

GOVT.OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION; CARE TAKING BRANCH
ROOM NO: - 256, OLD SECTT.DELHI-110054, TEL: - 23890253.

No.F.1/115/Sanitation/CTB/2013-14/750

Dated:- 14/06/18

ORDER

Sub.: Regarding providing of Sanitation workers in Govt. Schools under Directorate of Education in Cluster - B.

Approval of the Competent Authority is hereby conveyed to provide the additional sanitation workers in Govt. schools mentioned in Annexure-A in accordance with the terms & conditions specified in existing tender document.

Only the wages of the workers according to Labour Laws and material charges shall be paid against this additional deployment as mentioned in Annexure-A from S.No. 01 to 86.

Further, you are hereby directed provide the Sanitation & Housekeeping Services with manpower, material and machines in two Govt. schools as mentioned in Annexure-B from S.No. 1 to 2 as per terms of tender document. The wages of the workers according to Labour Laws, material charges and fixed charges shall be paid for the same in accordance with the terms & conditions specified in existing tender.

Agency will provide the consumable material as per Annexure-XII of tender. *

HOSs are also informed that as per tender conditions the consumable cleaning material to be supplied by the agency per 2000 students per month is as below:-

Required monthly quantity for every 2000 students*		
S.No.	Item name	Quantity
1	Napthalene Balls	2 KG
2	Phenyl	7 Ltrs
3	Room Freshner	4 Nos.
4	Odonil	30 Nos.
5	Pump Spray	2 Nos.
6	Wiper (Large)	2 Nos.
7	Wiper (Small)	3 Nos.
8	Hand Wash (Dettol/Lifebouy)	30 Nos.
9	Harpic Triple Action	20 Nos.
10	Surf (Fena)	2 KG
11	Duster Full Size	24 Nos.
12	Duster Yellow	12 Nos.
13	Dustbin Plastic	6 Nos.
14	Dustbin Plastic with Cover	6 Nos.
15	Vim Powder	2 Kg



16	Lizol	5 Ltr
17	Scotch Brite	6 Nos.
19	Garbage Bag (25 kg capacity)	30 Nos.
20	Toilet Brush	5 Nos.
21	Broom (Bambu)	7 Nos.
22	Broom (Phool)	8 Nos.
23	Broom (Plastic)	2 No.s
24	Red Hit	3 Nos.
25	Black Hit	3 Nos.
26	Small pressure Pump	2 nos.
27	Mister Toll Brush	2 Nos.
28	Compact hand Roll Towels Scott	15 Roll
29	Bucket 20 Ltr.	4 Nos.
30	Step Ledder Aluminum	1 Nos.
31	Rubber Gloves	3 Pair
32	Dust Pan	6 Nos.

* If students are more or less than 2000, commensurate increased or decreased material will be supplied by the agency, accordingly.

If the agency fails to meet the conditions of tender, penalty would be imposed by the HOS as per penalty clause of tender document and forward the same to concerned Zonal DDE through e-mail for finalization:-

Penalty Clause:

Clause No. 3.1

- (i) In case of the absence of sanitation worker (s) on any working day or the sanitation worker (s) found absent for any part of the day, i.e. during the defined hours of work as in 1 above, penalty equal to double the wages of number of worker(s) so absent on that particular day or Rs.1000/-, whichever is higher, shall be levied and same shall be deducted from contractor's bills.
- (ii) In case any complaint is received attributable to misconduct/misbehaviors of contractor's personnel, a penalty or Rs.1000/- for each such incident shall be levied and the same shall be deducted from contractor's bill. Further, the concerned contractor's personnel shall be removed from the system immediately.
- (iii) In case of un-satisfactory performance of the sanitation worker(s) deployed by the contractor at any particular schools/offices/stadia/sports complexes, observed by the concerned Head of School/Head of Office at any particular day(s), then a penalty of Rs. 2000/- will be imposed on the contractor on the first occasion. On the second occasion a penalty of Rs. 4000/- shall be imposed and on all subsequent complaints in that month penalty of Rs. 6000/- will be imposed on the contractor and shall be deducted from the contractor's bill. However if the unsatisfactory performance becomes a general practice, action to terminate the contract will be initiated as per the discretion of the Department.



3.2 In case the contractor fails to commence/execute the work as stipulated in the agreement or does not meet the statutory requirements of the contract, Director of Education reserves the right to impose the penalty as detailed below:-

(i) 20% of cost of Order/Agreement per week, up to four weeks delays.

(ii) After four weeks delay, the Department may cancel the agreement and get this job carried out preferably from other empanelled/approved agency at the approved rates or from the open market. The differential expenditure, if any, will be recovered from the defaulter contractor and the contractor also shall be black-listed for a period of four years from participating in such type of tender and his earnest money/security deposit would also be forfeited.

3.3 The contractor shall disburse salary to its deployed housekeeping staff inclusive of DA, if any, latest by 5th of every month, failing which penalty of Rs. 1000/- per day will be imposed upto 15th of respective month and for any further delay the contract shall be liable to be terminated. Security deposit/performance Bank guarantee shall be forfeited and bank guarantee/DD will be encashed. The Department will have the power to appoint any other agency for the housekeeping services at the risk and cost of the Contractor.

Accordingly, the below mentioned agency is hereby directed to deploy aforesaid sanitation workers in Govt. Schools under Directorate of Education within 03 days of the receipt of this letter.

M/s Krystal Integrated Services Pvt. Ltd.
WZ- 13, Hari Singh Park, Rohtak Road,
Near Paschim Vihar, East Metro Station, New Delhi.

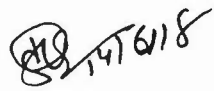

(RAVINDER KUMAR)
OSD (CTB)

No.F.1/115/Sanitation/CTB/2013-14/750

Dated:- 14/05/18

Copy forwarded for information & necessary action:-

1. PS to Secretary (Education), GNCTD
2. PS to Director (Education), GNCTD
3. PA to Addl. D.E. (CTB).
4. RDE, DDEs & Zonal DDEs Concerned with the request to ensure the compliance.
5. ADE (E-I) for transfer posting of Regular sweepers.
6. All HOSs of concerned schools for compliance the directions.
- ✓ 7. OS (IT) with the request to upload it in sanitation head of Deptt. Website.
8. Guard file.


(RAVINDER KUMAR)
OSD (CTB)

ANNEXURE-A

S.No.	School ID	Name of the school	No. of Additional workers
1.	1309003	Dr. Mukharjee Nagar-GBSSS	1
2.	1309004	New Police Lines-SV	4
3.	1309006	Shalimar Bagh, Block BL-GBSSS	2
4.	1309008	Guru Teg Bahadur Nagar-GBSSS	3
5.	1309013	Adarsh Nagar, No. 1-GBSSS	2
6.	1309027	Guru Teg Bahadur Nagar-SKV	3
7.	1309030	Shalimar Bagh, Block BL-SKV	1
8.	1309031	Adarsh Nagar-SKV	2
9.	1309034	Adarsh Nagar-GGSSS	2
10.	1309125	Adarsh Nagar, No.2-GBSSS	3
11.	1309253	Jahangirpuri, Block A- SBV	1
12.	1309259	Jahangirpuri, Block K-GBSSS	2
13.	1309260	GGSSS K-Blk, Jahangirpuri	3
14.	1309273	Shalamar Village-GBSSS	1
15.	1309280	SV, Bhalswa Village	3
16.	1310005	Tikri Khurd- SKV	3
17.	1310014	Alipur-GBSSS	2
18.	1310017	SBV Narela	2
19.	1310030	Holambi Kalan-G(CO-ED)SSS	1
20.	1310166	Narela-GBSSS (Mussadi Lal)	2
21.	1310168	GSBV Bankner	2
22.	1310169	Holambi Kalan,B-Block GGSSS	1
23.	1310170	Narela, No.2-SKV	2
24.	1310395	GBSSS, Shahbad Dairy	4
25.	1310399	Holambi kalan, Metro Vinar A-Blk. G(Co-Ed) SSS	3
26.	1310411	Shahbad Daulatpur- GGSSS	2
27.	1310429	Holambi Kalan, B-Block GBSSS	1
28.	1310430	Narela, Sect. A-6, Pkt-2 -GBSSS	6
29.	1310431	Shahbad Daulatpur- GBSSS	3
30.	1310458	Tikri Khurd- SBV	3
31.	1310460	GGSSS, No.1, JJ Colony, Bawana	4
32.	1411001	SBV, Anandwas	4
33.	1411008	Pitampura, Block FU-SV	2
34.	1411015	Ashok Vihar, Phase II-GBSSS	3
35.	1411022	Wazirpur, J.J. Colony-GBSSS	3
36.	1411027	Ashok Vihar, Phase II-SKV	1
37.	1411031	SKV Bharat Nagar	2
38.	1411032	Govt. Co-ed SV, Rampura	2
39.	1411034	Wazirpur, J.J. Colony-SKV	2
40.	1411035	Wazirpur Village-SV	3
41.	1411037	Govt. Co-ed. SSS, Tri Nagar (Narang Colony)	3
42.	1411041	GGSSS, SU Blk Pitampura	4
43.	1411123	Saraswati Vihar, Block C-SV	5
44.	1412005	Sultanpuri, Block C- SBV	2
45.	1412006	Sultanpuri, Block BC-GBSSS	4
46.	1412007	Pooth Kalan-SBV	2
47.	1412008	Sultanpuri, Block H- SBV	3
48.	1412011	Mangolpuri, Block R-SBV	4
49.	1412014	Mangolpuri, Block O- SBV	2
50.	1412026	Sultanpuri, Block C-SKV	2
51.	1412027	Pooth Kalan-SKV	1
52.	1412029	Sultanpuri, Block H-SKV	3

53.	1412031	Mangolpuri, Block O-SKV	2
54.	1412033	Mangolpur Kalan-G(co-ed)SSS	3
55.	1412035	Sultanpuri, Block BC-GGSSS	5
56.	1412083	Sultanpuri, F-Block, GBSSS	2
57.	1412085	Sultanpuri, D-Block, GBSSS	1
58.	1412086	Sultanpuri, E-Block, GBSSS	5
59.	1412088	Sultanpuri, D-Block,GGSSS	1
60.	1412089	Sultanpuri, Block F-GGSSS	6
61.	1412091	Mubarkpur Dabas, No.1-GBSSS	2
62.	1412092	Nithari Village- SBV	3
63.	1412093	Nithari-SKV	2
64.	1412095	Rani Khara-S(Co-ed)V	2
65.	1412132	Nithari-GBSSS	2
66.	1412133	Mubarikpur Dabas-GGSSS	4
67.	1412253	Mubarakpur Dabas, No-2,GGSSS-1412253	2
68.	1412258	Nithari Village- GGSS	3
69.	1412259	Nithari Village- GBSS	3
70.	1413002	Rohini, Sector 3-SV	3
71.	1413010	Rohini, Sector 9-SV (shaheed capt. Sanjeev Dahiya)	1
72.	1413011	Rohini, Avantika, Sector 1, No.1-GBSSS	6
73.	1413023	Rohini, Sector 11-G(Co-ed)SSS	1
74.	1413027	Sarvodaya Co-ed Vidyalaya Sec. 8 Rohini	2
75.	1413028	Qutabgarh-SKV	5
76.	1413030	Rohini, Avantika, Sector 1-SKV	2
77.	1413074	GS Co-ed SSV Sec-7 Rohini	2
78.	1413077	Begumpur-GBSSS	2
79.	1413078	Karala-SKV	3
80.	1413079	Karala-GBSSS	4
81.	1413268	Begampur, GGSSS	2
82.	1413316	Rohini Sec-24 GGMS	3
83.	1413317	Rohini Sec-24 GBMS	3
84.	1413318	Rohini Sec-16 GGMS	3
85.	1413319	Rohini Sec-16 GBMS	3
86.	1413333	Rohini School of Excellence, Sector-17	2

ANNEXURE-B

S. No.	School ID	Name of the school	No. of workers
1	1310430	Narela, Sect. A-6, Pkt-2 -GBSSS	6
2	1412089	Sultanpuri, Block F-GGSSS	6

