

Ph. 27497521, 27497422  
**OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION,**  
PATRACHAR VIDYALAYA, BL BLOCK SHALIMAR BAGH, DELHI-110088

Ref. No. PV/2015-16/322-31

Date 10.04.2015

Subject: **QUOTATION FOR PRINTING OF FEE RECEIPTS BOOKS**

Sir,


Sealed quotations are invited for printing of **500 RECEIPT BOOKS**, Size A-8 on **60 GSM** paper in duplicate with two colored leaf containing **50X2** leaves with all charges including binding, numbering etc.

You are requested to send your rates for PRINTING OF FEE RECEIPTS BOOKS latest by **28.04.2015** at **2.00** p.m. in a sealed envelope super scribed "**QUOTATION FOR PRINTING OF FEE RECEIPTS BOOKS**" in the office of the undersigned. Specimen paper of each category be attached with quotation.

**TERMS & CONDITION**

1. Quote the cost of each pad of 100 (in duplicate)
2. Printer should have TIN number and rate should be quoted on letter head
3. Printer should have PAN number
4. Quote the rates clearly in words & figures indicating the freight charges, taxes, VAT etc if any
5. The work should be completed within five days after placing the work order
6. The sample of **FEE RECEIPTS BOOKS** may be inspected at this office on any working day between 10 a.m. to 4.00 p.m.

Thanking You,

  
10/04/2015  
Deputy Director of Education,  
Patrachar Vidyalaya

- ✓ 1. O.S. (I.T) with the request to upload the same on website