

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054

No. DDE/IC/HQ/2020-21/ 243-48

Dated 06/01/2023

CIRCULAR

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF JANUARY 2023

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi as per DSEAR 1973 for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of January 2023.

Mandatory Inspection Proforma is available on MIS. "Part A to Part K" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

DeIE/ Branch login → School Plant → Inspection → Inspection Entry / Report
→ 2022-23 → Mandatory School Inspection.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/EVGC nodal counsellor/ Account functionary) from their concerned district /zones.

The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) through MIS as well as Hard copy of the ATR point wise '**in tabular form**' on note sheet with the **Comments of DDE Zone and DDE District** alongwith supporting documents in the file (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection. **The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month.**

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

Zareen Taj
Addl. DE (Inspection)

No. DDE/IC/HQ/2020-21/ 247

Dated:- 06/01/2023

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
- ✓ 5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy

Neelam Yadav
06/01/23

Neelam Yadav
DDE (Inspection)

Mandatory Inspection Schedule for January 2023

Total Schools-36

| S. No | Name of the Officer | Designation | School ID | School Name | Shift |
|-------|------------------------------|----------------------------|-----------|----------------------|---------|
| 1. | Ms. Neelam Yadav | DDE (HQ, PGMS, Inspection) | 1002399 | I.P.Extension-RPVV | General |
| 2. | Sh. Mohinder Pal | DDE (SS) | 1106005 | Mandoli-GBSSS | Evening |
| 3. | Mr. Sudhakar Bhimrao Gaikwad | DDE Science & TV | 1002181 | Mandawali-SBV, No. 3 | Evening |
| 4. | Ms. Anita Vats | DDE (School) | 1411029 | Keshavpuram SBV | General |
| 5. | Dr. Ranjeet Singh | DDE (RTI/PIO) | 1105023 | Gautampuri GGSSS | Morning |

DDE ZONES

| | | | | | |
|-----|------------------------------|--------------|---------|---|---------|
| 6. | Dr. Davindera | DDE Zone -1 | 1002184 | Gazipur-SKV | Morning |
| 7. | Dr. Prem Kumar Tyagi | DDE Zone -2 | 1001196 | Vishwas Nagar-SKV | Morning |
| 8. | Sh. Rajeev Kumar | DDE Zone -3 | 1104406 | Loni Road, East Gokul Pur, Govt. Boys Sr.Sec.School | Evening |
| 9. | Mr. S.K Sharma | DDE Zone -4 | 1002368 | Mandawali, No.1- SKV | Morning |
| 10. | Sh. Budheswar Prasad Kunjan | DDE Zone -5 | 1106283 | Nand Nagari, Janta Flats-GBSSS | Evening |
| 11. | Mr. Bhagwati Swarup Aggarwal | DDE Zone -6 | 1104014 | Mustufabad-GBSS | Evening |
| 12. | Ms. Kanchan Jain | DDE Zone -7 | 1106002 | Dilshad Garden, Block C-GBSSS | Evening |
| 13. | Ms. Raj Kumari | DDE Zone -8 | 1104024 | Yamuna Vihar, Block C, No.2-SKV | Morning |
| 14. | Ms. Kamal Jeet Kaur | DDE Zone -9 | 1310472 | Holambi Khurd, G(Co-ed)SSS | Evening |
| 15. | Ms. Balesh Kumari Vijayrun | DDE Zone -10 | 1309296 | Tripolia, DESU Colony-SV(Middle) | General |
| 16. | Dr. Rakesh Rahi | DDE Zone -11 | 1617021 | Nangloi GGSSS | General |
| 17. | Ms. Sunita Shokeen | DDE Zone -12 | 1310157 | Siraspur-GGSSS | Morning |

Chaitan
06/01/2023

Sh. Mohinder Pal
06/01/23

| | | | | | |
|-----|---------------------------|--------------------|---------|---|---------|
| 18. | Ms Sudha Singh | DDE Zone -13 | 1104400 | Loni Road, East Gokulpur, GGSSS | Morning |
| 19. | Ms. Sarita Sharma | DDE Zone -14 | 1618193 | Shiv Vihar GGSSS | Morning |
| 20. | Ms. Reeta Gupta | DDE Zone -15 | 1411034 | Wazirpur JJ Colony SKV | Morning |
| 21. | Mr. Rood Mal Meena | DDE Zone -16 | 1618192 | Rajapur Khurd G (Coed) SS | General |
| 22. | Ms. Renu Bhatia | DDE Zone -17 | 1412130 | Mangolpuri, Block D GBSSS | General |
| 23. | Sh. Hans Raj Meena | DDE Zone -18 | 1617028 | Peeragarhi Village SKV | General |
| 24. | Sh. Rajvir Singh Yadav | DDE Zone -19 | 1618312 | Janakpuri, DESU Colony – Govt. SV | General |
| 25. | Mr. Sushil Kumar | DDE Zone -20 | 1925440 | MolarBand No.2 SKV | Morning |
| 26. | Sh. Anant Ram Meena | DDE Zone -22 | 1618314 | Bindapur, No. 2 - GBSSS | Evening |
| 27. | Dr. Akhilesh Kumar Bhatta | DDE Zone -23 | 1925400 | Molarband No.4 GGSSS | Morning |
| 28. | Mr. Ganesh Prasad | DDE Zone -24 | 1925031 | Tuglakabad, Railway Colony-SKV (Jhansi Rani) | Morning |
| 29. | Dr. Ashok Kumar Tyagi | DDE Zone -25 | 1925020 | Tuglakabad Extn. No.2-GBSSS | Evening |
| 30. | Mr. Virender singh | DDE Zone -26 | 1002367 | Mandawali, No.2 – SBV | Evening |
| 31. | Dr. Rajeshwari Kapri | DDE Zone -27 | 1925403 | Madanpur Khadar- GBSSS | Evening |
| 32. | Dr. Surya Kant Prasad | DDE Zone -28 | 1002186 | New Kondli-GGSSS | Morning |
| 33. | Dr. Jai Kishan | DDE Zone -29 | 1925450 | Molar Band, No.3- SBV | Evening |
| 34. | Dr. Indal Singh | Addl. DDE Zone- 29 | 1925404 | Madanpur Khadar- GGSSS | Morning |

| OSDs & SPEs | | | | | |
|-------------|----------------------------|-------------|---------|-------------------------------------|---------|
| 35. | Sh. Pramod Kumar Satyarthi | OSD (ASB) | 1105006 | Shahdara GT Road GBSSS | Evening |
| 36. | Ms. Sriparna Sinha | SPE Zone-23 | 1925447 | Madanpur Khadar Extn. Phase III SBV | Evening |

Devi
06/01/2023

Devi
06/01/23