

No. DDE/IC/HQ/2020-21/255-260

Dated 06.10.2023

CIRCULAR

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF OCTOBER 2023

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi as per DSEAR 1973 for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of October 2023.

Mandatory Inspection Proforma is available on MIS. "Part A to Part K" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

Dele/ Branch login → School Plant → Inspection → Inspection Entry / Report
→ 2023-24 → Mandatory School Inspection.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/S.O./EVGC nodal counsellor/ Account functionary) from their concerned district /zones. DDE's posted in Headquarters may take OSD's/ Account functionary/S.O. posted in HQ for the Inspection.

The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) to DDE Zone as per Annexure-I and submit the file through DDE District along with supporting documents (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection. **The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month.**

Inspecting Officer also check the progress of Mission Mathematics during the scheduled inspection.

To verify the ATR Submitted by the HoS with all supporting documents, ATR link is provided to concern DDE Zones and the same is to be forwarded to the Inspection Branch after verification.

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

Addl. DE (Inspection)

No. DDE/IC/HQ/2020-21/255-260

Dated:- 06.10.2023

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy

Renu.
07/10/23
DDE (Inspection)

Mandatory Inspection Schedule for October 2023**Total Schools-180**

DDE (HQs)					
S. No	Name of the Officer	Designation	School ID	School Name	Shift
1.	Sh. Mohinder Pal	DDE (SS)	1309008	Guru Teg Bahadur Nagar-GBSSS	Evening
2.			1207027	Kamla Nagar, E-Block, GBSS	General
3.	Ms. Renu	DDE (Inspection)	1413010	Rohini, Sector 9-SV (shaheed capt. Sanjeev Dahiya)	General
4.			1413023	Rohini, Sector 11-GGSSS	Morning
5.	Dr. Mohammad Javed Qamar	DDE (RTI & RTE)	1925345	Jasola Village, GGSSS	Morning
6.			1925431	Madanpur Khadar Extn., Phase-III, SKV	Morning
7.	Mr. Sudhakar Bhimrao Gaikwad	DDE (Science & TV)	1106279	Sunder Nagari- GBSSS	Evening
8.			1106281	Seemapuri- GGSSS	Morning
9.	Ms. Anita Vats	DDE School	1411027	Ashok Vihar, Phase II-SKV	Morning
10.			1411030	Shakurpur, No.2-SKV	General
11.	Mr. Tej Prakash	DDE (HQ,PGMS)	1001023	Bhola Nath Nagar, No.3-GGSSS	Morning
12.			1001104	Surajmal Vihar-RPVV	General

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DDE Districts					
13.			1002351	Preet Vihar, Govt. Co-Ed Senior Secondary School	General
14.	Dr. Perm Kumar Tyagi	DDE East (Z-1-3)	1002352	Mayur Vihar, Phase III, Kondli Gharauli-GGSSS -1002352	Morning
15.			1002031	Patparganj-SKV	Morning
16.	Ms. Razia Begum	DDE North East-I (Z-4)	1104406	Loni Road, East Gokul Pur, Govt. Boys Sr. Sec. School	Evening
17.			1104400	LONI ROAD, EAST GOKULPUR, GGSSS	Morning
18.			1104419	Tukhmipur, No.2 - GGSSS	Morning
19.	Mr. Ashok Kumar	DDE North EAST-II (Z- 5,6)	1105113	Brahmpuri-GBSSS	Evening
20.			1105115	Chauhan Bangar, Jafrabad-GBMS	Evening
21.			1105117	New Usmanpur(Gautam Puri)-GGSSS	Morning
22.	Mr. Pramod Chander Katiyar	DDE North (Z- 7,8)	1309017	Kewal Park-G(Co-ed)SSS	Evening
23.			1309034	Adarsh Nagar-GGSSS	Morning
24.			1309125	Adarsh Nagar, No.2-GBSSS	Evening
25.	Dr. Akhilesh Kumar Bhatta	DDE NW-A (Z-9,10)	1309028	Rana Partap Bagh-SKV	Morning
26.			1309030	Shalimar Bagh, Block BL-SKV	General
27.			1309258	Jahangirpuri, Block E-GGSSS-1309258	Morning
28.	Dr. Harsh Arya	DDE NW-B I (Z-11,12)	1412082	Mangolpuri, Block-K-2,SV	General
29.			1412083	Sultanpuri, F-Block, GBSSS	Evening
30.			1412018	Mangolpuri, Block Y- SBV	Evening
31.	Dr. Rakesh Rahi	DDE NW- B- II (Zone-13)	1413069	GGSSS, Rohini Awantika, Sector-I	Morning
32.			1413013	GBSSS, Rithala	Evening
33.			1413076	RPVV, Sector-11, Rohini (Co-ed)	General

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34.	Dr. Neeraj	DDE W-A (Z-14,15,16)	1515007	Madipur, No.1-SBV	Evening
35.			1515022	Rajouri Garden, Main-SKV	Morning
36.			1516002	Ramesh Nagar-SBV	General
37.	Dr. Rajvir Singh	DDE W-B (Z-17,18)	1618264	Mohan Garden-GGSSS	Morning
38.			1618267	Shiv Vihar-GBSSS	Evening
39.			1618281	Hastsal, Janta Flats- SBV	Evening
40.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1720002	Naraina -SBV	Morning
41.			1720005	Pusa, IARI, 2nd Shift- GBSSS	Evening
42.			1720017	Pusa, IARI-SKV	Morning
43.	Ms. Savita Drall	DDE SW-B-I (Z-21)	1821203	Dwarka, Sector III(Ist Site)-G(Co-ed)SSS	General
44.			1821204	Dwarka Sector-22, G(Co-ed)SSS	General
45.			1821024	Palam Enclave, No.3-G(Co-ed)SSS	General
46.	Mr. Anil Kumar	DDE SW-B-II (Z-22)	1822258	Najafgarh, Dharampura-GBSSS	Evening
47.			1822262	Dichaon Kalan- G Coed SV	General
48.			1822003	Surhera-SV	General
49.	Dr. Ashok Kumar Tyagi	DDE SOUTH (Z-23,24)	1923079	Mehrauli, No.2- SKV	Morning
50.			1923081	Chattarpur, Acharya Tulsi SBV	General
51.			1923047	Dr. Ambedkar Nagar, Sector V- GGSSS	Morning
52.	Mr. Suresh Chand Meena	DDE (SE) (Z-25,29)	1925005	New Friends Colony-GBSSS (Chander Shekhar Azad)	Evening
53.			1925029	Kalkaji, No.1-SKV (Veer Savarkar)	General
54.			1925246	Masjid Moth- Sarvodaya(Co-ed) Vidyalaya	General
55.	Ms. Neelam Yadav	DDE CENTRAL (Z-26,27,28)	2128001	Paharganj-SBV	General
56.			2128007	Dev Nagar-GBSSS	General
57.			2128008	Rani Jhansi Road-SBV	General

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DDE ZONES					
58.	Mr. Bhagwat Swarup Aggarwal	DDE Zone -1	1001196	Vishwas Nagar-SKV	Morning
59.			1001204	Vishwas Nagar-GBSSS	Evening
60.			1001006	Surajmal Vihar-SBV	Evening
61.			1001012	Vivek Vihar-GBSS	General
62.	Dr. Surya Kant Prasad	DDE Zone -2	1002363	Gazipur-GBSSS	Evening
63.			1002367	Mandawali, No.2 - SBV	Evening
64.			1002187	New Ashok Nagar-GBSSS	Evening
65.			1002015	Mayur Vihar, Phase II, Pkt.B-SBV	Evening
66.	Dr. Ranjeet Singh	DDE Zone -3	1003205	Shivpuri-G(Co-ed)SSS	General
67.			1003260	Lalita Park-GGSSS	Morning
68.			1003007	Chander Nagar-GBSSS	Morning
69.			1003003	Jheel Khurenja, No.1-SBV	General
70.	Dr. Davindera	DDE Zone -4	1104420	Tukhmirpur, No.2- GBSSS	Evening
71.			1104486	Village Karawal Nagar, Veer Savarkar Complex- GGSSS	Morning
72.			1104142	Karawal Nagar-GGSSS	Morning
73.			1104026	Dayalpur-GGSSS	Morning
74.	Sh. Rajeev Kumar	DDE Zone -5	1105241	Brahmpuri, GBSSS, X- BLOCK	Evening
75.			1105242	Shastri Park, Buland Masjid, SBV	Evening
76.			1105023	Gautam Puri-GGSSS	Morning
77.			1105005	Shahadara, Shivaji Park-GBSSS	Evening
78.	Mr. Om Prakash Anand	DDE Zone -6	1106002	Dilshad Garden, Block C-GBSSS	Evening
79.			1106118	East of Loni Road, DDA Flats-GBSSS	Evening
80.			1106261	Meet Nagar-B-Block, Delhi-94, Govt. Boys Sec. School	Evening
81.			1106012	Dilshad Garden, Block J&K-SBV	Evening

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82.	Ms. Kanchan Jain	DDE Zone -7	1207041	Roop Nagar, No.3-GGSSS	General
83.			1207043	Nicholson Road-GGSSS	General
84.			1207113	Civil Lines, RPVV	General
85.			1207111	Nathupura-GGSSS	Morning
86.	Ms. Raj Kumari	DDE Zone -8	1208229	Shastri Nagar, Lalita Block - SBV	General
87.			1208233	Quresh Nagar- S(Co-ed)V (Middle)	General
88.			1208092	Kishan Ganj-RPVV	General
89.			1208023	Kinari Bazar, Gali Barf Wali-GGSSS	General
90.	Dr. Balesh Kumari Vijayrun	DDE Zone-9	1309001	C.C. Colony-SBV	General
91.			1309023	Shalamar Village-GGSSS	Morning
92.			1309032	Shalimar Bagh, Block-B(AH)-SKV	Morning
93.			1309036	Majlis Park, GGSS	General
94.	Sh. Vinod Kumar Sharma	DDE Zone -10	1310049	Bankner-GGSSS	General
95.			1310157	Siraspur-GGSSS	Morning
96.			1310043	Pooth Khurd-SKV (Raja RamMohan Roy)	Morning
97.			1310010	Katewara-GBSSS	General
98.	Sh. Anil Kumar Sharma	DDE Zone -11	1411028	Keshavpuram, No.1-SKV	General
99.			1411029	Keshavpuram- SBV	General
100.			1411037	Tri Nagar, Narang Colony- Govt. Co-ed SSS	General
101.			1411043	Rani Bagh-G(Co-ed)SSS	General
102.	Mr. Ved Prakash Singh	DDE Zone -12	1412254	Mubarkpur Dabas, No.2-GBSSS	Evening
103.			1412258	Nithari Village- GGSSS	Morning
104.			1412095	Rani Khara-S(Co-ed)V	General
105.			1412007	Pooth Kalan-SBV	Evening

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106.	Dr. Sudha Singh	DDE Zone -13	1413266	Sawada(Ghevra) Colony, A-Block-SKV	General
107.			1413267	Sawada(Ghevra) Colony H-Block-SV	General
108.			1413268	Begampur, GGSSS	Morning
109.			1413075	Punnjab Khore-G(Co-ed)MS	General
110.	Ms. Sarita Sharma	DDE Zone -14	1514005	Tilak Nagar, No.1-SBV	General
111.			1514008	Janakpuri, Block B, No.2-SBV (Shaheed Capt. Anuj Nayyar)	General
112.			1514112	Hari Nagar,Clock Tower,Site-2-GBSSS	General
113.			1514014	Tilak Nagar, No.1-GGSSS	General
114.	Sh. Sanjay Chawla	DDE Zone -15	1515018	Rajouri Garden Extn.-GBSSS	General
115.			1515019	Raghubir Nagar J.J. Colony-G(Coed)SSS	General
116.			1515021	Rajouri Garden Extn.-SKV	Morning
117.			1515024	Madipur No.2- SKV	General
118.	Dr. Vir Singh	DDE Zone-16	1516018	Moti Nagar SKV	General
119.			1516017	Saraswati Garden-G(Coed)SS	General
120.			1516021	Ranjit Nagar-SKV	General
121.			1516068	Karampura Industrial Area, G(Coed)SSS	General
122.	Sh. Hari Ram Sharma	DDE Zone-17	1617008	Paschim Vihar, B-4, SV(Coed)	General
123.			1617012	Tikri Kalan-SKV	General
124.			1617015	Amalwas, Jawalapuri-GBSSS	General
125.			1617018	Mundka Village-GBSSS	Evening

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126.	Mr. Hans Raj Meena	DDE Zone -18	1618277	Mohan Garden-GBSSS No.2	Evening
127.			1618003	Janakpuri, Possangipur B1-SV(Co-ed)	General
128.			1618016	Vikas Puri, Block- F-G(Co-ed)SSS	General
129.			1618021	Uttam Nagar, No.2-GGSSS	General
130.	Sh. Rajbir Singh Yadav	DDE Zone -19	1719073	Moti Bagh I-SKV	General
131.			1719101	Laxmi Bai Nagar(Co-Ed)-SSS	General
132.			1719104	R. K. Puram, Sec-5(Co-Ed)-GGSSS	General
133.			1719029	Sarojini Nagar, No.1-SKV	General
134.	Sh. Anant Ram Meena	DDE Zone -22	1822039	Dhansa-SKV	General
135.			1822040	Kair-SKV	General
136.			1822044	Najafgarh, No.1-GGSSS	Morning
137.			1822055	Jaffarpur Kalan-S(Co-ed)V	General
138.	Ms. Anju Chawla	DDE Zone -23	1923393	Dr. Ambedkar Nagar, Sector IV, No.2- SBV	Evening
139.			1923395	Saket, Block J- GBSSS	Evening
140.			1923351	Dr. Ambedkar Nagar, Sector-V(Dashinpuri Extension)-SV	General
141.			1923057	Begumpur, MMTC/STC Colony-S(Co-ed)V	General
142.	Mr. Ganesh Prasad	DDE Zone -24	1923064	Mandi Village - SKV	General
143.			1923069	Khanpur, No.2-GBSS	Evening
144.			1923048	Chattarpur-GGSSS	General
145.			1923070	Mehrauli, No.3-GBSS	General
146.	Mr. Shashi Kant Singh	DDE Zone -25	1925033	New Friends Colony-SKV	Morning
147.			1925049	Joga Bai-SKV	Morning
148.			1925452	SBV Middle, Jogabai, Batla House	Evening
149.			1924044	Jungpura-S(Co-ed)V	General

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150.	Mr. Virendra Singh	DDE Zone -26	1105248	Gautam Puri- RPVV	General
151.			1105249	Brahmpuri- Govt. Co-ed Sr. Sec. School (Gandhi)	General
152.			1105004	New Seelampur, No.1-SBV	Evening
153.			1105025	New Seelampur, No.2-GGSSS	Morning
154.	Dr. Rajeshwari Kapri	DDE Zone -27	2127021	Bulbuli Khana-SKV	Morning
155.			2127023	Jama Masjid, Panama Building-GGSSS	General
156.			2127018	Ram Nagar, No.1-GGSSS	General
157.			2127032	Ajmeri Gate, Gali Bansi Koyle Wali(Urdu Medium)-GBMS	General
158.	Ms. Reeta Gupta	DDE Zone -28	2128031	Karol Bagh, Link Road, Plot No.1-RPVV	General
159.			2128032	New Rajinder Nagar-SV (Rana Pratap)	General
160.			2128021	Paharganj-GGSSS	General
161.			2128025	East Park Road-GGSSS	General
162.	Dr. Jai Kishan	DDE Zone -29	1925353	Jasola Village, GBSSS	Evening
163.			1925399	Molar Band, No.3- GBSSS	Evening
164.			1925402	Molar Band, No.2- SBV	Evening
165.			1925356	Tekhand - GBSSS	Evening
OSDs(HQ)					
166.	Sh. Ashish Bhatnagar	OSD Mission Buniyaad	1002354	Mayur Vihar, Phase III GBSS	Evening
167.			1002263	Mayur Vihar, Phase III, Kondli-Gharauli-GBSSS-1002263	Evening
168.			1002350	Khichripur Village, Govt.(Co-ed)SS	General
169.	Sh. Pramod Kumar Satyarthi	OSD ASB	1002193	Shakarpur, No.2-SKV	Morning
170.			1002360	Khichari Pur Village ,J.J Colony - SKV	Morning
171.			1002195	Shakarpur, School Block-SBV	Evening


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172.	Mr. Hansraj Modi	OSD (NIOS)	1003027	Gandhi Nagar, No.1-SKV	General
173.			1003028	Laxmi Nagar-SKV	Morning
174.			1003261	Gandhi Nagar-RPVV	General
175.	Ms. Ritu Singhal	OSD Exam	1003202	Geeta Colony, Block 2-G(Co-ed)SS	Morning
176.			1003204	Old Seelampur-SKV	Morning
177.			1003026	Shankar Nagar-SKV	General
178.	Sh. Davendra Mohan	OSD PSB	1821035	Bijwasan, Bharthal Road, GGSSS	General
179.			1821036	Chhawla-GBSSS	General
180.			1821039	Bamnoli, Dhulsiras -G(Co-ed) Sr.Sec.School	General

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