

DELHI BUREAU OF TEXT BOOKS

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TENDER NOTICE-2017-18

Item	Annual School Calendar
Size	10"x 7"
Quantity	1500 pieces
Estimated Cost of the work	Rs. 75000/- (Approx. Rupees Seventy five thousand)
No. of pages	26
No. of colours	Four
Paper	300 gsm Art card paper for printing of Calendar and 2 mm White board for base will be procured by the printer from his own resources.
Binding	spiral binding with the base of the calendar.
Date of Submission	11.05.2017 up to 3.00 p.m.
Date of Opening	11.05.2017 at 4.00 p.m.
Schedule of supply	The supply of the calendar has to be made within 20 days from the final approval date of the office of the Addl. D.E. (School)/competent authority. No time extension will be allowed for the supply of calendar.

The manuscript and photographs will be provided by the Addl. D.E.(School). The printer will have to design the calendar in accordance to the dummy provided and get it approved from Directorate of Education (School Branch), Old Secretariat Delhi, before printing within 5 days than the issue of work order. A high class printing of calendar is required. No variation in colour will be allowed.

A penalty of 2 % of total cost of work will be imposed for non-registration of colours.

The paper shall be procured by the printer from its own sources and should be strictly as per BIS specification 4658:1988. In case of any deviation in the paper specifications i.e. BIS specifications a penalty @ 2% per parameter at the total cost of the job will be deducted from the printers bill. DBTB reserved the right to get the paper of the calendar tested in the government lab after supply, if required.

The supply of the calendar has to be made within 20 days from the final approval date from the office of the Addl. D.E. (School)/competent authority. The Bureau will impose the delay penalty @ 5% per week on the unsupplied lot. The schedule date will be counted from the date of the final proofs.

Payment of the bill will be made within reasonable time of the receipt of supply subject to the verification of satisfactory supply as per terms and conditions and specifications. The copy of the approval is to be attached with the bill after completion of the entire work.

The supply will be made by the printer in 13 District offices, School Branch of Directorate of Education Old sect. Delhi and the remaining in the office of the Secretary DBTB as per the instructions of the Bureau. Each calendar should be packed in separate transparent sheet packed in the bundles containing 25 pieces. The detail list of distribution of quantity to be supplied in different offices will be collected by the printer from the office of the Secretary DBTB.

In case of any dispute, the decision of Chairman, DBTB shall be final and binding. The Court of Delhi/New Delhi shall have the jurisdiction on any legal dispute.


(ANIL KAUSHAL)
SECRETARY

FORM OF QUOTATION

Name and Address of the firm with phone numbers: _____

PAN No. _____

VAT Registration No. _____

Rates per Calendar Rs. _____

VAT, if any (%) Rs. _____

Total Cost of per Calendar Rs. _____
(Inclusive all charges i.e. VAT, Transportation and Delivery at 13 places
in Delhi/N.Delhi)

NOTE: Copy of the VAT & PAN should be attached with the bid.

I hereby accept all the terms and conditions of the tender and rates quoted
inclusive all by me/undersigned.

Signatures with seal of the Prop./Partner

Phone Numbers
Mobile Number

