

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION : CARETAKING BRANCH  
ROOM NO. 256 OLD SECTT., DELHI-54 TEL.23890253**

F.No.DE.1(115)/CTB/Pvt. Sanitation/13-14/2586

Dated : 23/12/13

To

M/s Ex-man Raghav Security Services Pvt. Ltd.,  
212, Laxmi Chambers, D-223, Laxmi Nagar  
Main Vikas Marg, Delhi- 110 092.

**Sub: - Providing sanitation services in connection with National School Games to be held in the period from 02/01/2014 to 08/01/2014.**

Sir,

I am directed to request you to kindly provide the Sanitation services at below mentioned below in the period w.e.f. 27/12/13 to 09/01/2014 in connection with National games to be held by Directorate of Education, GNCT of Delhi.

S.No.	Name of School
1.	GGSSS (New Site) A-Blk, Jehangir Puri

The firm would ensure that the sanitation staff should report to the HOS concerned on 27/12/13 positively.

Yours faithfully,

*R.K. Lalwatt*  
20/12/13

**(R.K. Lalwatt)**

**Deputy Director (CTB)**

Dated :

F.No.DE.1(115)/CTB/Pvt. Sanitation /13-14

Copy forwarded for information and necessary action to:-

1. P.S. to Pr. Secretary (Education)
2. P.S. to Director (Education)
3. P.A. to Addl. DE (Sports)
4. D.C.A. (Education)
5. A.O. (Budget) with the request to release required budget
6. The DDE/HOS concerned through MIS on the link of security and sanitation of website of the department.
- ✓ 7. OS (IT)/In-charge MIS with the direction to upload the order on the link of security and sanitation of website of the Department.

*Ravinder Kumar*  
20/12/13

**(Ravinder Kumar)**  
**DEO (CTB)**