

GUIDELINES FOR PURCHASING OF ITEMS FOR SETTING UP OF GYAN LOK FOR OUT OF SCHOOL/SCHOOL DROPOUTS CHILDREN UNDER SAMAGRA SHIKSHA DELHI

1. PAB has approved Rs. 600 Lakh for setting up of 150 Model STCs/Gyan Loks, vide minutes, dated 13 June 2018. The Gyan Loks, also known as Model Special Training Centre for Out of School Children, are being set up to provide a suitable and conducive learning environment to motivate the children. They will play a crucial role in encouraging the children to attend school regularly and make learning a joyful experience for them.
2. The Competent Authority has approved setting up of 150 Gyan Loks as under-

S. No.	Agency	No. of Gyan Loks approved
1	Directorate of Education	58
2	MCDs	83
3	NDMC	04
4	DCB	03
5	Observation Home for Boys, Seva kutir	01
6	Observation Home for Boys, Delhi Gate	01
	Total	150

3. The break-up of the funds allocated to HoS for setting up of the Gyan Lok is as under:-

S. No.	PARTICULAR OF ITEM (Non-consumable/consumable)	UNIT COST (IN LAC.)	ESTIMATED COST/PRICE in Lakh
1.	Educational Kits	0.012	0.36
2.	Excursion trip	0.2	0.20
3.	Abacus (1 per child)	.005	0.15
4.	Almirah (1)*	0.07	0.07
5.	Bag with attached table water bottle, tiffin	0.006	0.18
6.	Yoga Mats	0.003	0.093
7.	TLM	0.1	0.10
8.	Curtains and Curtains Rods	0.015	0.015
9.	Display/bulletin board (1 per centre dimensions=4*3 Ft.)	0.03	0.03
10	Green Board/Black Board at ground level (4ft*101ft)	0.1	0.10
11	Musical instrument @ Rs. 10000/- per centre	0.1	0.10
12	Board games and sports items 5000/-	0.05	0.05
13	Wall clock (1 each per centre)	0.002	0.002
14	Recurring contingency expenditure for above items annually	0.1	0.10
	Total		1.55Lac.

[Handwritten Signature]

4. The break-up of the funds allocated for purchase of items centrally through JD (IT) for setting up of the Gyan Lok is as under, the schools are not to procure these items at their level:-

S. No.	PARTICULAR OF ITEM (Non-consumable/consumable)	UNIT COST (IN LAC.)	ESTIMATED COST/PRICE in Lakh
1.	K-YAN(1)/OHP	1.5	1.50
2.	COMPUTER WITH PRINTER, SCANNER (1) AND DONGAL	0.45	0.45
3.	Smart LED TV	0.5	0.50
	Total		2.45 Lac.

5. Guidelines for purchasing of items from S. No. 1-14 for Model STCs/Gyan Loks

All the Heads of Schools and wherein the Gyan Loks are to be set up are directed to follow the guidelines given below for procurement of items for Gyan Lok at HoS level-

1. The amount of Rs. 1.55 Lacs will be transferred as advance to the Samagra Shiksha Account of each of the identified schools for setting up Model STC/Gyan Lok in that school.
2. The amount will be utilized for purchasing of items mentioned at S. No. 1-14 for the above mentioned items as per the laid down procedure of procurement in GFR-2017, which also includes the procedure and guidelines of procurement through Government E-market (GEM)
3. The items procured (Consumable/Non-Consumable) will be entered in the Stock Registers meant for the purpose.
4. Proper record of purchase document should be maintained specifically for audit/inspection purposes.
5. Statement of Expenditure and Utilization Certificate as per the GFR-2017 should be furnished to the Accounts Branch, Samagra Shiksha –HQ, by 15th April 2019 positively.
6. The CRCC of the concerned cluster wherein the Gyan lok is to be set up will coordinate with the HoS for ensuring timely and judicious utilisation of funds.
7. The DURCCs will personally monitor the setting up of these Gyan Loks in their respective districts.

(KAMALDEEP GUPTA)
DDE (Samagra Shiksha)

F.No. 29/UEEM/STC-Cell/12/2018-19/ 11247-S7 dt:-11/3/19

Copy to:-

1. JD (IT) for compliance to observe the Codel formalities for purchase of K-YAN, LED TV & Computer as mentioned at Para 4
2. PPS to Secretary (Education)/Chairperson (UEE Mission)
3. DPO/DURCC/CRCC for compliance, co-ordination and monitoring of the Gyan Lok
4. PA to SPD (Samagra Shiksha)
5. Concerned HoS, as per attached list, for compliance
6. FCA (Samagra Shiksha) for compliance
7. OS (IT) to upload on Department's website

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