

शिक्षा का अधिकार

सर्व शिक्षा अभियान
सब पढ़ें सब बढ़ें

SAMAGRA SHIKSHA

OFFICE OF THE U.E.E. MISSION

(A Society under Education Department, Govt. of NCT Delhi)

District North, Lucknow Road, Delhi – 110054

Ph.23811442, 23810508, 23810647 Email:-spd_delhi@rediffmail.com

No. 1308-1400

Dated:- 7/8/2020

CIRCULAR

Sub: Incentive to HOS/Co-ordinator (Special Training Centres) under Samagra Shiksha Delhi 2019-20.

In pursuance of the Order No.29/UEEM/OoS/16-17/3657-3707 dated 01/08/2019, an incentive of Rs. 3000/- per month for HOS/Coordinator (STC) has been approved as part of the revised norms for improving the effectiveness of Special Training Centres (STCs) being run for Out of School Children in the concerned School (**Annexure-A**).

2. The incentive will be given subject to fulfilling the following conditions:

- a) Mainstreaming of at least 70% of children during the academic year 2019-20.
- b) Ensuring 70% attendance of each OoSC, each month enrolled in the STCs.

3. To arrive at the amount of incentive due to each HoS/STC Coordinator for the year 2019-20, the following method is to be applied :

- i. The period for calculation of the incentive is **w.e.f. July 2019 to March 2020**.
- ii. The data of mainstreamed OoSC enrolled at STC will be calculated **annually**.
- iii. Calculation for mainstreaming

Percentage of mainstreamed OoSC =

$\frac{\text{Total No. of Students mainstreamed during the year}}{\text{Total No. of Students enrolled during the year}} \times 100$

e.g., No. of students enrolled = 30, Students mainstreamed =25

Percentage mainstreamed = $25/30 \times 100 = 83.33\%$.

- iv. If condition 2.(a) is fulfilled, then attendance of each enrolled child will be calculated as per the format given as **Annexure B**.
- v. Each enrolled child should have at least 70% attendance in each month.

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- vi. Complete attendance for the month of March will be given to each child due to Covid-19 and Lock down.
 - vii. If in any month, all enrolled children do not have 70% attendance, then incentive of Rs. 3000/- shall not be given for the said month, since the condition 2(b) is not fulfilled.
 - viii. Calculation of functional period of STC:
 - If STC is functional for at least 15 days of month then it will be treated as functional.
 - If the period is less than 15 days then STC shall be treated as non functional for the purpose of calculation of incentive for HoS/Co-ordinator STC
 - ix. The format of the month wise attendance of STC (**Annexure C**) will be signed and stamped by the HOS/Co-ordinator (STC) and verified by CRCCs.
 - x. If any school has more than one centre, centre wise separate calculation sheet will be prepared.
 - xi. Centre wise checking & compilation will be done by CRCCs at cluster level (**Annexure D**) and forwarded to DURCC.
 - xii. In case any HOS/Co-ordinator (STC) gets transferred and new HOS/Co-ordinator (STC) gets posted then the incentive for that particular month will be given to the HoS/ Coordinator STC who has served for a longer duration in the concerned month.
 - xiii. In case of number of days being equal then the incentive shall be given to HoS/Coordinator STC, who has been posted out from the school.
 - xiv. DURCCs will check & compile the information at District level and verify the amount to be credited in the account of the beneficiary through Samagra Shiksha Account of the School. The same compiled information will be submitted to DPO by the DURCC for release of incentive to Concerned HoS.
4. This is issued with the prior approval of Secretary Education.



(Rajanish Singh)
State Project Director
Samagra Shiksha Delhi

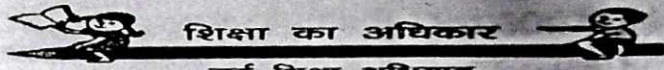
Copy to:-

1. Director (North DMC) Education Department.
2. Director (SDMC) Education Department.
3. Director (EDMC) Education Department.
4. Director (New Delhi Municipal Council).

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5. Director (DCB).
 6. All District DDEs/DPOs
 7. PS to Principal Secretary (Education), Old Secretariat, Delhi.
 8. PS to Director (Education), Old Secretariat, Delhi.
 9. FCA-SS, UEEM.
 10. All District, Sr. AO/AO/AAO
 11. OSD-STC Cell
 12. S.O (Admn.), UEEM.
 13. All DURCCs,
 14. All CRCCs, through DURCCs
 15. All HoS, (DoE, MCDs, NDMC, DCB) through Website.
 16. S.O (IT) to upload on the Education Website.
 17. Guard File.



(Rajanish Singh)
State Project Director
Samagra Shiksha Delhi



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OFFICE OF THE U.E.E. MISSION

1 Floor, near Estate Branch, Department of Education

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Annexure - A

214/C

No: - 29/UEEM/OoS/16-17 3657-3707

Date:- 1/8/19

ORDER

Subject:- Revision of norms and making provision of funds for improving effectiveness of Special Training Centres (STCs).

The Council of Ministers of Government of NCT of Delhi has approved the proposal for Revision of norms and for making provision of funds for improving effectiveness of Special Training Centres(STCs), vide Cabinet Decision No. 2706 dated 02/07/2019.

- The revised norms in modification of the existing norms laid down vide "Guidelines for running STCs" dated 05.06.2017 (copy enclosed) shall be as follows:-

S.No	Head of Expenditure	Revised Norms	
		(Expenditure per month for a group of 30 children)	
		(In Rs.)	
		HOS run Centre	NGO run Centre
1	Teacher Salary *	21000	21000
2	TLM for Child	1800	1800
3	TLM for Teachers	100	100
4	Contingency for Centre(Misc+ Contingency)	1000	1000
5	Incentive to HOS/Coordinator**	3000	3000
6	Rent for space, water & electricity charge etc.	Nil	10000
7	Annual grant for purchase/replacement of furniture, durries etc.		5000 per annum
	Total	Rs.26900 per month	Rs.36,900 per month + Rs. 5000/- P.A

*: Teacher's Salary to be paid fully irrespective of the number of children.

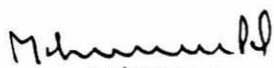
**Subject to monitoring & ensuring 70 % attendance of OoSC and mainstreaming of at least 70% children each year (the condition of Aadhar cards being made for at least 90% children has been done away with in the light of recent Supreme Court judgment).

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3. All the STC teachers (including those that are run by NGOs) shall be provided atleast 10 days of training every year on appropriate pedagogy by the Mentor Teachers of the DoE. Such training would be organized by the SCERT for 2-3 days in every quarter of the year.
 4. The supplementary teaching learning material developed by SCERT to strengthen the foundational learning skills of students in its schools including those used during Chunauti and Mission Buniyaad shall also be used in STCs.
 5. The Core Academic Unit (CAU) of the DoE would design the learning assessment tools which the teachers of STCs shall use to periodically track the learning progress. Apart from that, the CAU shall randomly assess at least 10% children in STCs run by DoE, MCDs, NDMC and DCBs, including those run by the NGOs twice a year."
 6. Daily child wise attendance (preferably online) should be maintained for each STC.
 7. The additional financial support (beyond the existing MHRD approved norm of Rs. 15,000 per month for a group of 30 children per STC) shall be provided by the State Government.
 8. The approved norms for STCs shall be effective from 1st July 2019.

This is issued with prior approval of Secretary (Education)/Chairman, EC-UEEM.

Encl: as above

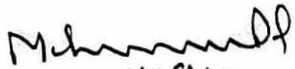
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01/08/19
(MOHINDER PAL)
DEPUTY DIRECTOR
SAMAGRA SHIKSHA
UEE MISSION

Copy to:-

1. Secretary to Hon'ble Dy. CM/ Minister(Education), GNCTD.
2. Director (Education), GNCTD, Old Sectt.,
3. Director (SCERT), Defence Colony, Delhi.
4. Addl. Director (School), w.r.t. para 4 of the order.
5. Director (North MCD), Education Department, 23rd Floor, Civic Centre, New Delhi- 110002.

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6. Director (South MCD), Education Department, 15th Floor, Civic Centre, New Delhi- 110002.
 7. Director (East MCD), Education Department, Udyog Sadan, Plot No. 419, FIE, Patparganj, Delhi- 110092.
 8. Director, New Delhi Municipal Council, Palika Kendra, Sansad Marg, New Delhi- 110001.
 9. DDE-SSA, UEEM
 10. All DDEs/DPO, Districts
 11. FCA-SSA, UEEM
 12. S.O (Admn.), UEEM
 13. All DURCCs, Districts
 14. All CRCCs, through DURCCs
 15. All HoS, DoE, MCDs, NDMC, DCB, DSW through website.
 16. S.O (IT) to upload on the Education Website.
 17. PS to Secretary (Education), Old Sectt.
 18. Guard File


01/08/19
(MOHINDER PAL)
DEPUTY DIRECTOR
SAMAGRA SHIKSHA
UEE MISSION

211/c

Name of School with address-
Centre No-

School ID-
Date of Opening
Child wise attendance for STC

Annxure-B

S. No.	Admission/ ID No.	Class	July			August			September			October			November			December			January			February			March		
			No. of Attendance for the month	No. of Attendance for the child	%	No. of Attendance for the month	No. of Attendance for the child	%	No. of Attendance for the month	No. of Attendance for the child	%	No. of Attendance for the month	No. of Attendance for the child	%	No. of Attendance for the month	No. of Attendance for the child	%	No. of Attendance for the month	No. of Attendance for the child	%	No. of Attendance for the month	No. of Attendance for the child	%	No. of Attendance for the month	No. of Attendance for the child	%	No. of Attendance for the month	No. of Attendance for the child	%
1		4	20	19	95.0	23	21	91.3	22	21	95.5	17	14	82.4	19	17	89.5	21	13	61.9	14	13	92.9	22	21	95.5	24	24	100.0
2		3	20	20	100.0	23	22	95.7	22	22	100	17	17	100.0	19	19	100.0	21	21	100.0	14	14	100.0	22	22	100.0	24	24	100.0
3		3	20	20	100.0	23	23	100.0	Mainstreamed																				
4		2	20	20	100.0	23	23	100.0	Mainstreamed																				
5		4	20	20	100.0	23	23	100.0	Mainstreamed																				
6		3	20	0	0.0	23	0	0.0	22	0	0.0	17	0	0.0															
7		3	20	20	100.0	23	23	100.0	22	22	100.0	17	17	100.0	19	18	94.7	21	21	100.0	14	14	100.0	22	22	100.0	24	24	100.0
8		3	20	20	100.0	23	23	100.0	22	22	100.0	17	17	100.0	19	18	94.7	21	20	95.2	14	14	100.0	22	22	100.0	24	24	100.0
9		4	20	20	100.0	23	23	100.0	22	22	100.0	17	17	100.0	19	19	100.0	21	20	95.2	14	14	100.0	22	22	100.0	24	24	100.0
10		3	20	19	95.0	23	20	87.0	22	22	100.0	17	17	100.0	19	18	94.7	21	21	100.0	14	13	92.9	22	22	100.0	24	24	100.0
11		4	20	20	100.0	23	14	60.9	22	22	100.0	17	16	94.1	19	6	31.6	21	0	0.0	14	0	0.0	22	0	0.0	24	24	100.0
12		5	20	20	100.0	23	18	78.3	22	22	100.0	17	17	100.0	19	6	31.6	21	0	0.0	14	0	0.0	22	0	0.0	24	24	100.0
13		2	20	20	100.0	23	22	95.7	22	22	100.0	17	14	82.4	19	18	94.7	21	21	100.0	14	12	85.7	22	22	100.0	24	24	100.0
14		4	20	19	95.0	23			Mainstreamed																				
15		5	20	19	95.0	23			Mainstreamed																				
16		4	20	19	95.0	23	20	87.0	22	22	100.0	17	16	94.1	19	16	84.2	21	20	95.2	14	12	85.7	22	20	90.9	24	24	100.0
17		3	20	17	85.0	23	19	82.6	22	20	90.9	17	15	88.2	19	14	73.7	21	16	76.2	14	12	85.7	22	20	90.9	24	24	100.0
18		2	20	20	100.0	23	22	95.7	22	22	100.0	17	17	100.0	19	18	94.7	21	19	90.5	14	0	0.0	22	21	95.5	24	24	100.0
19		3	20	19	95.0	23	18	78.3	22	22	100.0	17	11	64.7	19	17	89.5	21	16	76.2	14	12	85.7	22	18	81.8	24	24	100.0
20		3	20	20	100.0	23	23	100.0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
21		5	20	20	100.0	23	23	100.0	22	22	100.0	17	2	11.8	19	10	52.6	21	20	95.2	14	14	100.0	22	22	100.0	24	24	100.0
22		3	20	20	100.0	23	22	95.7	22	22	100.0	17	2	11.8	19	9	47.4	21	19	90.5	14	13	92.9	22	22	100.0	24	24	100.0
23		4	20	18	90.0	23	21	91.3	22	22	100.0	17	17	100.0	19	19	100.0	21	20	95.2	14	14	100.0	22	22	100.0	24	24	100.0
24		4	20	18	90.0	23	23	100.0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
25		5	20	18	90.0	23	22	95.7	22	22	100.0	17	15	88.2	19	16	84.2	21	21	100.0	14	1	7.1	22	16	72.7	24	24	100.0
26		4	20	17	85.0	23	23	100.0	22	22	100.0	17	16	94.1	19	18	94.7	21	20	95.2	14	14	100.0	22	22	100.0	24	24	100.0
27		2	20	15	75.0	23	22	95.7	22	22	100.0	17	16	94.1	19	7	36.8	21	0	0.0	14	0	0.0	22	0	0.0	24	24	100.0
28		5	20	15	75.0	23	23	100.0	22	22	100.0	17	17	100.0	19	19	100.0	21	21	100.0	14	14	100.0	22	22	100.0	24	24	100.0
29		4	20	13	65.0	23	22	95.7	22	20	90.9	17	16	94.1	19	19	100.0	21	21	100.0	14	6	42.9	22	18	81.8	24	24	100.0
30		4	20	13	65.0	23	23	100.0	22	20	90.9	17	17	100.0	19	15	78.9	21	18	85.7	14	14	100.0	22	22	100.0	24	24	100.0

Name of STC teacher

Name of HoS

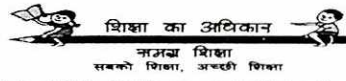
Sign of STC Teacher

Sign and Stamp by HoS

Verified by CRCC

Name & Signature of CRCC

210/c



Month Wise data of STC for the payment of Incentive to Head of the School/STC Co-ordinator.

Annexure-C

Name of the School with Address (STC):

Date of Opening of STC:

School ID (STC):

Centre No.

S.No	Name of HoS/STC Co-ordinator	Employee ID	Working as HoS in current school in the session (2019-20)		Month	No. of working days in the month	Status of STC (Functional)		No. of days STC was functional	Month-wise Total Enrollment 2019-20			Month-wise Attendance of the STC students having minimum 70% attendance			Month-wise record of Mainstreaming of STC students			Total Mainstreaming % of STC Students =total mainstreamed /total enrolled* 100	
			From	to			From	To		Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total		
					July															
					August															
					September															
					October															
					November															
					December															
					January															
					February															
					March															

Name of CRCC

Name of the HOS/Incharge

Verified by CRCC

Sign & Stamp

Annexure-D

INCENTIVE TO THE HOS FOR STC-(CLUSTER LEVEL COMPILATION)

District	Name of CRCC	Sr. No.	School ID	Name of School with address	STC Centre No.	Total Months in which STC was functional	No. of OoSC enrolled in STC	70% OoSC mainstreamed	No. of months in which 70% attendance of each child ensured	Incentive due (@ Rs. 3000/- per month) In Rs.	Remarks
								Yes/No			

IN CASE OF CHANGE OF HOS /STC COORDINATOR MID SESSION						
Name of School with address	School ID	Total STCs	Name of HoS	Employee ID	Working as HoS in current school in 2019-20	
					From	to

Verified by CRCC
Name of CRCC