

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054

No. DDE/IC/HQ/2020-21/ 214-19

Dated 08/12/2022

CIRCULAR

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF DECEMBER 2022

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi as per DSEAR 1973 for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of December 2022.

Mandatory Inspection Proforma is available on MIS. "Part A to Part K" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

Dele/ Branch login → School Plant → Inspection → Inspection Entry / Report
→ 2022-23 → Mandatory School Inspection.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/EVGC nodal counsellor/ Account functionary) from their concerned district /zones.

The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) through MIS as well as Hard copy of the ATR point wise '**in tabular form**' on note sheet with the **Comments of DDE Zone and DDE District** alongwith supporting documents in the file (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection. **The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month.**

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

Zareen Faj
Addl. DE (Inspection)

No. DDE/IC/HQ/2020-21/ 214-19

Dated:- 08/12/2022

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
- ✓ 5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy

Neelam Yadav
DDE (Inspection)

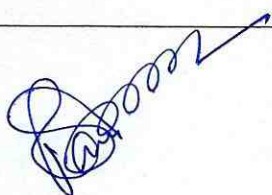
Mandatory Inspection Schedule for December 2022

Total Schools-118

S. No	Name of the Officer	Designation	School ID	School Name	Shift
1.	Ms. Neelam Yadav	DDE (HQ, PGMS, Inspection)	1412090	Mangolpuri, Block P-SBV	Evening
2.			2127026	Bela Road-GGSSS	Morning
3.	Dr. Surya Kant Prasad	DDE (Award)	1002197	Trilokpuri, Block 27-GBSSS	Evening
4.			1002198	Kondli-SBV	Evening
5.	Sh. Mohinder Pal	DDE (SS)	1002191	Shakarpur, School Block-GGSSS	Morning
6.			1002193	Shakarpur, No.2-SKV	Morning
7.	Mr. Sudhakar Bhimrao Gaikwad	DDE Science & TV	1104417	SABHAPUR-GOVT. BOYS S.SEC. SCHOOL	Evening
8.			1104486	Village Karawal Nagar, Veer Savarkar Complex-GGSSS	Morning
9.	Ms. Anita Vats	DDE School	1002199	Mayur Vihar, Phase III GGSS	Morning
10.			1002263	Mayur Vihar, Phase III, Kondli-Gharauli-GBSS	Evening
11.	Dr. Ranjeet Singh	DDE (RTI/PIO)	2128031	Karol Bagh, Link Road, Plot No.1-RPVV	General
12.			2128032	New Rajinder Nagar-SV (Rana Pratap)	General

DDE Districts

13.	Dr. Mohammad Javed Qamar	DDE EAST (Z-1-3)	1925250	Tughlakabad Extn.-GGSSS No.2	Morning
14.			2127179	Lal Kuan, Zeenat Mahal, No.2-SKV	Morning
15.	Ms. Razia Begum	DDE North East-I (Z-4)	1207230	Mukund Pur Village - GGSSS	Morning
16.			1208095	Shastri Nagar-SKV	General
17.	Mr. Ashok Kumar	DDE North EAST-II (Z- 5,6)	1104027	Yamuna Vihar, Block B, No.2-GGSSS	Morning
18.			1104149	Yamuna Vihar, Block B-RPVV	General
19.	Mr. Pramod Chander Katiyar	DDE NORTH (Z-7,8)	1104015	Khajoori Khas-GBSSS	Evening
20.			1104017	Joharipur-G(Co-ed)MS	General
21.	Ms. Renu	DDE NW-A (Z-9,10)	1411123	Saraswati Vihar, Block C-SV	General
22.			1412025	Mangolpuri, Block D-SKV (Kamdheni)	Morning
23.	Dr. Harsh Arya	DDE NW-B I (Z-11,12)	1309253	Jahangirpuri, Block A- SBV	Evening
24.			1309254	Jahangirpuri, Block A, No.2 - SKV	Morning
25.	Mr. Satpal Singh	DDE NW-B-II (Z-13)	1412031	Mangolpuri, Block O-SKV	Morning
26.			1412033	Mangolpur Kalan-G(co-ed)sss	General
27.	Mr. Kailash Chand	DDE W-A (Z-14,15,16)	1309256	Sarvodaya Kanya Vidyalaya (Rani Chennama), D - Block, Jahangir Puri	Morning
28.			1309266	Bakhtawarpur-GBSSS	General
29.	Dr. Rajvir Singh	DDE W-B (Z-17,18)	1412035	Sultanpuri, Block BC-GGSSS	Morning
30.			1412088	Sultanpuri, D-Block,G(Co-ed)SSS	General



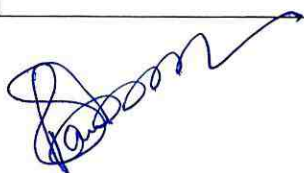

31.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1309267	Bakhtawarpur-SKV (BMS)	General
32.			1309268	Singhu-G(Co-Ed)SSS	General
33.	Ms. Savita Drall	DDE SW-B-I (Z-21)	1924009	Sadiq Nagar-SBV	General
34.			1924014	Defence Colony, Varun Marg-GBSSS	General
35.	Mr. Anil Kumar	DDE SW-B-II (Z-22)	1925334	Lajpat Nagar-RPVV	General
36.			1925437	SOSE, Lajpat Nagar	General
37.	Mr. Suresh Chand Meena	DDE SOUTH (Z-23,24)	1925248	Badarpur, No.3-GGSSS	Morning
38.			1925053	Molar Band, No.2- GGSSS	Morning
39.	Dr. Mukesh Chand	DDE (SE) (Z-25,29)	2127025	Chashma Building(Urdu Medium)-SKV	Morning
40.			1002025	Trilokpuri, Block 20-SKV (Sharda Sen)	Morning
41.	Dr. Neeraj	DDE CENTRAL (Z-26,27,28)	1925341	HARKESH NAGAR GGSSS	Morning
42.			1925342	HARKESH NAGAR GBSSS	Evening

DDE ZONES

43.	Dr. Davindera	DDE Zone -1	1002026	Kondli-SKV (Jeeja Bai)	Morning
44.			1002177	Trilokpuri, Block 27-SBV	Evening
45.	Dr. Prem Kumar Tyagi	DDE Zone -2	1104336	Sonia Vihar-GBSSS	Evening
46.			1003267	SOSE, Gandhi Nagar	General
47.	Sh. Rajeev Kumar	DDE Zone -3	1002402	SOSE, I.P Extension	General
48.			1002182	Mayur Vihar, Phase I, Chilla Gaon-G(Co-ed)SSS	General
49.	Mr. S.K Sharma	DDE Zone -4	1105111	West Jyoti Nagar-GGSSS	Morning
50.			1105112	Chauhan Bangar, Jafrabad-GGMS	Morning
51.	Sh. Budheswar Prasad Kunjan	DDE Zone -5	1104150	Bhajanpura-GBSSS (RDJK)	Evening
52.			1104151	Vijay Park-GBSSS	Evening
53.	Mr. Bhagwati Swarup Aggarwal	DDE Zone -6	1309274	Bhalswa Dairy, No-2,GBSS	Evening
54.			1309279	Jahangirpuri,Plot No.5, A-Block - SKV	General
55.	Ms. Kanchan Jain	DDE Zone -7	1106265	Mandoli Extension-GBSSS	Evening
56.			1106282	SOSE, Block- D, Nand Nagri	General
57.	Ms. Raj Kumari	DDE Zone -8	1309270	Sarvodaya (Co-ed) Vidyalaya - Mukhmail Pur	General
58.			1309273	Shalamar Village-GBSSS	Evening
59.	Ms. Kamal Jeet Kaur	DDE Zone -9	1106120	Saboli- GBSSS	Evening
60.			1106252	Nand Nagri, Block D-RPVV	General
61.	Ms. Balesh Kumari Vijayrun	DDE Zone -10	1412091	Mubarkpur Dabas, No.1-GBSSS	Evening
62.			1412089	Sultanpuri, Block F-GGSSS	Morning

63.	Dr. Rakesh Rahi	DDE Zone -11	1310025	Shahabad Dairy- GGSSS	Morning
64.			1310022	Bhorgarh-GBSSS	General
65.	Ms. Sunita Shokeen	DDE Zone -12	1310045	Samaipur-GGSSS	General
66.			1310166	Narela-GBSSS (Mussadi Lal)	General
67.	Ms Sudha Singh	DDE Zone -13	1412133	Mubarikpur Dabas-GGSSS	Morning
68.			1412258	Nithari Village- GGSSS	Morning
69.	Ms. Sarita Sharma	DDE Zone -14	1310030	Holambi Kalan-G(CO-ED)SSS	Evening
70.			1310031	Alipur-SKV	Morning
71.	Ms. Reeta Gupta	DDE Zone -15	1310032	Prahalad Pur-SKV	General
72.			1310034	Badli-SKV	General
73.	Mr. Rood Mal Meena	DDE Zone -16	1310036	Narela, No.1-SKV	General
74.			1310039	Khera Kalan-SKV (Baba Nane Nath)	General
75.	Ms. Renu Bhatia	DDE Zone -17	1310041	Khera Khurd-SKV	Morning
76.			1310042	Bawana-SKV (Ravi Shankar)	General
77.	Sh. Hans Raj Meena	DDE Zone -18	1106258	Harsh Vihar GBSS	Evening
78.			1106264	Sunder Nagri- GGSSS	Morning
79.	Sh. Rajbir Singh Yadav	DDE Zone -19	1104487	Village Karawal Nagar, Veer Savarkar Complex- GBSSS	Evening
80.			1104488	SOSE, Block B, Yamuna Vihar	General
81.	Mr. Sushil Kumar	DDE Zone -20	1105115	Chauhan Bangar, Jafrabad-GBMS	Evening
82.			1105116	Brahmpuri-GGSSS	Morning

83.	Sh. Anant Ram Meena	DDE Zone -22	1310043	Pooth Khurd-SKV (Raja RamMohan Roy)	Morning
84.			1310164	Narela, Pocket 5 & 6-GGSSS	General
85.	Dr. Akhilesh Kumar Bhatta	DDE Zone -23	2128007	Dev Nagar-GBSSS	General
86.			2128008	Rani Jhansi Road-SBV	General
87.	Mr. Ganesh Prasad	DDE Zone -24	1923063	AYA NAGAR-SKV	Morning
88.			2127018	Ram Nagar, No.1-GGSSS	General
89.	Dr. Ashok Kumar Tyagi	DDE Zone -25	1925356	Tekhand - GBSSS	Evening
90.			1925399	Molar Band, No.3- GBSSS	Evening
91.	Mr. Virender singh	DDE Zone -26	2127031	Lambi Gali- GGSS	General
92.			2127034	Kotla Firozshah-G(Co-ed)MS	General
93.	Dr. Rajeshwari Kapri	DDE Zone -27	1002360	Khichari Pur Village ,J.J Colony - SKV	Morning
94.			1002362	Vasundhra Enclave-GBSSS	Evening
95.	Dr. Jai Kishan	DDE Zone -29	1923351	Dr. Ambedkar Nagar,Sector-V(Dashinpuri Extension)-SV	General
96.			1923023	Dera Village- SKV	General
97.	Dr. Indal Singh	Addl. DDE Zone- 29	1925430	Kalkaji School of Excellence	General
98.			1925432	Madanpur Khadar School of Excellence, J.J Colony, Phase-II	General




ADE (PE& NI) /SPE ZONES

99.	Mrs. Sunil Devi	SPE Zone -7	1105229	Brahmpuri,GGSSS Block-X	Morning
100.			1105238	New Seelampur, No.1-GGSS	Morning
101.	Ms. Kamlesh Kumari Sirohi	SPE Zone -9	1412130	Mongolpuri, Block D GBSSS	General
102.			1310157	Siraspur-GGSSS	Morning
103.	Smt. Kamini Rawat	SPE Zone -11	1310469	SOSE, Sector- 18, Rohini	General
104.			1310470	Bhorgarh- GGSSS	Morning
105.	Mrs. Kiran Malhotra	SPE Zone -14	1310467	SOSE, A-10, Pocket- 5, Narela	General
106.			1310468	Prahaladpur- S(Co-ed)V	General
107.	Ms. Bhupinder Ahlawat	SPE Zone -16	1310431	Shahbad Daulatpur- GBSSS	Evening
108.			1310458	Tikri Khurd- SBV	Morning
109.	Ms. Bharpai Sehrawat	SPE Zone -17	1310429	Holambi Kalan, B-Block GBSSS	Evening
110.			1310430	Narela,Sect. A-6, Pkt-2 -SBV	General
111.	Mrs. Amita Grover	SPE Zone -18	1310409	Narela, A-10 Pocket-5, RPVV	General
112.			1310410	Narela, Sect. A-6, Pocket-2- GGSSS	Morning
113.	Ms. Indira Rikhi	SPE Zone -20	1310400	GHOGA G(CO-ED)SSS	General
114.			1310408	Narela Sector B-4, SV	General
115.	Ms. Roshni Gulati	SPE Zone -21	1310169	Holambi Kalan,B-Block GGSSS	Morning
116.			1310395	Shahabad Dairy-GBSSS	Evening
117.	Ms. Sriparna Sinha	SPE Zone -23	1925438	SOSE, Kalkaji	General
118.			1925439	SOSE, J.J Colony, Phase- II, Madanpur Khadar	General