

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION
(SCHOOL BRANCH)
OLD SECRETARIAT, DELHI-110054

No.F.DE./School/Promotion Rules/9/2001/18663-20963 Dated: 8-9-01

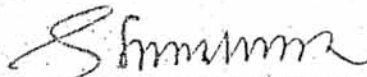
Sub: Instructions regarding assessment, evaluation and promotion of students from one class to another for classes I to IX and XI issued under rule 41 of Delhi School Education Rules, 1973.

ORDER

Enclosed is a copy of the instructions regarding assessment, evaluation and promotion of students from one class to another for classes I to IX and XI approved by the Administrator of Delhi on the advice of the Delhi School Education Advisory Board as provided for under rule 41 of Delhi School Education Rules, 1973.

All the heads of Government and recognised aided and unaided schools in the National Capital Territory of Delhi are hereby directed to follow these instructions w.e.f. the current session i.e. 2001-2002.

In the instructions No 37 and 38 the dates 30th April and 15th April will be 30th September and 15th September respectively for the current session only.


(GYANENDRA SRIVASTAVA)
DIRECTOR OF EDUCATION

The heads of school
All Government and recognised schools in the
NCT of Delhi
Delhi/New Delhi.

No.F.DE./School/Promotion Rules/9/2001/18663-20963 Dated: 8-9-01

Copy forwarded for information and necessary action to:

1. PS to the Lt. Governor, Delhi
2. PS to the Chief Minister, Delhi
3. PS to the Minister of Education, Delhi
4. Director of Education, M.C.D., Delhi
5. Director of Education, N.D.M.C., Delhi
6. Education Officer, Cantonment Board, New Delhi
7. PS to the Secretary (Education), Govt. of Delhi, Delhi
8. PS to the Director of Education, Govt. of Delhi, Delhi
9. All Regional Directors of Education, Govt. of Delhi, Delhi
10. All Deputy Directors of Education, Govt. of Delhi, Delhi
11. All Asstt. Directors of Education/Education Officers, Govt. of Delhi, Delhi/New Delhi,
12. All Deputy Education Officers, Govt. of Delhi, Delhi/New Delhi.

GOVERNMENT OF NCT OF DELHI
DIRECTORATE OF EDUCATION
OLD SECRETARIAT : DELHI - 110 054

INSTRUCTIONS REGARDING ASSESSMENT,
EVALUATION AND PROMOTION OF STUDENTS
FROM ONE CLASS TO ANOTHER FOR
CLASSES 1 TO IX AND XI

(Rule 41 of Delhi School Education Rules, 1973)
FROM THE SESSION 2001-2002 ONWARDS
(For all Government and recognised schools)

10.

Evaluation of achievement of students shall be made through a series of tests administered according to a plan of tests prepared by the Directorate of Education, Government of Delhi

Two terminal tests shall be held during the session and the comprehensive test shall be held in the month of March.

3. The terminal tests in all the subjects shall be completed within a period of seven working days while the comprehensive test shall be completed within a period of not more than 12 working days.

4. Dates of the terminal tests and of the comprehensive test shall be prepared and circulated by the Directorate of Education and tests in the schools shall be conducted accordingly. The results of the terminal tests shall be intimated to the parents/guardians immediately but in all cases within ten days of the last day of the test and the annual result must be announced by the last working day of the month of March

5 Promotion to the next higher class shall be decided on the basis of the cumulative results of the two-terminal tests and the comprehensive test.

6 The relative weightage of the marks in the tests in each subject shall be as under:-
(a) No written test shall be conducted in pre-primary classes and class I except to test writing skill and in classes II and III tests in all the subjects shall be partly oral and partly written.

(b) CLASSES IV TO IX AND XI

TEST	MARKS									WEIGHTAGE
	IV to VIII			IX			XI			
	Th.	Pr.	Tl.	Th.	Pr.	Tl.	Th.	Pr.	Tl.	
1st Test	40	00	40	40	00	40	40	00	40	10 %
2nd Test	40	20	60	40	20	60	40	20	60	15 %
Compre- hensive test	60	15	75	60	15	75	60	15	75	75 %
Total	140	35	175	140	35	175	140	35	175	100 %

Marks obtained in 1st and 2nd tests, in theory and practicals separately, wherever applicable, shall be converted into 10% and 15% respectively for obtaining the weightage allotted to them. No such conversion shall be required for the comprehensive test since the number of marks and weightage percentage allotted to it is the same i.e. 75.

In subjects where practical work has not been prescribed, the total marks allotted shall be for theory only.

7 Tests shall ordinarily be arranged at the school level by the head of the institution. However, the tests may also be conducted at zonal or sub-zonal levels in some or all subjects and for some or all the classes with the prior approval of the Deputy Director of Education (district) concerned.

laboratory work, field work and use subjects where such work is prescribed by the Central Board of Secondary Education for classes IX and XI may be conducted in terminal tests.

Classes IX and XI be examined at the end of the practical portion of the subjects in field/laboratory work where such work has been prescribed by the Central Board of Secondary Education. Maximum marks shall be as prescribed in the comprehensive test as already given in the syllabus.

Terminal tests shall be so designed as to really test the comprehension, expression and application of knowledge. Normally, the pattern of questions in terminal tests shall be the same as that of the questions in the final examinations.

Terminal tests shall be conducted in such a manner that they are free from any bias, favouritism, injustice or any other such factors. The marks shall be reduced to the minimum by the concerned authorities, effective supervision and control.

11 At the end of each terminal test, the results shall be analysed and weak areas in various subjects as well as weak and meritorious students in different subjects identified and remedial and enrichment programmes arranged accordingly.

12 A summary of the analysis of class-wise and subject-wise results shall be prepared and kept on record for purposes of verification and to serve as an input to academic planning.

13 Absence of the test or part thereof without medical certificate, to be submitted within three working days of the date of absence at the test shall be considered as wilful absence and no mark, credit or allowance shall be given for the days of absence.

14 In case of local transfer of students, record of marks obtained in the terminal tests, if any, in the previous school shall be taken into account.

15 (a) In case of transfer from areas outside Delhi, marks obtained in subsequent tests shall be adjusted proportionately. (b) In case of change of subject/subjects, marks obtained in subsequent tests, if any, in the subject/subjects concerned shall be adjusted proportionately. However, no (M.C) change of subject will be allowed after 31st of October.

16 In case of a natural calamity like floods, epidemics, riots or other such events in an area resulting in cancellation of test(s) in one or more subjects under orders of the Deputy Director of Education (District), marks in the subjects of the students studying in schools located in the affected areas or residing in the affected areas shall be adjusted proportionately and the results declared accordingly.

In case a student is unable to appear at one of the terminal tests in one or more subjects on medical grounds (duly supported by a medical certificate), the test may be ignored for computation of his result and promotion to the next higher class at the end of the session shall be made on the basis of the cumulative results of the remaining terminal test and the comprehensive test. If a student is unable to appear at both the terminal tests on medical grounds, only one test may be ignored for computing his result and his case of promotion to the next higher class shall be decided accordingly.

(17) Students on leave on medical grounds, duly supported by a medical certificate issued by a degree holder doctor in the comprehensive test in one or more subjects shall be allowed to take the test in the subject (s) in which he/she had been on leave on medical grounds along with the students taking the Compartmental examination. For such subjects (students will appear with compartmental candidates) rules of the compartmental examination will be applicable (i.e. the student will have to obtain 33% marks in the examination without any grace marks or addition of terminal examination marks)

(18) Tests shall be conducted in all such subjects as have been prescribed by the Director of Education in respect of classes I to VIII and by the Central Board of Secondary Education in respect of classes IX and XI. The courses to be covered in each terminal test shall be announced by the head of school. The comprehensive test shall cover the entire syllabus prescribed for the year.

ELIGIBILITY

Student shall ordinarily be eligible to appear at whether terminal or comprehensive who has

not put in atleast 75% actual attendance of the total attendance during the session upto the date of each test. The attendance for the session shall be counted for the working days from the date of admission (but not later than 31st July except in compartmental examinations cases. For them the date of declaration of result of Compartmental Exam. will be treated as date of admission) to the last day of session.

- 20 While calculating the percentage of actual attendance during the session, a student's actual attendance and total attendance in the previous school/s, if any, during the current session shall invariably be added to his actual attendance and the total attendance in the present school.
- 21 If the date of commencement of the session in the state or U.T. from where the student has migrated, is different from the date of commencement of the session in the National Capital Territory of Delhi, the total and actual attendance shall be counted from the actual date of commencement of the session in that state/U.T.
- 22 Actual attendance with respect to the total attendance shall be intimated with the test results to the parent or the guardian in respect of each test.
- 23 Percentage of attendance for each student shall be computed before each test. In case the shortage of attendance is upto 15%, the student shall be advised to make up the shortage. In case, the shortage is more than 15%, the student shall be allowed to take the test on an undertaking from the parent or the guardian as well as from the student that the student shall in future be regular and will make up the shortage in attendance. He or she, however, shall be allowed to appear at the comprehensive test only under the provision of instruction 24 of these rules.

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 a shortage of attendance at the time of the comprehensive is not more than 10%, in special circumstances of the case if the head of the institution is satisfied with the genuineness of the reasons submitted by the student and his parent or guardian in his written application for condonation of shortage of attendance, the head of the institution may, at his discretion, condone such shortage and allow the student to take the comprehensive test. Application for condonation of shortage of attendance shall be submitted by the parent or the guardian of the student to the head of institution by the last day of February.

25
 shortage of attendance at the time of comprehensive test is more than 10% and not more than 15% and the head of institution is satisfied with the genuineness of the reasons of shortage submitted by the student and parent or guardian, the head of school may condone, giving concrete and satisfactory reasons in writing for his case for condonation of shortage of attendance to the Education Officer concerned who may approve such condonation at his discretion and allow the student to take the comprehensive test. Application for condonation of shortage of attendance shall be submitted by the parent or guardian of the student to the head of the institution on or by the last day of February.

26
 shortage of attendance at the time of the comprehensive test, for whatever reason or reasons, is more than 15% i.e. the actual attendance of the student is less than 60% of the total attendance during the session. If condonation of the shortage of attendance is not allowed, the student shall not be eligible to appear at the comprehensive test and shall be ineligible except in such cases as mentioned under clause (a) below.

27
 at his discretion, may make an allowance of up to a maximum of 10% in the attendance percentage as a condition for appearing at the comprehensive

due to government orders or riots or other such events in respect of students of schools located in the affected areas or the students residing in such areas provided that such a calamity had disrupted normal life in the concerned area for a period of more than 15 days. But such discretion shall not be used in individual cases.

28 PROMOTION RULES FOR CLASSES PRE-PRIMARY CLASSES TO CLASS III -

No student shall be detained on the basis of poor performance in pre-primary classes and classes I, II and III against the wishes of his parent or guardian. Promotion from these classes to the next higher class shall be automatic subject to the parent or the guardian agreeing to it and fulfilment of eligibility conditions in respect of attendance.

29 PROMOTION RULES FOR CLASSES IV TO IX & XI

In order to be declared "passed" at the end of the session, a student must secure at least 33% marks in each of the following subjects studied by him/her during the session subject to the condition that he/she secures 33% marks separately in theory and practical portions also. The promotion is also subject to the condition that a minimum of 25% of marks should be secured in the comprehensive test. In computing 33% of the marks, the benefit of a fraction will go to the credit of the student and such a student shall be declared "passed" and he/she shall be promoted to the next higher class:-

Provided that in classes IV to VIII, a student will have to obtain a minimum of 25% marks in the third language in order to get promoted.

Provided further that in Class IX a student will be required passing marks:-

Classes VI to VIII : 1. Hindi/regional language
2. English 3. Mathematics
4. General Science 5. Social
Studies 6. third language
7. Addl. subject(s) 8. Physical
Education

Class IX : 1. Language 2. Language 3. Language
4. Maths 5. Science
6. Social Science

Class XI : 1. Language (core/elective)
2,3,4,5 any four subjects under
any stream which may include
language as well.

A student must also obtain a minimum 'E' grade in the
following subjects of classes IX and XI:

Class IX : 1. Physical & Health Education
2. Subject opted for under work
experience/SUPW. Special
mention is to be made in the
report for students working on the EFA
project.

Class XI : 1. Subject offered under SUPW.
2. General Studies

FOR CLASSES IV TO VIII.

31 PROMOTION RULE FOR CLASSES IX & XI:

A student not eligible to be declared "passed" shall be declared "promoted" at the end of the session of a class provided he/she is entitled for grace marks as admissible under instruction 35 of these rules.

32. COMPARTMENT EXAMINATION :

A student who is eligible to take the comprehensive test in order to be declared "passed" can be declared eligible for appearing at the 'compartmental examination', provided he/she has obtained at least 20% in one failing subject in class XI and in not more than two failing subject(s) in classes IV to IX. In case the candidate gets at least 15% of marks in failing subject/subjects (not more than two in classes IV to IX), he should get at least 40% marks in aggregate in the remaining subjects in order to become eligible for the compartmental examination. Such a student shall be eligible to appear in the subject(s) at a subsequent examination to be held in the last week of April before the summer vacation and to be known as the "Compartmental Examination". If the student secures in the subject(s) in which he/she has taken the compartmental examination, at least 33% marks disregarding the terminal test marks, he/she shall be declared successful in the compartmental examination and promoted to the next higher class.

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out in at least 60% of the year subject to the provisions of 29 or who is not eligible for a compartmental examination session or for a pass at the examination, shall be declared the same as if he had

CLASSES IX & X:

Maximum of 24 up to all student to enable him/her to reach 33% of marks in each of the condition that a minimum of 25% of marks in the comprehensive test for eligibility for "promotion", require more than 10 marks in a minimum of 33% in that subject marks shall be awarded compartmental examination.

IX & XI:

Maximum of 24 up to all student to enable him/her to reach a minimum required 33% of marks in subject to the condition that a minimum be secured in each subject at the per rule 29, to make him eligible for he does not require more than 5 up to the minimum required of 33% however, no grace marks shall be awarded in the compartmental examination.

36 Miscellaneous:

In cases of unforeseen circumstances, not covered by these instructions, the Administrator may, for reasons to be recorded in writing, make such adjustments in these instructions as may be necessary and issue orders accordingly. However, all such orders shall be placed in the first meeting of the Advisory Board to be held after the issue of such orders for its consideration.

37 All recognised unaided schools are required to comply with these instructions and no dilution of the criteria prescribed is permissible under any circumstances. If, however, a recognised unaided school desires to have more stringent criteria than those prescribed in these instructions, it can do so provided it has sought and obtained the prior approval of the Director of Education. All such requests must reach the office of the Director of Education by 30th April of the session at the latest.

38 All schools, Government, recognised unaided and aided, shall bring these instructions to the notice of the students and their parents/guardians immediately on the commencement of the session and, in any case, by 15th of April.