

# Interview

## Part 2

Interview is a process in which conversation took place between two or more people where questions are asked by the interviewer to elicit facts and statements from the interviewee.

When we talk about interview we normally imagine a face to face situation in which there is an interviewer and a candidate who is being interviewed. But in the recent times the manner in which the interviews are conducted has gone a major change.

### **The various kinds of interviews are listed below**

1. Telephonic Interview for :
  - Screening purpose: When there are too many candidates for an interview, the companies conduct screening on the telephone by carrying out a telephonic conversation. These interviews are generally brief and the questions focus on basic qualification of the candidate.
  - For a far off candidate: Phone interviews & video-conferencing are also carried out if the candidate lives far away in a different state or country. In this case the interview is longer than the screening interview.
2. One to one interview: This is the most normal method of interviewing and is held between one interviewer and a single candidate.
3. Panel interview: sometimes the employer decides to have a group of experts who interview the candidate. These interviews are generally held for a more responsible position.
4. Serial Interviews: In a serial interview you will be interviewed by different people normally one after another. This is generally mentally and physically very tiring because it takes almost a complete day. These interviews are conducted for a senior level position.

### **Some frequently asked questions during an interview**

The interviews differ from each other depending upon the job profile/position or the purpose for which one is appearing in the interview. Yet certain questions are asked in most of the situations no matter what job profile is and the position is.

Following is a list of the most commonly asked questions:

- Tell me about yourself/ introduce yourself.
- What is your strength?
- What are your hobbies?
- What is your interest?
- What are your weaknesses?
- Which is your least liking subject?
- What is the work which you like least ?
- What has been your biggest achievement till now?
- Why you want to join this course or job?
- Why do you think we should select you?
- Why do you think that you are fit person for this job/scholarship/course?

- What is your aspiration from this job/course?
- Tell me about your current job.
- What is your job responsibility in your present company?
- Why did you specialize in this specific subject?
- Why is there a gap in your studies/or job? (this may be asked if there is a gap, so be prepared)
- Why do you want to leave your present job?
- What are your salary expectations?