

GOVT. OF NCT OF DELHI  
DIRECTORATE OF EDUCATION  
ESTABLISHMENT -IV BRANCH, OLD SECRETARIAT, DELHI

No.: DE.4(8)/(23)/E-IV/Lab.Asstt./2017/

Dated : \_\_\_/06/2018

**CIRCULAR**

This has reference to this office order of even number dated 06.06.2018, vide which 242 Group-D (Now group 'C') employees of the Departments of GNCT of Delhi were promoted to the post of Laboratory Assistant (on ad-hoc basis) in Directorate of Education.

All HODs are kindly requested to download the above mentioned orders from Directorate of Education website i.e. [www.edudel.nic.in](http://www.edudel.nic.in) (in Public Circular) and bring the same to the notice of all the promoted Group-D employees working in their Department.

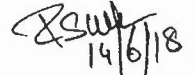
All the HODs are further requested to kindly issue strict directions to all concerned promoted employees to report to E-IV Branch of this Directorate for verification of their documents along with the following in original: -

- i. Matriculation (10<sup>th</sup>) certificate & mark sheets (Science with Practical).
- ii. Caste Certificate / PH Certificate (Wherever applicable).
- iii. Copy of the Departmental Identity Card (original as well as copy)

A schedule for verification of relevant particulars / documents of newly promoted laboratory Assistants is given as under:-

Sl.No.in promotion order dated 06.06.2018	Date for verification	Time	Venue
01 to 50	25.06.2018	11.00 A.M. to 01.00 PM.	E-IV Branch, Room No.11-B, Old Secretariat, Delhi-110054.
51 to 100	26.06.2018		
101 to 150	27.06.2018		
151 to 200	28.06.2018		
201 to 242	29.06.2018		

**All the HODs are further requested not to relieve any promoted employee(s) from their Department till further posting orders from Directorate of Education.**



(R.S. Krishanan)

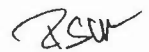
Assistant Director of Education (E-IV)

No.: DE.4(8)/(23)/E-IV/Lab.Asstt./2017/ 342-48

Dated : 14/06/2018

Copy to the following for information & necessary action to :-

1. All the Head of Departments, GNCT of Delhi. (List enclosed)
2. P.S. to Secretary (Education), Old Sectt., Delhi.
3. P.S. to Director Education, Old Sectt., Delhi.
4. PA to Spl. Director of Education, Old Sectt., Delhi.
5. All DDEs of Directorate of Education
6. All branches of Dte. Of Education, Old Sectt., Delhi.
7. OS (IT) to upload this order on the website of the Department.



(R.S. Krishanan)

Assistant Director of Education (E-IV)