

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054**

No. DDE/IC/HQ/2020-21/

190-95

Dated 07/11/2022

CIRCULAR

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF NOVEMBER 2022

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi as per DSEAR 1973 for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of November 2022.

Mandatory Inspection Proforma is available on MIS. "Part A to Part K" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

**DeIE/ Branch login → School Plant → Inspection → Inspection Entry / Report
→ 2022-23 → Mandatory School Inspection.**

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/EVGC nodal counsellor/ Account functionary) from their concerned district /zones.

The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) through MIS as well as Hard copy of the ATR point wise '**in tabular form**' on note sheet with the **Comments of DDE Zone and DDE District** alongwith supporting documents in the file (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection. **The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month.**

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

Zareen Vaj
Addl. DE (Inspection)

No. DDE/IC/HQ/2020-21/

190-95

Dated:- 07/11/2022

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
- ✓ 5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy

Neelam Yadav
DDE (Inspection)

Mandatory Inspection Schedule for November 2022

Total Schools-120

S. No	Name of the Officer	Designation	School ID	School Name	Shift
1.	Ms. Bimla Kumari	DDE (Vocational)	2127023	Jama Masjid Panama Building GGSSS	General
2.			2127024	Jama Masjid No.1 Hindi Medium SKV	General
3.	Ms. Neelam Yadav	DDE (HQ, PGMS, Inspection)	1001216	SOSE Surajmal Vihar	General
4.			1002363	Gazipur GBSSS	Evening
5.	Dr. Surya Kant Prasad	DDE (Award)	1309130	Azadpur Village GBSSS	Evening
6.			1309255	Jahangirpuri, Block D GBSSS	Evening
7.	Sh. Mohinder Pal	DDE (SS)	1309257	Jahangirpuri, Block E GBSSS	Evening
8.			1309258	Jahangirpuri, Block E GGSSS	Morning
9.	Mr. Sudhakar Bhimrao Gaikwad	DDE Science & TV	1002351	Preet Vihar G (Co-ED) SSS	General
10.			1002352	Mayur Vihar, Phase III Kondli Gharauli GGSS	Morning
11.	Ms. Anita Vats	DDE School	1207259	SOSE Civil Lines	General
12.			1207261	SOSE Raj Niwas Marg	General
13.	Dr. Ranjeet Singh	DDE (RTI/PIO)	1412086	Sultanpuri E Block GBSSS	General
14.			1412087	Sultanpuri A Block SBV	Evening

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DDE Districts

15.	Dr. Mohammad Javed Qamar	DDE EAST (Z-1-3)	1925035	Noor Nagar SKV	Morning
16.			1925037	Molar Band No.1 SKV	Morning
17.	Ms. Razia Begum	DDE North East-I (Z-4)	1106279	Sundar Nagri GBSSS	Evening
18.			1106281	Seemapuri GGSSS	Morning
19.	Mr. Ashok Kumar	DDE North EAST-II (Z- 5,6)	1104142	Karawal Nagar GGSSS	Morning
20.			1104143	Karawal Nagar GBSSS	Evening
21.	Mr. Pramod Chander Katiyar	DDE NORTH (Z-7,8)	1412080	Mangolpuri Block Q SKV	General
22.			1412082	Mangolpuri Block K-2 SV	General
23.	Ms. Renu	DDE NW-A (Z-9,10)	1412019	Sultanpuri P Block GGSSS	Morning
24.			1412024	Mangolpuri Block H SKV	Morning
25.	Dr. Harsh Arya	DDE NW-B I (Z-11,12)	1412291	Rohini Phase -II Sec-21 RPVV	General
26.			1412295	SOSE Sec-21 Phase II Rohini	General
27.	Mr. Satpal Singh	DDE NW-B-II (Z-13)	1412093	Nithari SKV	Morning
28.			1412095	Rani Khera S (Co-ed)V	General
29.	Mr. Kailash Chand	DDE W-A (Z-14,15,16)	1412131	Nithari GGSSS	Morning
30.			1412132	Nithari GBSSS	Evening
31.	Dr. Rajvir Singh	DDE W-B (Z-17,18)	1618316	Vipin Garden Govt. Coed SS	General
32.			1822178	Mitraon G(Coed)SSS	General
33.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1925448	Madanpur Khadar No.1 GBSSS	Evening
34.			1925449	Madanpur Khadar No.2 SKV	Morning

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35.	Ms. Savita Drall	DDE SW-B-I (Z-21)	2128018	Aram Bagh Lane SKV	General
36.			2128019	Old Rajinder Nagar SKV (Swami Dayanand)	General
37.	Mr. Anil Kumar	DDE SW-B-II (Z-22)	1923360	Sarvodaya Bal Vidyalaya Dera Village New Delhi	General
38.			1923004	Mehrauli Qutub Sarvodaya (Co-ed) Sr. Sec. Vidyalaya	General
39.	Mr. Suresh Chand Meena	DDE SOUTH (Z-23,24)	1925046	Tuglakabad, Railway Colony No2. GGSSS	Morning
40.			1925061	Tuglakabad Extn. No.1 SKV (Aruna Asif Ali)	Morning
41.	Dr. Mukesh Chand	DDE (SE) (Z-25,29)	1923027	Sangam Vihar GBSSS	Evening
42.			1923031	Neb Sarai- G(Co-ed) SS	General
43.	Dr. Neeraj	DDE CENTRAL (Z-26,27,28)	1104261	Tukhmirpur GBSSS	Evening
44.			1104262	Tukhmirpur GGSSS	Morning

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DDE ZONES

45.	Dr. Davindera	DDE Zone -1	1002039	Kalyanpuri GGSSS	Morning
46.			1002175	Trilokpuri Block 27 GGSSS	Morning
47.	Dr. Prem Kumar Tyagi	DDE Zone -2	1003261	Gandhi Nagar RPVV	General
48.			1003264	Lalita Park GBSSS	Evening
49.	Sh. Rajeev Kumar	DDE Zone -3	1104026	Dayalpur GGSSS	Morning
50.			1104153	Khajoori Khass GGSSS	Morning
51.	Mr. S.K Sharma	DDE Zone -4	1105248	Gautam Puri RPVV	General
52.			1105250	SOSE Gautam Puri	General
53.	Sh. Budheswar Prasad Kunjan	DDE Zone -5	1106259	Mandoli Extn. GGSSS	Morning
54.			1106261	Meet Nagar B Block GBSS	Evening
55.	Mr. Bhagwati Swarup Aggarwal	DDE Zone -6	1105239	New Jafrabad GGSSS	General
56.			1105241	Brahmpuri GBSSS X Block	Evening
57.	Ms. Kanchan Jain	DDE Zone -7	1309259	Jahangirpuri Block K GBSSS	Evening
58.			1309260	Jahangirpuri Block K GGSSS	Morning
59.	Ms. Raj Kumari	DDE Zone -8	1309264	Qadipur GBSSS	Evening
60.			1309265	Qadipur GGSSS	Morning
61.	Ms. Kamal Jeet Kaur	DDE Zone -9	1310049	Bankner GGSSS	General
62.			1310168	Bankner SBV	General
63.	Ms. Balesh Kumari Vijayrun	DDE Zone -10	1309280	Bhalswa Village SV	General
64.			1309302	Govt (Coed) SS Bhalswa Village	General

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65.	Dr. Rakesh Rahi	DDE Zone -11	1310170	Narela No.2 SKV	General
66.			1310247	Auchandi SV	General
67.	Ms. Sunita Shokeen	DDE Zone -12	1413345	SOSE Sector -23 Rohini	General
68.			1413346	SOSE Sector -11 Rohini	General
69.	Ms Sudha Singh	DDE Zone -13	1412253	Mubarkpur Dabas No.2 GGSSS	Morning
70.			1412254	Mubarkpur Dabas No.2 GBSSS	Evening
71.	Ms. Sarita Sharma	DDE Zone -14	1413342	Rohini SOE Sector -23	General
72.			1413344	SOSE Sector -17 Rohini	General
73.	Ms. Reeta Gupta	DDE Zone -15	1412083	Sultanpuri F block GBSSS	Evening
74.			1412084	Pooth Kalan Rohini Extn. Sector -20 -SKV	Morning
75.	Mr. Rood Mal Meena	DDE Zone -16	1617036	Amalwas Jawalapuri SKV	General
76.			1617037	Nangloi JJ Colony GBSSS	Evening
77.	Ms. Renu Bhatia	DDE Zone -17	1618267	Shiv Vihar GGSSS	Morning
78.			1618269	Bindapur Pocket -III G(Co-ed) SS	General
79.	Sh. Hans Raj Meena	DDE Zone -18	1617214	Sarvodaya (Co-ed) Vidyalaya Kunwar Singh Nagar New Delhi	General
80.			1617219	Nilothi SBV	Evening
81.	Sh. Rajbir Singh Yadav	DDE Zone -19	1618278	Hastsal GGSSS	Morning
82.			1618281	Hastsal Junta Flats SBV	Evening
83.	Mr. Sushil Kumar	DDE Zone -20	1822304	AFPS (SOSE) Jharoda Kalan	General
84.			1719130	R.K Puram Sector 13 G(Co-ed) SV	General

85.	Sh. Anant Ram	DDE Zone -22	1923070	Mehrauli No.3 GBSS	General
86.	Meena		1923079	Mehrauli No.2 SKV	Morning
87.	Dr. Akhilesh Kumar Bhatta	DDE Zone -23	1925005	New Friends Colony GBSSS Chander Shekhar Azad	Evening
88.			1925029	Kalkaji No.1 SKV(Veer Savarkar)	General
89.	Mr. Ganesh Prasad	DDE Zone -24	1925359	Badarpur Tajpur Pahari GGSSS	Morning
90.			1925360	Badarpur Tajpur Pahari GBSSS	Evening
91.	Dr. Ashok Kumar Tyagi	DDE Zone -25	1925339	Madanpur Khadar Extn. JJ Conlly GBSSS	Evening
92.			1925340	Madanpur Khadar Extn. JJ Conlly GGSSS	Morning
93.	Mr. Virender singh	DDE Zone -26	1002400	Khichripur SOE	General
94.			1002401	SOSE Khichripur	General
95.	Dr. Rajeshwari Kapri	DDE Zone -27	1106256	Harsh Vihar GGSS	Morning
96.			1106113	Nand Nagri E Block SKV	Morning
97.	Dr. Jai Kishan	DDE Zone -29	1923078	Dr. Ambedkar Nagar Sector V No.1 GGSS	Morning
98.			1822262	Dichaon Kalan-G Coed SV	General
99.	Dr. Indal Singh	Addl. DDE Zone- 29	1925007	Tughlakabad Extn SBV (Sardar Vallabh Bhai patel)	Evening
100.			1925040	Tughlakabad Village SKV	Morning

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ADE (PE & NI) /SPE ZONES

101.	Mrs. Sunil Devi	SPE Zone -7	1923009	Dr. Ambedkar nagar Sector IV No.2 GBSSS	Morning
102.			1923069	Khanpur No.2 GBSS	Evening
103.	Ms. Kamlesh Kumari Sirohi	SPE Zone -9	1309261	Bhalswa Dairy No.1 GGSS	Morning
104.			1309263	Libaspur GGSSS	Morning
105.	Smt. Kamini Rawat	SPE Zone -11	1310411	Shahbad Daulatpur GGSSS	Morning
106.			1310420	Siraspur GBSSS	Evening
107.	Mrs. Kiran Malhotra	SPE Zone -14	1412026	Sultanpuri Block- C- SKV	Morning
108.			1412029	Sultanpuri Block -H -SKV	Morning
109.	Ms. Bhupinder Ahlawat	SPE Zone -16	1413336	Rohini Sec-4 Govt Coed Sarvodaya Vidyalaya	General
110.			1413341	Rohini Sector 11 GBSSS	Evening
111.	Ms. Bharpai Sehrawat	SPE Zone -17	1617030	Baprola GGSSS	General
112.			1617223	Govt. Sarvodaya Co-ED Bal Vidyalaya Nihal Vihar Nangloi	General
113.	Mrs. Amita Grover	SPE Zone -18	1618277	Mohan Garden GBSSS No.2	Evening
114.			1412288	Sultanpuri P Block GBSSS	Evening
115.	Ms. Indira Rikhi	SPE Zone -20	1822258	Najafgarh Dharampura GBSSS	Evening
116.			1821292	SOSE Sector-5 Dwarka	General
117.	Ms. Roshni Gulati	SPE Zone -21	1821290	SOSE Sector 22 Dwarka	General
118.			1821291	SOSE Sector 10 Dwarka	General
119.	Ms. Sriparna Sinha	SPE Zone -23	1923354	GBSSS Aya nagar	General
120.			1923358	Mandi Village GBSSS	General

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