

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION, INSPECTION CELL (HQ)
OLD PATRACHAR BUILDING, LUCKNOW ROAD, TIMARPUR DELHI-110054

No. DDE/IC/HQ/2020-21/ 333-338

Dated 30/11/2023

CIRCULAR

MANDATORY SCHOOL INSPECTION FOR THE MONTH OF DECEMBER 2023

Mandatory Inspection is done to ensure Inspection of all Govt. Schools of Delhi as per DSEAR 1973 for diagnostic purpose and improvement in the standards of **Teaching, Academics and Administration of the schools**. Mandatory Inspection of schools is scheduled monthly and assigned to the officers of HQ, Districts and Zones who are required to submit the inspection report available online.

Thus, the Officers of the Directorate of Education as per the list enclosed are requested to carryout Mandatory Inspection of Govt. Schools during the month of December 2023.

Mandatory Inspection Proforma is available on MIS. "Part A to Part K" will display the information submitted by HOS and the Inspecting Officers will have to verify and record their observation on the proforma and submit the online Inspection report on MIS preferably on the same day of Inspection on the link provided below. **The hard copy of the Mandatory Inspection Report duly signed by the Inspecting Team must be submitted to the Inspection Branch (HQ) within three days from the date of Inspection.**

The Link for submitting the Mandatory Inspection Report can be accessed as below:-

DelE/ Branch login → School Plant → Inspection → Inspection Entry / Report
→ 2023-24 → Mandatory School Inspection.

The Inspecting Officer may visit the School with a team of Officers (Principal/Vice Principal/OSD/SPE/S.O./EVGC nodal counsellor/ Account functionary) from their concerned district /zones. DDE's posted in Headquarters may take OSD's/ Account functionary/S.O. posted in HQ for the Inspection.

The Heads of Schools are directed to take remedial action on the shortcomings pointed out by the Inspecting officers and submit Action Taken Report (Pointwise) to DDE Zone as per Annexure-I and submit the file through DDE District along with supporting documents (with proper paging on the correspondence side) to the Inspection branch within 10 days of Inspection. **The HoS are directed to coordinate with the Inspecting Officer allocated as per the schedule and ensure that the Inspection be conducted in the allotted month.**

Inspecting Officer also check the progress of Mission Mathematics during the scheduled inspection.

To verify the ATR Submitted by the HoS with all supporting documents, ATR link is provided to concern DDE Zones and the same is to be forwarded to the Inspection Branch after verification.

Apart from these, the DDE Districts and the DDE Zones are requested to visit schools under their jurisdiction as per norms and submit the report to the Inspection Branch on regular basis.

This issues with the approval of competent Authority.

No. DDE/IC/HQ/2020-21/ 333-338

Dated:- 30/11/2023

Arjun
Addl. DE (Inspection)

Copy to:-

1. PS to Pr. Secretary of Education, GNCT of Delhi.
2. PS/PA to Director of Education, GNCT of Delhi.
3. Addl. Director of Education (Inspection Branch), GNCT of Delhi.
4. All RDE/DDE-District/DDE-Zones/SPE's/ HOS through MIS.
5. OS (IT) with the request to upload the same on the MIS.
6. Office Copy

Renu
30/11/23
Renu
DDE (Inspection)

Mandatory Inspection Schedule for December 2023

Total Schools- 172

DDE (HQs)					
S. No	Name of the Officer	Designation	School ID	School Name	Shift
1.	Sh. Mohinder Pal	DDE (SS)	1310395	Shahabad Dairy-GBSSS	Evening
2.			1310399	Holambi Kalan,Metro Vihar,A-Blk G(Co-Ed)SSS	General
3.	Dr. Mohammad Javed Qamar	DDE (RTI & RTE)	1925038	Kalkaji, No.2-S(Co-ed)V	General
4.			1925039	Kalkaji, No.3-G(Co-ed)SSS	General
5.	Ms. Renu	DDE (Inspection)	1412291	Rohini, Phase-II, Sec-21- RPVV	General
6.			1413320	Rohini,Sec-15- G (Co-Ed) SS	General
7.	Dr. Surya Kant Prasad	DDE (Land & Estate)	1309124	Shalimar Bagh, Block BT-RPVV	General
8.			1309007	Shalimar Bagh, Block AP-GBSSS	Evening
9.	Mr. Sudhakar Bhimrao Gaikwad	DDE (Science & TV)	1925045	Kalkaji, DDA Flats, Phase II-G(Co-ed)SS	General
10.			1925404	Madanpur Khadar- GGSSS	Morning
11.	Ms. Anita Vats	DDE School	1309127	Azadpur Colony-GGSSS	Morning
12.			1309128	Azadpur Colony-GBSSS	Evening
13.	Mr. Tej Prakash	DDE (HQ,PGMS)	1105111	West Jyoti Nagar-GGSSS	Morning
14.			1106265	Mandoli Extension-GBSSS	Evening

Renu
30/11/23

Prakash
30/11/23

DDE Districts

15.			1924038	INA Colony- RPVV	General
16.	Dr. Perm Kumar Tyagi	DDE East (Z-1-3)	1924039	Kidwai Nagar- Sarvodaya Vidyalaya (Rani Durgawati)	General
17.			1923044	Dr. Ambedkar Nagar, Sector IV, No.1-G(Co-ed)SSS	General
18.			Dr. Sudha Singh	DDE North East-I (Z-4)	1412084
19.	1412288	Sultanpuri, P-Block - GBSSS			Evening
20.	1411008	Pitampura, Block FU-SV			General
21.	Mr. Ashok Kumar	DDE North EAST-II (Z- 5,6)	2026005	Jor Bagh-SV	General
22.			1925057	Molar Band, No.2-GBSSS	Evening
23.			1925009	Molar Band, No.1- SBV	Evening
24.	Mr. Pramod Chander Katiyar	DDE North (Z- 7,8)	1617027	Punjabi Basti-G(Co-ed)SSS	Morning
25.			1617028	Peera Garhi Village- SKV	General
26.			1617029	Sarvodaya Co-ed Vidyalaya	General
27.	Dr. Akhilesh Kumar Bhatta	DDE NW-A (Z-9,10)	1310033	Dariyapur Kalan-SKV (Updesh Kaur)	General
28.			1310458	Tikri Khurd- SBV	Morning
29.			1310005	Tikri Khurd- SKV	Morning
30.	Dr. Harsh Arya	DDE NW-B I (Z-11,12)	1412031	Mangolpuri, Block O-SKV	Morning
31.			1412080	Mangolpuri, Block Q-SKV	General
32.			1412130	Mongolpuri, Block D GBSSS	General
33.	Dr. Rakesh Rahi	DDE NW- B-II (Zone-13)	1413079	Karala GBSSS	Evening
34.			1310468	Prahaladpur- S(Co-ed)V	General
35.			1413001	Chandpur Majra-SV	General

Rever
20/11/23

Chis
30/11/2023

36.	Dr. Neeraj	DDE W-A (Z-14,15,16)	1618017	Janakpuri -SKV No.1,C-Block	Morning
37.			1618018	Janakpuri, Block A-SKV	General
38.			1618019	Vikas Puri, Block G-SKV	Morning
39.	Dr. Rajvir Singh	DDE W-B (Z-17,18)	1822263	Paprawat- GBSSS	General
40.			1822301	Nangli Sakrawati Village- GBSS	Evening
41.			1822257	Goela Khurd-GBSSS	General
42.	Dr. Sanjay Chaturvedi	DDE SW-A (Z-19,20)	1925334	Lajpat Nagar-RPVV	General
43.			1925335	LAJPAT NAGAR GOVT.(CO.ED)S.S.S	General
44.			1923052	Sangam Vihar-GGSSS	Morning
45.	Ms. Savita Drall	DDE SW-B-I (Z-21)	1618312	Janakpuri, DESU Colony -Govt. SV	General
46.			1618314	Bindapur, No.2- GBSSS	Evening
47.			1618059	Bindapur-GBSSS	Evening
48.	Mr. Anil Kumar	DDE SW-B-II (Z-22)	1925032	Green Park Extn.-SKV (Gargi)	General
49.			1821137	Dwarka Sector-10, RPVV	General
50.			1821237	Dwarka, Sector III(II Site)-G(Co- ed)SSS	General
51.	Dr. Ashok Kumar Tyagi	DDE SOUTH (Z-23,24)	1923037	Chirag Delhi-SKV	Morning
52.			1923078	Dr. Ambedkar Nagar, Sector V, No.1- GGSS	Morning
53.			1923080	Dr. Ambedkar Nagar, Tigri- GGSSS	Morning
54.	Mr. Suresh Chand Meena	DDE (SE) (Z-25,29)	1618269	Binda Pur,Pocket-III-G(Co-ed)SS	General
55.			1618270	BindaPur,Pocket-IV-G(Co-ed)SS	General
56.			1618278	HASTSAL- GGSSS	Morning
57.	Ms. Neelam Yadav	DDE CENTRAL (Z-26,27,28)	1413070	Rohini, Sector 16, Pocket A-SKV	Morning
58.			1106283	Nand Nagri, Janta Flats- GBSSS	General
59.			1413284	Rohini, Sector 16, Pocket A-GBSSS	Evening

Ram
30/11/23

Chin
30/11/2023

DDE ZONES

60.	Dr. Vijay Kumar Kaushik	DDE Zone -1	1618316	Vipin Garden- Govt. Co-ed SS	General
61.			1617035	Nangloi, J.J. Colony-GGSSS	Morning
62.			1617036	Amalwas, Jawalपुरi-SKV	General
63.			1617037	Nangloi, J.J. Colony-GBSSS	Evening
64.	Mr. Bhagwat Swarup Aggarwal	DDE Zone -2	1309264	Qadipur-GBSSS	Evening
65.			1309265	Qadipur-GGSSS	Morning
66.			1309266	Bakhtawarpur-GBSSS	General
67.			1309267	Bakhtawarpur SKV(BMS)	General
68.	Dr. Davindera	DDE Zone -3	1925342	HARKESH NAGAR GBSSS	Evening
69.			1925440	Molar Band, No. 2- SKV	Morning
70.			1925359	Badarpur, Tajpur Pahari - GGSSS	Morning
71.			1925360	Badarpur, Tajpur Pahari - GBSSS	Evening
72.	Sh. Birjesh kumar Sharma	DDE Zone -4	1104490	Badarpur Khadar-SBV	Evening
73.			1105003	Brahmpuri-SBV	Evening
74.			1105239	New Jafrabad- GGSSS	General
75.			1105246	New Seelampur, Gurudwara Road- G(Co-ed)MS	Morning
76.	Ms. Kanchan Jain	DDE Zone -7	1310166	Narela-GBSSS (Mussadi Lal)	General
77.			1310168	Bankner-SBV	General
78.			1310169	Holambi Kalan,B-Block GGSSS	Morning
79.			1309268	Singhu-G(Co-Ed)SSS	General
80.	Dr. Balesh Kumari Vijayrun	DDE Zone -8	1309271	Kalyan Vihar-SV	General
81.			1310431	Shahbad Daulatpur- GBSSS	Evening
82.			1310407	Holambi Kalan, Metro Vihar, C- Block- G(Co-ed)SSS	General
83.			1310030	Holambi Kalan-G(CO-ED)SSS	General

Renu
20/11/23

Chino
30/11/23

84.	Dr. Ranjeet Singh	DDE Zone-9	1310400	GHOGA G(CO-ED)SSS	General
85.			1310470	Bhorgarh- GGSSS	Morning
86.			1310408	Narela Sector B-4, SV-1310408	General
87.			1310409	Narela, A-10 Pocket-5, RPVV	General
88.	Sh. Vinod Kumar Sharma	DDE Zone -10	1310420	Siraspur-GBSSS	Evening
89.			1310007	Nangal Thakran-SBV (Ved Pandit Khushi Ram)	General
90.			1310008	Pooth Khurd-GBSSS	Evening
91.			1310026	Harewali-G(Co-ed)SSS	General
92.	Sh. Anil Kumar Sharma	DDE Zone -11	1822063	Najafgarh, No.1-GBSSS	Evening
93.			1822066	Najafgarh, Jharoda Kalan-GGSSS	General
94.			1412001	Sultanpuri, Block-C, Sarvodaya Sr. Sec. Vidyalaya	Morning
95.			1617223	Nihal Vihar, Nangloi- Govt. Sarvodaya Co-ed Vidyalaya	General
96.	Mr. Ved Prakash Singh	DDE Zone -12	1310415	Bawana J. J. Colony No.2 GBSSS	Evening
97.			1310460	Bawana, J.J Colony- GGSS	Morning
98.			1310429	Holambi Kalan, B-Block GBSSS	Evening
99.			1310430	Narela, Sect. A-6, Pkt-2 -SBV	General
100.	Ms. Raj Kumari	DDE Zone -13	1310170	Narela, No.2-SKV	General
101.			1310015	Khera Khurd-GBSSS	General
102.			1310017	Narela, SBV	General
103.			1310025	Shahabad Dairy- GGSSS	Morning
104.	Ms. Sarita Sharma	DDE Zone -14	1618062	Vikas Puri, Block A-SKV	General
105.			1618063	Mohan Garden-SKV	Morning
106.			1618064	Janakpuri, Block A, No.2-GGSSS	Morning
107.			1618065	Janakpuri, Block A-GBSSS	General

Reena
30/11/23

Chir
30/11/23

108.	Sh. Sanjay Chawla	DDE Zone -15	1309263	Libaspur GGSSS	Morning
109.			1310473	Libaspur Village S Coed V	General
110.			1309257	Jahangirpuri, Block E-GBSSS	Evening
111.			1309256	Sarvodaya Kanya Vidyalaya (Rani Chennama), D - Block, Jahangir Puri	Morning
112.	Dr. Vir Singh	DDE Zone-16	1309269	Palla Majra-GBSSS	General
113.			1309270	Sarvodaya (Co-ed) Vidyalaya - Mukhmail Pur	General
114.			1309280	Bhalswa Village, Sarvodaya Vidyalaya	General
115.			1309302	Govt.(Co-ed) Secondary School, Bhalswa Village	General
116.	Sh. Hari Ram Sharma	DDE Zone-17	1617009	Paschim Vihar, A 6-RPVV	General
117.			1617014	Mundka Village-SKV	Morning
118.			1617019	Ambika Vihar-GBSSS	Evening
119.			1617021	Nangloi-GGSSS	General
120.	Mr. Hans Raj Meena	DDE Zone -18	1618067	Vikas Nagar-G(Co-ed)SS	General
121.			1618070	Matiala-SKV	Morning
122.			1618072	Mohan Garden-GBSSS No.1	Evening
123.			1618191	Bindapur-G(co-ed)SSS	Morning
124.	Sh. Rajbir Singh Yadav	DDE Zone -19	1925006	Madanpur Khadar- GBSSS (Rama Krishna)	Evening
125.			1925403	Madanpur Khadar- GBSSS	Evening
126.			1925046	Tuglakabad, Railway Colony, No.2-GGSSS	Morning
127.			1925015	Badarpur, No.1-GBSSS	Evening
128.	Smt. Seema Roy Chowdhary	DDE Zone -20	1309273	Shalamar Village-GBSSS	Evening
129.			1309002	Shalimar Bagh, Block B(AH)-GBSSS	Evening
130.			1310045	Samaipur-GGSSS	General
131.			1413019	Rohini, Avantika, Sector 1, No.2-GBSSS	Evening

Revu
30/11/23

Chis
30/11/23

132.	Mr. Ganesh Prasad	DDE Zone -21	1821006	Sagarpur, No.1-GBSSS	Evening
133.			1821016	Sagarpur, No.1-SKV	Morning
134.			1822014	Dhansa-GBSSS	General
135.			1822249	Najafgarh-GBSSS(Stadium)	Evening
136.	Sh. Anant Ram Meena	DDE Zone -22	1412089	Sultanpuri, Block F-GGSSS	Morning
137.			1412259	Nithari Village- GBSSS	Evening
138.			1822047	Najafgarh, No.2-GGSSS	Morning
139.			1822061	Najafgarh, Dharampura-SKV	Morning
140.	Ms. Anju Chawla	DDE Zone -23	1923050	Dr. Ambedkar Nagar, Sector V, No.2-GGSSS	Morning
141.			1923056	Saket, Block J-SBV (Vir Chander Singh Garhwali)	General
142.			1618192	Rajapur Khurd-G(Co-ed)SS	General
143.			1618193	Shiv Vihar- GGSSS	Morning
144.	Sh. Chitender Singh Verma	DDE Zone -24	1925400	Molar Band, No.4- GGSSS	Morning
145.			1925401	Molar Band, No.1- GGSSS	Morning
146.			1925449	Madanpur Khadar, No. 2- SKV	Morning
147.			1925450	Molar Band, No. 3- SBV	Evening
148.	Mr. Shashi Kant Singh	DDE Zone -25	1516143	West Patel Nagar-SBV	General
149.			1617254	Peera Garhi Village- SBV	Morning
150.			1618002	Vikas Puri,Block A-SBV	General
151.			1617033	Ambika Vihar-GGSSS	Morning
152.	Dr. Rajeshwari Kapri	DDE Zone -27	1516141	West Patel Nagar-GGSSS	General
153.			2127014	Kamla Market, Zeenat Mahal-SKV No.1	Morning
154.			1617017	Nangloi, Sultanpuri Road-GBSSS	General
155.			1617007	New Multan Nagar-SV(Co-ed)	General

Revu
30/11/2023

Dis
30/11/2023

156.	Ms. Reeta Gupta	DDE Zone -28	1412131	Nithari-GGSSS	Morning
157.			1412132	Nithari-GBSSS	Evening
158.			1412133	Mubarikpur Dabas-GGSSS	Morning
159.			1412091	Mubarkpur Dabas, No.1-GBSSS	Evening
160.	Dr. Jai Kishan	DDE Zone -29	1923004	Mehrauli Qutab, Sarvodaya (Co-ed) Sr. Sec. Vidyalaya	General
161.			1925333	Shahpur Jat-S(Co-Ed)V	General
162.			1923058	Pushp Vihar, M.B.Road-GBSSS	Evening
163.			1617227	Ranhaul- SBV	General
OSDs(HQ)					
164.	Sh. Ashish Bhatnagar	OSD Mission Buniyaad	1924018	Sarai Kale Khan-GBSS	General
165.			1924043	Hari Nagar Ashram-S(Co-ed) V	General
166.			1924023	Georgi Stoikov Rakovski Sarvodaya Kanya Vidyalaya C-Block Defence Colony	General
167.	Sh. Pramod Kumar Satyarthi	OSD ASB	1924027	East of Kailash, No.2-SKV	General
168.			1924032	East of Kailash, No.1-GGSSS	General
169.			1924025	Defence Colony Block A SN SKV	General
170.	Sh. Sayeed Ahemad	OSD EMC	1412092	Nithari Village- SBV	Evening
171.			1412093	Nithari-SKV	Morning
172.			1412253	Mubarakpur Dabas, No-2,GGSSS-1412253	Morning

Reena
30/11/23

Priso
30/11/2023