

**OFFICE OF THE DEPUTY DIRECTOR OF EDUCATION (ZONE-24)**  
**DIRECTORATE OF EDUCATION, GOVT OF NCT OF DELHI**  
**SECTOR-3 R K PURAM NEW DELHI 110022**

No.DE.50(10)/CTB/DS/2016-17/74

Dated 28-X-2016

**TENDER NOTICE**

Sealed Quotations are invited by the under signed for purchase of Trophies and Medals for Zonal Sports and Cultural Prize Distribution (2016-17). The last date and time for submission of sealed quotation is 07.11.2016 upto 3.00 pm. The quotations will be opened same day at 4.00 pm in the chamber of DDE (Zone-24)/Chairperson, Purchase Committee, Room No. 06, Gr. Floor, O/o Dy. Director of Education, Sector-3, R.K.Puram, New Delhi. For this purpose OS (CTB) may be contacted in Room. 16, First Floor of this office or over Telephone No. 011-26182791.

Tenderer's are required to submit the following information/documents along with their bids to fulfill the eligibility criteria:-

6. PAN No. (Attached photocopy)
7. VAT No. (Attached photocopy)
8. An undertaking that the quoted items have not been supplied to any other Govt./Semi Govt./Private organization at a lesser rate.
9. The firm should have experience of atleast three years of doing similar work in Schools in Delhi.
10. E.M.D amounting Rs. 7500/- in the form of cheque/draft/FDR/ Bank guarantee in the favour of PAO-II, Govt. of NCT of Delhi.

**The terms and condition of the tender :-**

20. The tenderers should sign each page of the tender.
21. Late/Vague/conditional/incomplete/not conforming to the laid down procedure, bids in any respect will be rejected.
22. The bid should be accompanied by the supporting documents in respect of eligibility criteria otherwise the bid will be rejected.
23. The lowest bidder firm has to deposit performance security worth Rs. 15,000/- in the form of cheque/draft/FDR/Bank guarantee in the favour of PAO-II, Govt. of NCT of Delhi and should be valid for 6 months, the performance security will be released only after completion of work and satisfactory report of purchase committee members.
24. If the firm fails to supply within 15 days of works order the performance security will be forfeited and firm may be blacklisted for 3 years in future.

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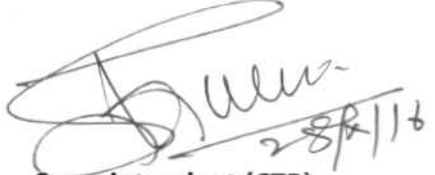
25. The supply should be completed within 10 days of placing the order otherwise 5% per week penalty will be imposed on balance work value.
26. Regarding quality and quantity of work done by the firm the final decision is vested only on the members of purchase committee and the decision of purchase committee members will be final and binding on the bidder.
27. The payments will be processed only after recommendation of purchase committee.
28. The trophy and medal specification has been given on the bottom of this tender notice.
29. No counter condition or term is allowed in tender. If any counter condition or term mentioned in the bid by the bidder the bid will be rejected without any further communication.
30. Every bidder should submit an undertaking that his/her firm has never blacklisted by the Govt. Department in past and the facts and information filled by bidders are true to his believes.
31. If before or after getting work order it has been found that the bidder has submitted any wrong information the bid may be rejected even after award of work and performance security will be forfeited.
32. The final decision in regard to any dispute is only vested with the Dy. Director of Education, Distt. South.
33. Rates should inclusive of all work such as material, labour, taxes which are applicable and freight up to venue, no any extra charges will be paid in any condition.
34. If there is any additional cost of work such as Vat, Service Tax, clearly mention the % of tax in the bid, otherwise it will be presumed that taxes are inclusive in your bid.
35. The samples of items should be submitted with the tender otherwise your tender will not be considered.
36. The payment will be made before 31<sup>st</sup> March 2017 subject to satisfaction of purchase committee, no interest will be paid for delayed period if any.
37. The specifications of the trophy & medals should be submitted with the tender such as height, weight, width of trophy and wooden, metal, fiber including metal strips pasting containing printing of logo etc.
38. The rates should not be more than Rs 1000/- per set for trophy i.e. First, Second & Third prize (3 piece will be considered as one set) and Rs. 150 per set for medals. The rates should be including VAT/Cartage charge etc.

  
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S.No.	List of Items	Specification	Unit required (Approx)
1	Medals 1 <sup>st</sup> , 2 <sup>nd</sup> , & 3 <sup>rd</sup> Position	Zinc Metal with Ribbon and Name plate Colour- Golden, Silver, Bronze, Size(2.5") Size (3")	257 sets. (Gold, Silver & Bronze)
2	Trophies 1 <sup>st</sup> , 2 <sup>nd</sup> , & 3 <sup>rd</sup> Position	Trophies with imported material (Cascut) with Name plate, with wooden base, Height of Trophy 17.5"/13"/11.5" Golden Colour.	94 Sets. (1st, 1 <sup>nd</sup> & 3 <sup>rd</sup> Place)
3	Championship Trophies	Metal (Tin) CUP with cap. 5" wooden base Height 20" including base Golden colour and Name Plate.	14 Sets + 01 trophy for performing of Band.

Superintendent (CTB)  
O/o DDE (South)  
Distt.South, Dte. of Education  
Sec-III, R.K. Puram, New Delhi- 110022

1. O.S.(IT)/Incharge (Cal. Lab.), Dte. of Education, Lucknow Road, Timarpur, Delhi with request to upload the above tender notice on the Department Website.
2. Notice Board, O/o Dy. Director of Education, Distt. South, Sec-III, R.K. Puram, New Delhi- 110022.

  
Superintendent (CTB)  
O/o DDE (South)  
Distt.South, Dte. of Education  
Sec-III, R.K. Puram, New Delhi- 110022

**Superintendent (CTB)**  
Distt. South  
Dte. of Education, GNCTD  
Sector-3, R. K. Puram  
New Delhi - 110022