

**DIRECTORATE OF EDUCATION: VOCATIONAL BRANCH  
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
Room No. 1, CAL LAB, TIMARPUR DELHI- 110054**

No. F.DE-45/VE/09/2016-17/1939

Date: 22.12.2016

**CIRCULAR**

**Subject: - Change of office address of Vocational Education Branch  
from Jhandewalan to Timarpur-reg.**

It is for the information of all concerned that Director (Education) has agreed for shifting of Vocational Education Branch which was working from the office situated at Plot No. 5, Jhandewalan, Karol Bagh, New Delhi-110005 to Room No. 119 - 120, 1st floor, Old Patrachar Building, Timarpur, Delhi-110054. The shifting of all records, furniture, computers etc. will be completed in 3-4 days. Presently, officers/officials are sitting in Room No. 1, CAL Lab, Timarpur Delhi - 110054 for functioning of work related to vocational education branch till the shifting to Room No. 119 - 120, 1st floor, Old Patrachar Building, Timarpur, Delhi - 110054.

All the concerned are requested to make the note of above mentioned facts for all future correspondence. E-mail ID of vocational branch is as under:-

**ddevoc5000006@gmail.com**

*(Dr. L.K. JHA)*  
**(Dr. L.K. JHA)**  
**DDE (Vocational)**

No. F.DE-45/VE/09/2016-17/

Date: 22.12.2016

**Copy for information and necessary action to:-**

1. All Special/Additional DEs, Directorate of Education, GNCT of Delhi.
2. All Regional Directors, Directorate of Education, GNCT of Delhi.
3. Controller of Accounts, Directorate of Education, GNCT of Delhi.
4. All Joint Directors, Directorate of Education, GNCT of Delhi.
5. Dy. Controller of Accounts, Directorate of Education, GNCT of Delhi.
6. All DDEs, Directorate of Education, GNCT of Delhi.
7. Pay & Accounts Officer concerned through DDO concerned.
8. All Branch In -Charges, Directorate of Education, GNCT of Delhi.
9. PA to Secretary (Education) Govt. of NCT of Delhi.
10. PA to Director (Education) Govt. of NCT of Delhi.
11. Heads of Schools, Directorate of Education GNCT of Delhi.
- ✓ 12. OS (IT) with the request to upload the same on the web-site of DOE.
13. All VTPs and VTP Coordinators through e-mail.
14. Ms. Rekha Menon, NSDC through e-mail.
15. Dr. Biswajit Saha, Addl. Dir.(Voc.) CBSE.
16. Guard File.

*(Dr L. K. JHA)*  
**(Dr L. K. JHA)**  
**D.D.E. (Vocational)**