

**GOVT. OF N.C.T. OF DELHI  
DIRECTORATE OF EDUCATION  
(ESTABLISHMENT - IV BRANCH)  
OLD SECTT. DELHI-54**

F.No. DE. 4 (13)/(111)/E-IV/2015/ 3407-28

Dated: 22-8-17

**CIRCULAR**


This has reference to D.O.No.17-2/2017-EE.17 dated 3<sup>rd</sup> August, 2017 of Addl. Secretary(EE- II), MHRD, GOI (Copy enclosed).

It is appraised that the Amendment to the Section 23(2) of the RTE Act to extend the period for in-service training to 31<sup>st</sup> March, 2019 has been passed by the Parliament. It is regarding minimum qualification of untrained in-service elementary teachers in the Govt./Govt. Aided/Unaided-Private Schools.

In this connection it is to be ensured that all in service untrained teachers acquire the minimum qualifications as prescribed by the NCTE. It is mandatory for all in-service untrained teachers to undertake D.El.Ed. programme only through ODL on NIOS (unless already enrolled and undergoing training in a recognised Teacher Education Institute (TEI) prior to the amendment).

The unqualified in-service teachers in Govt./Govt-aided/Private Schools who fail to enrol on or before 15<sup>th</sup> September, 2017, are liable to face removal/dismissal procedures against them. All teachers can access free instructions through the SWAYAM online portal arranged by NIOS.

This will be the last chance to acquire the requisite minimum professional qualifications. Any teacher in the aforementioned schools, who does not have the minimum qualifications mandated under the RTE Act, 2009, would not be allowed to continue in-service beyond 1<sup>st</sup> April, 2019, and procedure for dismissal shall be initiated against such teachers.

  
**(D. K. UPADHYAY)**  
Assistant Director (E-IV)


Encl. as above

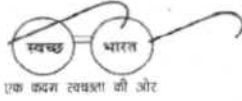
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Copy forwarded for information and necessary action to:-

1. Secretary to Lt. Governor, Govt. of NCT of Delhi.
2. S.O. to Chief Secretary, Govt. of NCT of Delhi.
3. Commissioner NDMC/SDMC/EDMC/DCB/New Delhi Municipal Council
4. PA to Addl. Secretary (EE-II), Dept. Of School Education and Literacy, MHRD, GOI.
5. P.S. to Pr. Secretary (Edn.)/P.S. to Director (Edn.), Dte. of Education, Govt. Of NCT of Delhi.
6. All RDEs/DDEs/Eos/DEOs/HOS, Directorate of Education, Govt. of NCT
7. DDE (ASB)/DDE (PSB), DDE (RTE), Dte. of Education. Govt. Of NCT of Delhi.
8. Director, SCERT
9. All managers/managing societies of Govt. Aided Schools
10. All managers/managing societies of recognized & unrecognized Public Schools
11. In-charge, Computer Cell, Directorate of Education with the request to upload this circular on the website.
12. Guard file.

  
**(D. K. UPADHYAY)**  
Assistant Director (E-IV)



सूचना का  
अधिकार

भारत सरकार  
मानव संसाधन विकास मंत्रालय  
स्कूल शिक्षा और साक्षरता विभाग  
शास्त्री भवन  
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GOVERNMENT OF INDIA  
MINISTRY OF HUMAN RESOURCE DEVELOPMENT  
DEPARTMENT OF SCHOOL EDUCATION & LITERACY  
SHASTRI BHAWAN  
NEW DELHI-110 115

Anita Karwal  
Additional Secretary (EE.II)  
Tel No: 011-23070927  
Email: [anita.karwal@nic.in](mailto:anita.karwal@nic.in)

Dated the 3<sup>rd</sup> August, 2017

D.O. No. 17-2/2017-EE.17

Dear *Secretaries,*

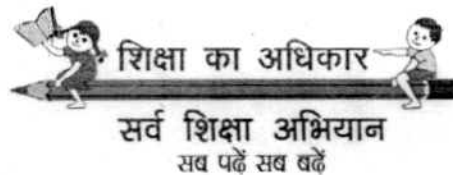
This is regarding training of untrained in-service elementary teachers in the Govt./Govt. Aided/Unaided-Private Schools. **It is apprised that the Amendment to the Section 23(2) of the RTE Act to extend the period for such training to 31st March, 2019 has been passed by the Parliament.**

2. **Further, it is reiterated that this will be the last chance to acquire the requisite minimum professional qualifications. Any teacher in the aforementioned schools, who does not have the minimum qualifications mandated under the RTE Act, 2009, would not be allowed to continue in-service beyond 1st April, 2019, and procedure for dismissal shall be initiated against such teachers.**

3. A broad strategy to complete the training of all such in-service untrained teachers by 31st March, 2019 is proposed by MHRD. The following action is required to be initiated urgently at your end:

Action to be taken by States/UTs:

- States and UTs will be responsible for ensuring that all in-service untrained teachers (Government Schools and Private Schools) in the State and UTs acquire the minimum qualifications required under the RTE Act, 2009 within the proposed extended period till 31<sup>st</sup> March, 2019, through the ODL programme of NIOS.
- At the State and UT level, a Committee under the chairpersonship of Secretary, Elementary Education needs to be set up to monitor the progress and completion of training of all in-service untrained teachers at elementary level within the stipulated time period as per amendment of the Act i.e., 31.03.2019.
- State and UTs will also appoint a State Coordinator from the State/UT to facilitate conduct of the programme and for continuous engagement with MHRD and NIOS.



- iv. It is mandatory for all in-service untrained teachers to undertake D.El.Ed. programme only through ODL on NIOS (unless already enrolled and undergoing training in a recognised Teacher Education Institute (TEI) prior to the amendment).
- v. State Govt. will reach out to the School Principals/concerned school authorities of all Govt./Govt. Aided/ Private Schools and inform them about this extension of deadlines and publish large scale advertisements for wider coverage.
- vi. States must undertake an awareness programme amongst the teachers also, clearly indicating that this would be the last opportunity for application and enrolment to the course failing which their services will be terminated w.e.f. 1st April, 2019 and also advertise about this last opportunity on a large scale.
- vii. All States should prepare a database of such teachers in their state.
- viii. For creation of database of untrained elementary teacher for D.El.Ed., there will be an On-line Portal of NIOS which will have the following options:
  - Login/Registration by the State Coordinator
  - Login/Registration by the Individual Principal of the School
- ix. State Coordinator will enter the entire database of untrained in-service teachers (in Private and Govt. schools) on the portal especially prepared by NIOS for this purpose. This portal will also be utilized to monitor the progress of training in each State/UT.
- x. For teachers in Private Schools, a Certificate from the Principal would be taken to ensure that the teacher is serving in the school. These certificates will be collected by the State/UT.
- xi. Once the above information is provided to the State Coordinator then NIOS will provide the following to individual principal for entering into the system i.e School code and password. Once the School Principal receives the Password and the School code sent by NIOS through SMS then the School Principal will login into the system for online Registration of the Untrained Teachers.
- xii. Registration of unqualified untrained teachers on NIOS portal should be completed between 16.08.2017 to 15.09.2017 by by State Coordinator/School Principal. The Education Secretaries of State/UTs are expected to ensure and facilitate this.
- xiii. The unqualified in-service teachers in Govt/Govt-aided/Private schools who fail to enroll on or before 15<sup>th</sup> September, 2017, are liable to face removal/dismissal procedures against them.
- xiv. Teachers who do not fulfill the minimum eligibility requirement for taking admission in D.El.Ed. programme i.e., 50% in Class 12, will have to join NIOS and re-appear for the Class 12<sup>th</sup> exam to achieve the minimum qualification. They would however be eligible for provisional admission in D.El.Ed. programme of NIOS, subject to them acquiring 50% marks in Class 12 before completing the D.El.Ed programme of NIOS. This would facilitate such teachers to pursue the programmes concurrently.
- xv. A D.El.Ed Certificate would be given only when the teacher acquires 50% at +2.
- xvi. All teachers can access free instructions through the SWAYAM online portal arranged by NIOS. NIOS is making separate arrangements for physical contact programme which is an integral part of the D.El.Ed. course.

**NIOS will do the following:**

- xvii. NIOS will be disseminating clear guidelines and protocols for training of untrained teachers through the Online D.El.Ed. programme.
- xviii. NIOS has appointed a Nodal Officer for each State and UT and this Nodal Officer will be based in that particular State and UT only.
- xix. NIOS will contact the State/UT for structuring of Contact Classes. States/UTs are expected to facilitate this process.
- xx. NIOS will conduct a training programme/workshop by mid-August in order to guide and orient the States and UTs on translation of material, preparing audio-visual content on the material and all issues related to this training.
- xxi. NIOS will share the content of D.El.Ed. syllabus with the States by 1st September so that the translations of the content could begin at the state level. The course materials will be provided by NIOS but translation in local language will have to be done by the respective State and UT.
- xxii. For conduct of contact programmes, NIOS will provide necessary funds to the SCERTs who will be responsible for arranging the study centres and requisite teacher educators.

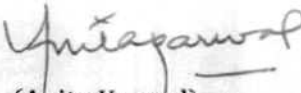
4. The timelines along with key milestones to ensure that the training of all in-service untrained teachers is completed by 31<sup>st</sup> March, 2019, are detailed in the table below:

<b>Timeline</b>	<b>Key Milestones</b>
By 10 <sup>th</sup> August, 2017	Appointment of a Nodal Officer by every State and UT and NIOS.  NIOS has already appointed State-wise Nodal Officers and the list is enclosed.
By 10 <sup>th</sup> August, 2017	Development of the portal by NIOS
Between 1 <sup>st</sup> August, 2017 to 14 <sup>th</sup> August 2017	All States and UTs to issue advertisements in newspapers and conduct wide outreach programmes informing all teachers about the opportunity of acquiring the minimum qualifications provided through NIOS failing which their services will be terminated w.e.f. 1 <sup>st</sup> April, 2019.
By 16 <sup>th</sup> August, 2017	Workshop by NIOS to orient States and UTs
By 20 <sup>th</sup> August, 2017	States and UTs will submit complete database of all in-service untrained teachers in Government and Private Schools to NIOS.
Between 16 <sup>th</sup> August, 2017 to 15 <sup>th</sup> September, 2017	Admissions open - All Teachers to apply
2 <sup>nd</sup> October, 2017	Upload first batch of material by NIOS on SWAYAM portal

3 <sup>rd</sup> October, 2017	Start of the Course
	First term-3 <sup>rd</sup> October, 2017 to 18 <sup>th</sup> June, 2018
	Second Term-25 <sup>th</sup> June, 2017 to 31 <sup>st</sup> March, 2019

5. A copy of the Discussion paper on Strategy of training of untrained in-service teachers in elementary schools is enclosed for your reference. You are requested to take urgent and concerted action at your end in order ***to ensure that all in-service untrained teachers, acquire the minimum qualifications as prescribed by the NCTE, but within the stipulated time line i.e., 31<sup>st</sup> March, 2019. Your strategy with regard to its implementation may kindly be communicated to this office latest by 10<sup>th</sup> August, 2017.***

Yours Sincerely,

  
(Anita Karwal)

Encl: as above

To: Principal Secretary/ Secretary Education all States and UTs