GOVERNMENT OF NATIONAL CAPITAL TERRITORY DELHI
DIRECTORATE OF EDUCATION: SCHOOL BRANCH
OLD SECRETARIAT: DELHI-110054

No. DE.23 (28 )/Sch.Br./2018/ 174
Dated: 17/5/19

CIRCULAR


All Heads of Govt. Schools shall ensure that their OWN STUDENTS/ GOVT.FEEDER SCHOOLS/ GOVT. AIDED SECONDARY FEEDER SCHOOLS students are given admissions in Class XI in the streams for which they are eligible. The admission criteria will be as per the Circular DE.23 (28 )/Sch.Br./2018/170 dated 17.05.2019.

Once all the students of OWN SCHOOL/GOVT.FEEDER SCHOOL/GOVT. AIDED SECONDARY FEEDER SCHOOL have been admitted and if seats are vacant then only the HOS will consider Non-Plan Admissions.

- Procedure for Non-Plan Admissions (Manual) in Class XI in Govt./ Govt. Aided Schools.

All the Heads of Govt. Schools are hereby directed to adhere to the following instructions in letter and spirit while preparing the merit list for the Non-Plan Admissions, in case seats are available:

1. Application forms along with filled option form for such admissions are to be submitted by the students directly in the school where they are seeking admission.
2. In order to observe transparency, a common Merit List (ML-1) for all students of Govt. Aided Schools and other Recognised Schools will be prepared.
3. The eligibility criteria are as per the Circular No. DE.23 (28 )/Sch.Br./2018/170 dated 17.05.2019 as mentioned above.
4. The CBSE/Concerned Board roll numbers of such students must be mentioned in the merit list.
5. The marks of the concerned students must be properly checked and verified by the Head of School from the website of the concerned Board before granting admission.
6. In addition to above, the following instructions should be complied with:-
   a) The applicant should have a valid proof of residence in Delhi.
   b) Prepare the merit lists based on aggregate pass % & subject wise marks of the required subjects as per the Circular mentioned above.
   c) Age criteria will be applicable as per circular No.DE.23 (363)/Sch.Br./2016/1553 dated 19.09.2016.
   d) The HOS has to prepare the merit list according to the total points mentioned above keeping in view that a student must have obtained minimum qualifying marks in aggregate & the subjects required as per admission criteria for Humanities stream.
   e) The DDEs (Zone) are also directed to monitor the admission process personally & closely and it is their responsibility to ensure that no rules are violated. Transparency is to be maintained at all levels.
   f) HOSs must ensure compliance of relevant circulars.
   g) The subject in which a student has failed in Class X cannot, in any case, be opted in Class XI.
h) For giving Economics as a subject, a student must have, at least, 45% marks in aggregate.

i) For giving Mathematics as a subject (in streams other than Science/Commerce) a student must have secured at least 50% marks in Mathematics.

j) It has been noticed that some invalid combination of subjects are being offered to students which is creating problem at CBSE/University level. All Heads of Schools are directed to offer those subjects which are in line with CBSE guidelines as well as applicable for admission at university level. In case of any query, the HOS may contact CBSE for clarification.

k) The HoSs are directed to provide application forms and receive all the filled up application forms from students seeking admission in Delhi Govt. Schools.

l) The data of all applicants including all particulars must be maintained in digital form in all the schools as Directorate has planned to develop a module regarding admissions in class XI. The link of the module will be intimated after its activation.

m) The list of all applicants should also be displayed at the gate of the school, along with the contact details of DDEs (District/Zone) to raise objections, if any.

n) The last date for admission is 31st August, 2019 at the level of HOS for Class XI.

The schedule for admission of Class XI for Humanities Stream is as under:


- Declaration of 1st merit list (ML-1) for Non-Plan Admission: 07-06-2019 (Friday)

- Declaration of 2nd merit list (ML-2) for Non-Plan Admission (if required): 14-06-2019 (Friday)

- Declaration of 3rd list (if required): 21-06-2019 (Friday)

- Declaration of 4th list (if required): 28-06-2019 (Friday)

- Last Date of Admission in Class XI: 31-08-2019 (Saturday)

**The Heads of Schools will continue to receive the applications for admission of all the eligible students till the last date of admission i.e. 31-08-2019.

Note: All Heads of Govt./Govt. Aided Schools are hereby directed to display this circular including Schedule of Admissions on the Notice Board.

This issues with prior approval of the Competent Authority.

Encl: As above.

DE.23 (26-)/Sch.Br./2018/17

All Heads of Govt. Schools under Directorate of Education through DEL-E.

Copy to:

1. PS to Secretary (Education).
2. PS to Director (Education).
3. All RDEs, DDEs (District/Zone) to ensure compliance.
4. System Analyst (MIS) for uploading on MIS.
5. Guard File.
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: SCHOOL BRANCH
OLD SECRETARIAT: DELHI-110054.

CIRCULAR

Sub: Age Criteria for Non-Plan Admissions in Govt. Schools.

Section 4 of the Right of Children to Free and Compulsory Education Act 2009 says, “Where a child above six years of age has not been admitted to any school or though admitted, could not complete his or her elementary education, then, he or she shall be admitted in a class appropriate to his or her age”. The concept of age appropriateness prescribed by the law up to the completion of elementary education cannot be ignored in subsequent classes as it is required from peer learning and pedagogical point of view as well. Therefore, building upon the “age-class” relation established under the RTE Act, the Directorate of Education has continued with the prescribed age in natural progression for subsequent classes as well. Further, the Directorate also recognizes the fact that the stipulation of age cannot be in a straight jacket form. Hence, a relaxation of 6 months in terms of under and over age is also allowed.

In supersession to circulars No. DE.23(363)/Sch.Br./2014/452 dated 04.04.2014, DE.23(363)/Sch.Br./2016/683 dated 29.04.2016, DE.23(363)/Sch.Br./2016/1170 dated 13.07.2016 and DE.23(363)/Sch.Br./2016/1246 dated 01.08.2016 regarding Appropriate Age Criteria for Admission in Govt. Schools under Directorate of Education, all the Heads of Govt. Schools under Directorate of Education are hereby informed that the following criteria is to be followed for Non Plan Admission in Govt. Schools:

The age criteria for class KG to XII will be as mentioned below:

<table>
<thead>
<tr>
<th>Class</th>
<th>Appropriate Age as on 31st March of the year</th>
</tr>
</thead>
<tbody>
<tr>
<td>KG</td>
<td>The age of child should be 4+ but less than 5 years</td>
</tr>
<tr>
<td>I</td>
<td>The age of child should be 5+ but less than 6 years</td>
</tr>
<tr>
<td>II</td>
<td>The age of child should be 6+ but less than 7 years</td>
</tr>
<tr>
<td>III</td>
<td>The age of child should be 7+ but less than 8 years</td>
</tr>
<tr>
<td>IV</td>
<td>The age of child should be 8+ but less than 9 years</td>
</tr>
<tr>
<td>V</td>
<td>The age of child should be 9+ but less than 10 years</td>
</tr>
<tr>
<td>VI</td>
<td>The age of child should be 10+ but less than 12 years</td>
</tr>
<tr>
<td>VII</td>
<td>The age of child should be 11+ but less than 13 years</td>
</tr>
<tr>
<td>VIII</td>
<td>The age of child should be 12+ but less than 14 years</td>
</tr>
<tr>
<td>IX</td>
<td>The age of child should be 13+ but less than 15 years</td>
</tr>
<tr>
<td>X</td>
<td>The age of child should be 14+ but less than 16 years</td>
</tr>
<tr>
<td>XI</td>
<td>The age of child should be 15+ but less than 17 years</td>
</tr>
<tr>
<td>XII</td>
<td>The age of child should be 16+ but less than 18 years</td>
</tr>
</tbody>
</table>

- In addition to the above Table, further age relaxation is being granted at the level of Heads of Schools in the maximum as well as minimum age for 1 month for classes KG to V level as on 31st March of the year.

- Simultaneously, age relaxation is also being granted at the level of Heads of Schools in maximum as well as minimum age for 6 months as on 31st March of the year to all students seeking admission from class VI to X and XII in all the Govt. Schools under Directorate of Education.
• However, for class XI in addition to the above table, relaxation shall be granted in maximum and minimum age for one year as on 31st March of the year to those students seeking admission in class XI in the Govt. Schools under Directorate of Education, who have passed class X from CBSE or equivalent Board and there is no gap year.

Illustration:
A student who has completed 14 years of age on 31st March of the year and has passed Class X from CBSE or an equivalent Board may be granted admission in Class XI after allowing 1 year age relaxation in the minimum age criteria.

A student who is above 17 years of age but has not completed 18 years of age on 1st April of the year and has passed Class X from CBSE or an equivalent Board may be granted admission in Class XI after allowing 1 year age relaxation in the maximum age criteria.

• The above age criteria is not applicable to Plan Admissions and the existing students of Government Schools.

• The child who is below 14 years of age and have an SLC of a class lower than his age appropriate class may be enrolled in Special Training Centres (STC) and then brought to his age appropriate class. This provision is intended to mainstream all out of school children, including those who due to extreme learning deficiencies cannot be admitted to age appropriate classes.

• The Directorate of Education is going to introduce class IX in Patrachar Vidyalaya from next academic session i.e. 2017-18 for students who do not meet the appropriate age criteria. In case of a student who is at least 13 years old as on 31st March of the year when seeking admission, there will be no upper age bar and neither the School leaving certificate nor class VIII pass certificate is required for admission.

• Patrachar Vidyalaya is already functional for classes X to XII. The child should be at least 14 years of age as on 31st March of the year of seeking admission in Class X. Here again, there is no upper age bar and no requirement for school leaving certificate nor class VIII pass certificate.

This issues with the prior approval of the Competent Authority.

(DR. (MRS.) SUNITA S KAUSHIK)
ADDL.D.E.(SCHOOLS)

All Heads of Govt./Govt. Aided Schools under Directorate of Education through DEL-E
No. DE.23 (363)/Sch.Br./2016/ 155 3
Dated: 19-09-2016

Copy to:-
1. PS to Secretary (Education).
2. PS to Director (Education)
3. All RDES/ DDEs (District/Zone)/DEOs for information and necessary action.
4. Commissioner NDMC (North Delhi).
5. Commissioner EDMC (East Delhi).
6. Commissioner SDMC (South Delhi).
7. Director Education NDMC.
8. CEO DCB
9. OS (IT) to please paste it on the website.
10. Guard File.

(Usha Saini)
DDE (SCHOOLS)