

GOVT.OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION; CARE TAKING BRANCH
ROOM NO: - 256, OLD SECTT.DELHI-110054, TEL: - 23890253.

No.F.1/115/Sanitation/CTB/2013-14/ 749

Dated:- 14/06/18

ORDER

Sub.: Regarding providing of Sanitation workers in Govt. Schools under Directorate of Education in Cluster - A.

Approval of the Competent Authority is hereby conveyed to provide the additional sanitation workers in Govt. schools mentioned in Annexure-A in accordance with the terms & conditions specified in existing tender document.

Only the wages of the workers according to Labour Laws and material charges shall be paid against this additional deployment as mentioned in Annexure-A from S.No. 01 to 112.

Further, you are hereby directed to provide the Sanitation & Housekeeping Services with manpower, material and machines in four Govt. schools as mentioned in Annexure-B from S.No. 1 to 4 as per terms of tender documents. The wages of the workers according to Labour Laws, material charges and fixed charges shall be paid for the same in accordance with the terms & conditions specified in existing tender.

Agency will provide the consumable material as per Annexure-XII of tender.

HOSs are also informed that as per tender conditions the consumable cleaning material to be supplied by the agency per 2000 students per month is as below:-

<u>Required monthly quantity for every 2000 students*</u>		
S.No.	Item name	Quantity
1	Napthalene Balls	2 KG
2	Phenyl	7 Ltrs
3	Room Freshner	4 Nos.
4	Odonil	30 Nos.
5	Pump Spray	2 Nos.
6	Wiper (Large)	2 Nos.
7	Wiper (Small)	3 Nos.
8	Hand Wash (Dettol/Lifebouy)	30 Nos.
9	Harpic Triple Action	20 Nos.
10	Surf (Fena)	2 KG
11	Duster Full Size	24 Nos.
12	Duster Yellow	12 Nos.
13	Dustbin Plastic	6 Nos.
14	Dustbin Plastic with Cover	6 Nos.
15	Vim Powder	2 Kg



16	Lizol	5 Ltr
17	Scotch Brite	6 Nos.
19	Garbage Bag (25 kg capacity)	30 Nos.
20	Toilet Brush	5 Nos.
21	Broom (Bambu)	7 Nos.
22	Broom (Phool)	8 Nos.
23	Broom (Plastic)	2 No.s
24	Red Hit	3 Nos.
25	Black Hit	3 Nos.
26	Small pressure Pump	2 nos.
27	Mister Toll Brush	2 Nos.
28	Compact hand Roll Towels Scott	15 Roll
29	Bucket 20 Ltr.	4 Nos.
30	Step Ledder Aluminum	1 Nos.
31	Rubber Gloves	3 Pair
32	Dust Pan	6 Nos.

* If students are more or less than 2000, commensurate increased or decreased material will be supplied by the agency, accordingly.

If the agency fails to meet the conditions of tender, penalty would be imposed by the HOS as per penalty clause of tender document and forward the same to concerned Zonal DDE through e-mail for finalization:-

Penalty Clause:

Clause No. 3.1

- (i) In case of the absence of sanitation worker (s) on any working day or the sanitation worker (s) found absent for any part of the day, i.e. during the defined hours of work as in 1 above, penalty equal to double the wages of number of worker(s) so absent on that particular day or Rs.1000/-, whichever is higher, shall be levied and same shall be deducted from contractor's bills.
- (ii) In case any complaint is received attributable to misconduct/misbehaviors of contractor's personnel, a penalty or Rs.1000/- for each such incident shall be levied and the same shall be deducted from contractor's bill. Further, the concerned contractor's personnel shall be removed from the system immediately.
- (iii) In case of un-satisfactory performance of the sanitation worker(s) deployed by the contractor at any particular schools/offices/stadia/sports complexes, observed by the concerned Head of School/Head of Office at any particular day(s), then a penalty of Rs. 2000/- will be imposed on the contractor on the first occasion. On the second occasion a penalty of Rs. 4000/- shall be imposed and on all subsequent complaints in that month penalty of Rs. 6000/- will be imposed on the contractor and shall be deducted from the contractor's bill. However if the unsatisfactory performance becomes a general practice, action to terminate the contract will be initiated as per the discretion of the Department.



3.2 In case the contractor fails to commence/execute the work as stipulated in the agreement or does not meet the statutory requirements of the contract, Director of Education reserves the right to impose the penalty as detailed below:-


(i) 20% of cost of Order/Agreement per week, up to four weeks delays.

(ii) After four weeks delay, the Department may cancel the agreement and get this job carried out preferably from other empanelled/approved agency at the approved rates or from the open market. The differential expenditure, if any, will be recovered from the defaulter contractor and the contractor also shall be black-listed for a period of four years from participating in such type of tender and his earnest money/security deposit would also be forfeited.

3.3 The contractor shall disburse salary to its deployed housekeeping staff inclusive of DA, if any, latest by 5th of every month, failing which penalty of Rs. 1000/- per day will be imposed upto 15th of respective month and for any further delay the contract shall be liable to be terminated. Security deposit/performance Bank guarantee shall be forfeited and bank guarantee/DD will be encashed. The Department will have the power to appoint any other agency for the housekeeping services at the risk and cost of the Contractor.

Accordingly, the below mentioned agency is hereby directed to deploy aforesaid sanitation workers in Govt. Schools under Directorate of Education within 03 days of the receipt of this letter.

M/s Sainath Sales & Services Pvt. Ltd.,
341 E, Anand Marg, East Babarpur,
Shahdara, Delhi-110032

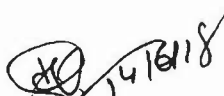

(RAVINDER KUMAR)
OSD (CTB)

No.F.1/115/Sanitation/CTB/2013-14/ 749

Dated:- 14/06/18

Copy forwarded for information & necessary action:-

1. PS to Secretary (Education), GNCTD
2. PS to Director (Education), GNCTD
3. PA to Addl. D.E. (CTB).
4. RDE, DDEs & Zonal DDEs Concerned with the request to ensure the compliance.
5. ADE (E-I) for transfer posting of Regular sweepers.
6. All HOSs of concerned schools for compliance the directions.
- ✓ OS (IT) with the request to upload it in sanitation head of Deptt. Website.
8. Guard file.


(RAVINDER KUMAR)
OSD (CTB)

ANNEXURE-A

S.No	School ID	Name of the school	No. of Additional workers
1.	1001002	Vivek Vihar-SBV	2
2.	1001006	RSBV, Surajmal Vihar	3
3.	1001022	Vivek Vihar- SKV	4
4.	1001026	Vivek Vihar,Phase-II-GGSSS	2
5.	1001104	Surajmal Vihar-RPVV	2
6.	1002001	Mandawali-SBV (Veer Udham Singh)	3
7.	1002002	Patparganj-SBV (Genda Lal Dixit)	1
8.	1002005	West Vinod Nagar-SBV	4
9.	1002008	Kalyanpuri-SBV	1
10.	1002010	Trilokpuri, Block 20-SBV	2
11.	1002013	Dallupura-SBV	1
12.	1002014	New Kondli-GBSSS	2
13.	1002022	Kalyanpuri-SKV (Mother Teresa)	1
14.	1002024	Trilokpuri, Block 27-SKV	1
15.	1002025	Trilokpuri, Block 20-SKV (Sharda Sen)	2
16.	1002026	Kondli-SKV (Jeeja Bai)	1
17.	1002027	Dallupura-SKV	1
18.	1002029	SKV (Anniebesent) Pkt-B, Mayur Vihar Ph-2	2
19.	1002031	Patparganj-SKV	1
20.	1002032	West Vinod Nagar-SKV	4
21.	1002034	SKV,(Janaki Devi), Pkt-II, Ph-1, Mayur Vihar	3
22.	1002175	Trilokpuri, Block 27-GGSSS	1
23.	1002177	Trilokpuri, Block 27-SBV	1
24.	1002181	Joshi Colony-GBSSS	2
25.	1002182	Mayur Vihar, Ph- I, Chilla Gaon-G(Co-ed)SSS	2
26.	1002185	Vasundhra Enclave-GGSSS	2
27.	1002186	New Kondli-GGSSS	2
28.	1002187	New Ashok Nagar-GBSSS	1
29.	1002190	Mandawali , No.3 - SKV	1
30.	1002191	Shakarapur, School Block-GGSSS	1
31.	1002192	RSBV, Nol 1, Shakarapur, Delhi	2
32.	1002197	Trilokpuri, Block 27-GBSSS	2
33.	1002198	Kondli-SBV	1
34.	1002199	Mayur Vihar, Phase III GGSS	2
35.	1002351	Govt. Co-ed SSS, Preet Vihar	4
36.	1002354	Mayur Vihar, Phase III GBSS	2
37.	1002362	Vasundhra Enclave-GBSSS	2
38.	1002368	Mandawali, No.2- SKV	2
39.	1003002	Rani Garden-SBV	3
40.	1003013	Krishna Nagar-SBV	2
41.	1003030	Rani Garden-GGSSS	4
42.	1003034	Gandhi Nagar, No.2-GGSSS	2
43.	1003036	Krishna Nagar-SKV	2
44.	1104001	Yamuna Vihar, Block B, No.1-SBV	1
45.	1104002	Khajoori Khas-SBV	1
46.	1104003	Yamuna Vihar, Block B, No.2-SBV	1
47.	1104007	Ghonda, No.2-GBSSS	1
48.	1104008	Yamuna Vihar, Block C, No.2-GBSSS	1
49.	1104009	Yamuna Vihar, Block C, No.1-GBSSS	4
50.	1104011	Sabhapur-GGSSS	1
51.	1104012	Bhajanpura-G(Co-ed)SSS (RDJK)	1
52.	1104014	Mustufabad-GBSS	1
53.	1104015	Khajoori Khas-GBSSS	2
54.	1104017	Joharipur-G(Co-ed)MS	1

55.	1104018	Yamuna Vihar, Block C, No.1-SKV	2
56.	1104022	Khajoori Khas-SKV	3
57.	1104023	Yamuna Vihar, Block B, No.1-GGSSS	2
58.	1104024	Yamuna Vihar, Block C, No.2-SKV	1
59.	1104025	Ghonda, No.1-GGSSS	1
60.	1104027	Yamuna Vihar, Block B, No.2-GGSSS	2
61.	1104028	Mustufabad-GGSS	1
62.	1104029	Vijay Park-GGSSS	1
63.	1104142	Karawal Nagar-GGSSS	3
64.	1104143	Karawal Nagar-GBSSS	1
65.	1104150	Bhajanpura-GBSSS (RDJK)	1
66.	1104153	Khajoori Khas-GGSSS	1
67.	1104261	GBSSS, No 1 Tukmirpur	3
68.	1104262	Tukhmirpur-GGSSS	1
69.	1104335	Sonia Vihar-GGSSS	3
70.	1104336	Sonia Vihar-GBSSS	1
71.	1104400	Loni Road, East Gokulpur,GGSSS	4
72.	1104406	Loni Road,East Gokul Pur,GBSSS	2
73.	1104419	Tukhmirpur, No.2 - GGSSS	2
74.	1104420	Tukhmirpur, No.2 - GBSSS	2
75.	1105003	Brahmpuri-SBV	2
76.	1105008	Jafrabad- SBV	1
77.	1105011	Shastri Park-GBSSS	2
78.	1105017	Jafrabad Extn.-GBSSS	1
79.	1105018	Jafrabad, Zeenat Mahal(Urdu Medium)-SKV	1
80.	1105021	Shastri Park-SKV	1
81.	1105026	Brahmpuri-GGSSS	4
82.	1105114	Jafrabad Extn.-GGSSS	1
83.	1105229	Brahmpuri,GGSSS Block-X	2
84.	1105239	New Jafrabad- GGSSS	2
85.	1105241	Brahmpuri, GBSSS, X- BLOCK	1
86.	1105247	GBSSS, New Jafrabad	2
87.	1106001	Nand Nagri, Blk B-SBV (B.P)	2
88.	1106002	Dilshad Garden, Block C-SBV	3
89.	1106003	Nand Nagri, Block E-SBV	5
90.	1106004	Nand Nagri, Janta Flats-GBSSS	2
91.	1106005	Mandoli-GBSSS	2
92.	1106007	Shahdara, Mansarovar Park, No.2-GBSSS	4
93.	1106011	New Seemapuri-GBSSS	2
94.	1106012	Dilshad Garden, Blk J&K-GBSSS	3
95.	1106014	Nand Nagri Extn., F-1,F-2, GBSS	3
96.	1106018	New Seemapuri-SKV	1
97.	1106019	Mandoli-SKV	1
98.	1106021	VSKV, Old Seemapur Delhi	2
99.	1106022	Nand Nagri, Blk B-SKV (Raja Ravi Verma)	2
100.	1106023	Dilshad Garden, Blk J&K-SKV (St. Eknath)	2
101.	1106024	East of Loni Road, DDA Flats-SKV	1
102.	1106025	Dilshad Garden, Block C-GGSSS	4
103.	1106026	Nand Nagri Extn., F-1, F-2, GGSS	3
104.	1106113	Nand Nagri, Block E-SKV	5
105.	1106114	Shahdara, Mansarover Park, No.2-SKV	3
106.	1106115	Nand Nagri, Janta Flats-GGSSS	2
107.	1106118	East of Loni Road, DDA Flats-GBSSS	2
108.	1106120	Saboli- GBSSS	2
109.	1106259	Mandoli Extension-GGSSS	2
110.	1106264	Sunder Nagri- GGSSS	2
111.	1106265	Mandoli Extension-GBSSS	2
112.	1106279	Sunder Nagari- GBSSS	1

ANNEXURE-B

S. No.	School ID	Name of the school	No. of workers
1	1002369	SBV, JJ Colony, Khichripur	5
2	1105001	Shahadara, G.T. Road-SBV (Gandhi Memorial)	5
3	1106117	Saboli- GGSSS	6
4	1002367	SBV No.1 2 Madawali (No new building)	6

