

**GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054**

No. DDE/IC/HQ/2020-21/299-304

Dated 31/10/23

CIRCULAR

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF NOVEMBER 2023

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi as per DSEAR 1973 for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of November 2023.

Mandatory Inspection Proforma is available on MIS. "Part A to Part K" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

Dele/ Branch login → School Plant → Inspection → Inspection Entry / Report
→ 2023-24 → Mandatory School Inspection.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/S.O./EVGC nodal counsellor/ Account functionary) from their concerned district /zones. DDE's posted in Headquarters may take OSD's/ Account functionary/S.O. posted in HQ for the Inspection.

The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) to DDE Zone as per Annexure-I and submit the file through DDE District along with supporting documents (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection. **The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month.**

Inspecting Officer also check the progress of Mission Mathematics during the scheduled inspection.

To verify the ATR Submitted by the HoS with all supporting documents, ATR link is provided to concern DDE Zones and the same is to be forwarded to the Inspection Branch after verification.

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

No. DDE/IC/HQ/2020-21/299-304

Dated:-

Addl. DE (Inspection)

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy

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DDE (Inspection)

Mandatory Inspection Schedule for November 2023

Total Schools-177

DDE (HQs)					
S. No	Name of the Officer	Designation	School ID	School Name	Shift
1.	Sh. Mohinder Pal	DDE (SS)	1309026	Model Town, No.1-SKV	Morning
2.			1309027	Guru Teg Bahadur Nagar-SKV	Morning
3.	Dr. Mohammad Javed Qamar	DDE (RTI & RTE)	1925190	Molar Band-GGSSS No. 3	Morning
4.			1925247	Badarpur, No.3-GBSSS	Evening
5.	Ms. Renu	DDE (Inspection)	1413340	Rohini, Sector- 25, GGSSS	General
6.			1413316	ROHINI,SEC-24- GGSSS	Morning
7.	Ms. Razia Begum	DDE (Patrachar /NIOS)	2127179	Lal Kuan, Zeenat Mahal, No.2-SKV	Morning
8.			2127180	SV (Co-ed), Lal Kuan	Evening
9.	Dr. Surya Kant Prasad	DDE (Land & Estate)	1309167	Vijay Nagar-SKV	General
10.			1309253	Jahangirpuri, Block A- SBV	Evening
11.	Mr. Sudhakar Bhimrao Gaikwad	DDE (Science & TV)	1925052	Joga Bai-GBSSS	Evening
12.			1925059	Lajpat Nagar, Ring Road-SBV (Shaheed Hemu Kalani)	General
13.	Ms. Anita Vats	DDE School	1309033	Shalimar Bagh, Block AP-GGSSS	Morning
14.			1309005	SBV, BT Block Shalimar Bagh	General
15.	Mr. Tej Prakash	DDE (HQ,PGMS)	1106113	Nand Nagri, Block E-SKV	General
16.			1106114	Shahdara, Mansarovar Park, No.2-SKV	General

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DDE Districts					
17.	Dr. Perm Kumar Tyagi	DDE East (Z-1-3)	1002181	Mandawali-SBV, No. 3	Evening
18.			1003034	Gandhi Nagar, No.2-GGSSS	General
19.			1002192	Shakarpur, No.1-SBV	Evening
20.	Dr. Sudha Singh	DDE North East-I (Z-4)	1104003	Yamuna Vihar, Block B, No.2-SBV	Evening
21.			1104149	Yamuna Vihar, Block B-RPVV	General
22.			1104418	Badarpur Khadar -SV	General
23.	Mr. Ashok Kumar	DDE North EAST-II (Z- 5,6)	1105116	Brahmpuri-GGSSS	Morning
24.			1106119	Nand Nagri, Block A-GBSSS	Evening
25.			1105109	West Jyoti Nagar-GBSSS	Evening
26.	Mr. Pramod Chander Katiyar	DDE North (Z- 7,8)	1412033	Mangolpur Kalan-G(co-ed)sss	General
27.			1412035	Sultanpuri, Block BC-GGSSS	Morning
28.			1617011	Paschim Vihar, B 3-SKV	General
29.	Dr. Akhilesh Kumar Bhatta	DDE NW-A (Z-9,10)	1310410	Narela, Sect. A-6, Pocket-2- GGSSS	Morning
30.			1310411	Shahbad Daulatpur- GGSSS	Morning
31.			1310414	Bawana J. J. Colony No.1 GGSSS	General
32.	Dr. Harsh Arya	DDE NW-B I (Z-11,12)	1412025	Mangolpuri, Block D-SKV (Kamdheni)	Morning
33.			1412026	Sultanpuri, Block C-SKV	Morning
34.			1412027	Pooth Kalan-SKV	Morning
35.	Dr. Rakesh Rahi	DDE NW- B-II (Zone-13)	1413336	Rohini, Sec-4- Govt. Co-ed Sarvodaya Vidyalaya	General
36.			1413030	Rohini, Avantika, Sector 1-SKV	Morning
37.			1413341	Rohini, Sector 11- GBSSS	Evening

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38.	Dr. Neeraj	DDE W-A (Z-14,15,16)	1516104	Karampura, Block H- G(Co-ed) Sarvodaya Vidyalaya	General
39.			1516140	West Patel Nagar-GBSSS	General
40.			1515017	Raghubir Nagar, J.J. Colony-GBSS	Evening
41.	Dr. Rajvir Singh	DDE W-B (Z-17,18)	1617255	Baprola, Rajiv Ratan Awas- G(Co-ed)SSS	General
42.			1617258	Baprola- GBSSS	General
43.			1618001	Matiala-SBV	Evening
44.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1720014	Janak Puri, Block D, No.1-SKV	Morning
45.			1720015	Inderpuri, Budh Nagar, F- Block-S(Co-ed)V	General
46.			1720034	Ghitorni-GBSSS	General
47.	Ms. Savita Drall	DDE SW-B-I (Z-21)	1821003	Palam Village, Raj Nagar Extn., Part 2-GBSSS	Evening
48.			1821234	Dwarka Sector-I Pkt-7 SBV	Evening
49.			1821007	Sagarpur, No.2-GBSSS	Evening
50.	Mr. Anil Kumar	DDE SW-B-II (Z-22)	1822059	Malikpur-G(Co-ed)SSS	General
51.			1822060	Najafgarh, No.3-GGSSS	Morning
52.			1822051	Ghumanhera- SV	General
53.	Dr. Ashok Kumar Tyagi	DDE SOUTH (Z-23,24)	1923358	Mandi Village- GBSSS	General
54.			1923359	Jonapur - SBV	Evening
55.			1923360	Sarvodaya Bal Vidyalaya, Dera Village, New Delhi	General
56.	Mr. Suresh Chand Meena	DDE (SE) (Z-25,29)	1925442	Jaitpur Extension Part- II, Gaddha Colony- SV(Middle)	General
57.			1925447	Madanpur Khadar Extn. , Phase-III-SBV	Evening
58.			1925448	Madanpur Khadar, No. 1- GBSSS	Evening
59.	Ms. Neelam Yadav	DDE CENTRAL (Z-26,27,28)	2127026	Bela Road-GGSSS	Morning
60.			1105024	Shahadara, G.T.Road-SKV	Morning
61.			1105110	Shahadara, G.T. Road-SKV (Mani Ben Patel Bharti Mahila)	Morning

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DDE ZONES					
62.	Dr. Vijay Kumar Kaushik	DDE Zone -1	1001024	Kanti Nagar-GGSSS	Morning
63.			1923354	GBSSS, AYA NAGAR	General
64.			1923355	Sultanpur-GBSSS	Evening
65.			1923063	AYA NAGAR-SKV	Morning
66.	Mr. Bhagwat Swarup Aggarwal	DDE Zone -2	1002399	I.P.Extension-RPVV	General
67.			1106011	New Seemapuri-GBSSS	Evening
68.			1106258	Harsh Vihar GBSS	Evening
69.			1106022	Nand Nagri, Block B-SKV (Raja Ravi Verma)	Morning
70.	Dr. Davindera	DDE Zone -3	1003024	Geeta Colony, Block 13-SKV	Morning
71.			1002182	Mayur Vihar, Phase I, Chilla Gaon-G(Co-ed)SSS	General
72.			1105019	Babarpur-SKV	Morning
73.			1105108	Welcome Colony-GGSS	Morning
74.	Sh. Birjesh kumar Sharma	DDE Zone -4	1104020	Gokalpuri-SKV	Morning
75.			1104021	Gokalpur Village-SKV	Morning
76.			1104336	Sonia Vihar-GBSSS	Evening
77.			1104011	Sabhapur-GGSSS	Morning
78.	Sh. Rajeev Kumar	DDE Zone -5	1105112	Chauhan Bangar, Jafrabad-GGMS	Morning
79.			1105022	Shahadara, Shivaji Park-GGSSS	Morning
80.			1105229	Brahmpuri,GGSSS Block-X	Morning
81.			1105236	Shastri Park, Buland Masjid, SKV	Morning
82.	Ms. Kanchan Jain	DDE Zone -7	1309022	Dhakka-GBSSS	General
83.			1309012	Rana Partap Bagh-GBSSS	General
84.			1309025	Dhakka-SKV	Morning
85.			1309130	Azadpur Village-GBSSS	Evening

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86.	Dr. Balesh Kumari Vijayrun	DDE Zone -8	1208013	Gulabi Bagh-S(Co-ed)V	General
87.			1208014	Partap Nagar- S(Co-ed) V	General
88.			1208021	Tulsi Nagar-GGSSS	Morning
89.			1208235	Quresh Nagar- SBV (Middle)	Evening
90.	Dr. Ranjeet Singh	DDE Zone-9	1309259	Jahangirpuri, Block K-GBSSS	Evening
91.			1309260	Jahangirpuri, Block K-GGSSS	Morning
92.			1309261	Bhalswa Dairy, No-1,GGSS	Morning
93.			1309262	Libaspur-GBSSS	Evening
94.	Sh. Vinod Kumar Sharma	DDE Zone -10	1310039	Khera Kalan-SKV (Baba Nane Nath)	General
95.			1310041	Khera Khurd-SKV	Morning
96.			1310042	Bawana-SKV (Ravi Shankar)	General
97.			1310247	Auchandi-SV	General
98.	Sh. Anil Kumar Sharma	DDE Zone -11	1822025	Jhatikara-G(Co-ed)SSS	General
99.			1822065	Najafgarh, Jharoda Kalan-GBSSS	General
100.			1822033	Kazipur-G(Co-ed)SSS	General
101.			1822037	Hasanpur Village- G(Co-ed)SSS	General
102.	Mr. Ved Prakash Singh	DDE Zone -12	1412086	Sultanpuri, E-Block, GBSSS	General
103.			1412087	Sultanpuri, A-Block- SBV	Evening
104.			1412088	Sultanpuri, D-Block,G(Co-ed)SSS	General
105.			1412079	Mangolpur Khrud- GBSSS	General
106.	Ms. Raj Kumari	DDE Zone -13	1413071	Rohini, Sector 15-G(Co-ed)SSS	General
107.			1413317	Rohini,Sec-24- GBSSS	Evening
108.			1413318	Rohini,Sec-16- GGMS	Morning
109.			1413319	Rohini,Sec-16- GBMS	Evening

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110.	Ms. Sarita Sharma	DDE Zone -14	1514006	Tilak Nagar, No.2-SBV	General
111.			1514018	Ashok Nagar-GGSSS	General
112.			1514023	Hari Nagar, Block BE-RPVV	General
113.			1617137	Paschim Vihar, B 3-G(Co-ed)SSS	General
114.	Sh. Sanjay Chawla	DDE Zone -15	1515003	Subhash Nagar-SBV	General
115.			1515025	Tagore Garden, No.2-SKV	General
116.			1515026	Tagore Garden, No.1-GGSSS	General
117.			1515006	Rajouri Garden Extn.-GBSSS	General
118.	Dr. Vir Singh	DDE Zone-16	1516022	Shadi Khampur-SKV	General
119.			1516025	Kirti Nagar-GGSSS	General
120.			1516019	Basai Darapur-SKV	General
121.			1516030	Prem Nagar-GGSSS	Morning
122.	Sh. Hari Ram Sharma	DDE Zone-17	1617211	Baprola Vihar- GGSS	Morning
123.			1617214	Sarvodaya (Co-ed) Vidyalaya, Kunwar Singh Nagar, New Delhi	General
124.			1617219	Nilothi-SBV	Evening
125.			1617222	Govt. Sarvodaya Kanya Vidyalaya, Shiv Ram Park, Nangloi	Morning
126.	Mr. Hans Raj Meena	DDE Zone -18	1618005	Janakpuri, Block C, No.2-SBV	Evening
127.			1618006	Janakpuri, Block C, No.1-GBSSS	Evening
128.			1618008	Uttam Nagar-SBV	Evening
129.			1618009	Kakrola-SV	General
130.	Sh. Rajbir Singh Yadav	DDE Zone -19	1720031	Vasant Kunj, B1-RPVV	General
131.			1720173	VASANT KUNJ- GBSSS	Evening
132.			1923042	Deoli-SKV (Bachhan Prasad)	Morning
133.			1923059	Fatehpur Beri-SKV (Priya Darshani)	General

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134.			1720018	Delhi Cantt.-SKV	General
135.	Smt. Seema Roy Chowdhary	DDE Zone -20	1720021	Janak Puri, Block D, No.2-GGSSS	Morning
136.			1720027	Janak Puri, Block D-SBV	Evening
137.			1720028	Rajokari-GBSSS	General
138.			1821022	Samalka-SKV	Morning
139.	Mr. Ganesh Prasad	DDE Zone -21	1821027	Raj Nagar-I SKV	General
140.			1821033	Shahabad Mohammadpur- SKV	General
141.			1821030	Dwarka Sector-I Pkt-7-SKV	Morning
142.			1822176	Deendar Pur-Sarvodaya Kanya Vidyalaya	General
143.	Sh. Anant Ram Meena	DDE Zone -22	1822177	Najafgarh Stadium-GGSSS	Morning
144.			1822178	Mitraon-G(Co-ed)SSS	General
145.			1822245	Nangli Sakrawati Village-GGSS	Morning
146.			1923060	Dr. Ambedkar Nagar, Sector IV, No.3- S(Co-ed)V	General
147.	Ms. Anju Chawla	DDE Zone -23	1923066	Dr. Ambedkar Nagar, Sector V, No.3-GBSSS	Evening
148.			1923068	Saket, Block G-GBSSS	Evening
149.			1923071	Pushp Vihar, M.B.Road-SKV	General
150.			1923023	Sarvodaya Kanya Vidyalaya, Dera Village, Delhi	General
151.	Sh. Chitender Singh Verma	DDE Zone -24	1923026	Bhatti Mines-G(Co-ed)SSS	Evening
152.			1923027	Sangam Vihar-GBSSS	Evening
153.			1923031	Neb Sarai-G(Co-ed)SS	General
154.			1924001	Sriniwaspuri-SBV (Govind Ballabh Pant)	General
155.	Mr. Shashi Kant Singh	DDE Zone -25	1924003	Ali Ganj-SV	General
156.			1925003	Chirag Enclave-S(Co-ed)V (Kautilya)	General
157.			1924009	Sadiq Nagar-SBV	General

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158.	Mr. Virendra Singh	DDE Zone -26	1105001	Shahadara, G.T. Road-SBV (Gandhi Memorial)	Evening
159.			1105029	Shahadara, G.T. Road-GGSS	Morning
160.			1106004	Nand Nagri, Janta Flats-SBV	Morning
161.			1106117	Saboli- GGSSS	Morning
162.	Dr. Rajeshwari Kapri	DDE Zone -27	2127003	Darya Ganj, Pataudi House-SBV	General
163.			2127006	Jama Masjid, No.2-GBSS	General
164.			2127024	Jama Masjid, No.1(Hindi Medium)-SKV	General
165.			2127025	Chashma Building(Urdu Medium)-SKV	Morning
166.	Ms. Reeta Gupta	DDE Zone -28	2128014	Karol Bagh, Ramjas Lane- GBSSS	General
167.			2128020	Prasad Nagar-SKV (Baba Ramdev)	General
168.			2128023	New Rohtak Road-GGSSS	General
169.			1923061	Sultanpur-SKV	Morning
170.	Dr. Jai Kishan	DDE Zone -29	1925050	Molar Band-GBSSS	Evening
171.			1925051	Badarpur, No.2-GBSSS	Evening
172.			1925053	Molar Band, No.2- GGSSS	Morning
173.			1925060	Chitrانjan Park-S(Co-ed) V (Shyama Prasad Mukherjee)	General
OSDs(HQ)					
174.	Sh. Ashish Bhatnagar	OSD Mission Buniyaad	1002362	Vasundhra Enclave-GBSSS	Evening
175.			1002034	Mayur Vihar, Phase I, Pkt.II-SKV (Janaki Devi)	Morning
176.	Sh. Pramod Kumar Satyarthi	OSD ASB	1002198	Kondli-SBV	Evening
177.			1002368	Mandawali, No.1- SKV	Morning

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