI-110054.**

F.1/916/CTB/LIGHT BOARD/2020/ 3198

Dated: 23/09/2020

To

Sl.No.	Name of the firm.
1	M/S Management Service Institute, B21,, Lajpat Nagar – I, Second Floor, New Delhi 110024
2	M/S FED Information Solutions Pvt Ltd., 24A, Film City, Sector 16A, Noida, Uttar Pradesh 201301
3	M/S Blue Ribbon Advisory Services LLP, C266, First Floor, Sector 63, Noida, Uttar Pradesh 201301.

**Sub: Limited Tender Enquiry regarding Light Board Set Up at Shaheed Hemu Kalani Sarvodaya Bal Vidhyalaya, Lajpat Nagar, Delhi.**

Sir,

The Directorate of Education intends to call quotations for "Light Board Set Up at Shaheed Hemu Kalani Sarvodaya Bal Vidhyalaya, Lajpat Nagar, Delhi", for which Limited Tender Enquiry (Quotations) are being invited from your firm. The detail terms & conditions are as under:-

**SCOPE OF WORK:-**

S. NO.	ITEM	MODEL,USAGE & QUALITY
1	Portable Aluminium Light Board	Glass Board (8ft" 4ft)
2	Acoustic Noise Cancellation	Acoustic panels studio foam (50MM) and Rockwool/Glass wool insulation (Room size 25"15)
3	Studio Lighting	3 (Soft Box with heavy LED)

**Technical Terms & Conditions**

- 1 The agency shall submit the following documents along with quotation:-
  - i) Self attested copy of GST Registration of the Company /Firm.
  - ii) An Undertaking to the effect that the Agency has not been blacklisted by any of the Department/ Organizations /autonomous bodies/

undertaking of the Govt. of India/Government of NCT of Delhi and no criminal case is pending against the said firm/agency.

2. Each and every document submitted along with the quotation should be signed by the Prop./partner/Authorized signatory.
3. Any person who is in Government service or an employee of the Department should not be made a partner to the contract, by the tenderer directly or indirectly in any manner whatsoever.
4. The tenderer shall require completing the said work on priority after issuance of work order or as desired in the order, failing which Performance Security submitted by the firm shall be forfeited.
5. The Department reserves the right to cancel the tender or to withhold payment in the event of non-commencement or unsatisfactory performance by the agency. In such an eventuality, the Department further reserves the right to get the work done from open market at the cost of the agency. Agency may be blacklisted by the Government for a period of three years to participate in any type of tender & his security money shall also be forfeited.
6. If any information furnished by agency is found to be incorrect or false at any time, the tender will be liable to be terminated without any notice and the security deposit is liable to be forfeited including black listing of agency.
7. The Department reserves the right to terminate the tender at any time without assigning any reason.
8. The agency shall indemnify the Department against all damages/charges and expenses for which the Government may be held liable to pay on account of the negligence of the agency or any person under his control whether in respect of accident, injury to the person or damages to the property of this department or any member of the public or any person or in executing the work or otherwise and against all damages and demands thereof.
9. In the event of specified date of opening of tender having been declared as a holiday, the tender shall be opened at the same place and same time on next working day.
10. In the event of any dispute arising out in connection with the interpretation of any clause in the terms & condition of the NIQ, or otherwise the matter shall be referred to the Arbitrator nominated by the Chief Secretary, Delhi. The Courts at Delhi/New Delhi shall have the exclusive jurisdiction in connection with any dispute/litigation arising out of this tender.

### **Financial Terms & Condition**

1. The agency is required to submit their PRICE BID in following format:-



**PRICE-BID**

S.N	ITEM	MODEL,USAGE & QUALITY	Rate (in Rs)
1	Portable Aluminium Light Board	Glass Board (8ft" 4ft)	
2	Acoustic Noise Cancellation	Acoustic panels studio foam (50MM) and Rockwool/Glass wool insulation (Room size 25"15)	
3	Studio Lighting	3 (Soft Box with heavy LED)	

2. The rate should be offered inclusive of all taxes, duties levies etc. and no claim on any account shall be entertained.
3. The rate shall be valid during entire work period i.e. with effect from the date of issue of work order and on same terms and conditions.
4. The L-1 bidder will be selected on the basis of overall Lowest Rate.
5. Successful agency will have to submit Performance Security @ 5% of value of work in the form of Fixed Deposit Receipt/Bank Guarantee from any of scheduled bank in favour of Director, Directorate of Education, Delhi, along with a signed contract/agreement within 07 days from the date of award of work order, to provide the above work at the approved rates up to the validity of tender.
6. The payment towards the contract will be made after completion of work order only. For this purpose the contractor will have to submit bills well in time.
7. In view of above, you are requested to submit your quotations (Price Bid in prescribed format and other technical documents as sought above in a sealed big envelope scribed as "Light Board Set Up at Shaheed Hemu Kalani Sarvodaya Bal Vidhyalaya, Lajpat Nagar, Delhi".

The quotation must be reached to Caretaking Branch latest by 28<sup>th</sup> September 2020 (04:00pm) and it will be opened on the same day at 04.30pm. Delayed quotation will not be entertained and no further correspondence will be made in this regard.

  
(RAVINDER KUMAR)  
OSD (CTB)

**Copy to:-**

1. OS(IT) to upload the same on website of department.