

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION
(SCIENCE BRANCH)**

Email: doepecell@gmail.com

INVITATION FOR EXPRESSION OF INTEREST (EOI)

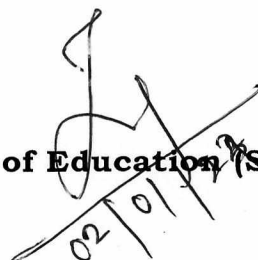
The Directorate of Education (DoE), Govt. of NCT of Delhi invites Two Stage Expression of Interest (EOI) Bids from eligible Supplier/Firms/Agencies to **“Design, Development, Supply, Installation, Commissioning and Operation & Maintenance(O&M) of Science Models & Exhibits at Science Centers located at Vasant Vihar & Karol Bagh, Delhi”**.

This EOI contains the details of qualification criteria, submission requirement, brief objective & scope of the work and method of evaluation etc.

Interested organizations/firms/agencies may submit their responses (online) through the website <https://govtprocurement.delhi.gov.in> latest by 15/01/2024 upto 02:00pm.

Queries if any may be referred to the Addl. Director(Science), Room No.13, Directorate of Education, Old Secretariat Building, Delhi-110054 through email sciencebranchdoe@gmail.com on or before 12/01/2024 upto 04:00pm.

Addl. Director of Education (Science)



**Government of NCT of Delhi
Directorate of Education
(Science Branch)**

Expression of Interest

**“To Design, Development, Supply, Installation,
Commissioning and Operation & Maintenance (O&M) of
Science Models & Exhibits at Science Centers located at
Vasant Vihar & Karol Bagh, Delhi”**

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1.TEXT OF ADVERTISEMENT

Directorate of Education,
GNCT of Delhi-110054
Science Branch,

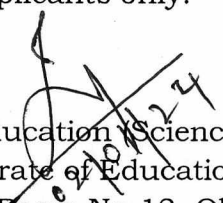
INVITATION FOR EXPRESSION OF INTEREST

The Directorate of Education, GNCTD, invites Two Stage Expression of Interest (EOI) Bids from eligible Suppliers/Firms/Agencies to **“Design, Development, Supply, Installation, Commissioning and Operation & Maintenance (O&M) of Science Models & Exhibits at Science Centers located at Vasant Vihar & Karol Bagh, Delhi”**.

This EOI Document contains the details of qualification criteria, submission requirement, brief objective & scope of work and evaluation criteria etc. It can be downloaded from the website <https://govtprocurement.delhi.gov.in>. **Last date for submission of EOI Bid (Technical) is 15/01/2024 upto 14:00 hrs.**

Any clarification may be obtained from the office of Addl. Director (Science), Room No.13, Directorate of Education, Old Secretariat, Delhi-110054 on or before 12/01/2024 upto 16.00 Hrs.

Applicants meeting the pre-qualification criteria may be invited for presentation / proposal before the Selection Committee of DoE. EOI Document will be subsequently issued to the short-listed applicants only.


Addl. Director of Education (Science),
Directorate of Education,
Room No-13, Old
Secretariat, Delhi-110054

Note: The EOI is not an offer and is issued with no commitment. Directorate of Education reserves the right to amend/withdraw EOI and or vary any part thereof without assigning any reason at any stage. Directorate of Education further reserves the right to disqualify any firm/organization, should it be so necessary at any stage.

2. LETTER OF INVITATION

Directorate of Education,
GNCT of Delhi-110054
(Science Branch)

Dated:

Dear Sir/Madam,

The Directorate of Education (DOE), Govt. of NCT of Delhi invites Two Stage- Expression of Interest (EOI) Bids from eligible Suppliers/Firms/Agencies to “**Design, Development, Supply, Installation, Commissioning and Operation & Maintenance (O&M) of Science Models & Exhibits at Science Centers located at Vasant Vihar & Karol Bagh, Delhi**” The EOI Document contains the details of qualification criteria, submission requirement, brief objective & scope of work and method of evaluation etc. The EOI Document is available on the website <https://govtprocurement.delhi.gov.in>

Important milestones of this Project is as under:-

S.N	Important milestones	Details
1	Uploading of EOI	02/01/2024
2	Last Date for submission of Query	12/01/2024 upto 16:00 hrs
3	Issuance of clarification, if any	12/01/2024 upto 17:00 hrs
4	Commencement of Submission of EOI- Technical Proposal (Online)	02/01/2024
5	Last Date for submission of EOI -Technical Proposal (Online)	15/01/2024 upto 14:00 hrs
6	Schedule of Technical Discussion/ Presentation (to be given by firm)	Will be informed later
7	Project Cost	INR 3,00,00,000/- approx.
8.	Issuance of Request For Proposal (RFP)	To be informed later
9.	Submission of RFP and Award of Contract	To be informed later.


 Addl. Director (Science)
 Directorate of Education,

3. BACKGROUND

The Directorate of Education, GNCT of Delhi intends to equip such educational facility which provides an effective method to students to learn Science & Technology by way of leveraging interactive display of Science Models & Exhibits -demystifying the world of Science, Technology & Innovations.

4.AIMS & OBJECTIVES

The purpose of this Two Stage EOI Bid is-(i) to identify designs & acceptable technical specifications, quality benchmark, warranty requirements, delivery milestones etc. of science models and exhibits proposed to be procured and (ii) to select the supplier/firm agency for implementation of the project.

5.LOCATION

The Science Centers are located at Vasant Vihar & Karol Bagh, Delhi. Area Details of both aforesaid Science Centers are enclosed at **Annexure-1 & II**. In order to get the clear idea of the work, firms are requested to visit the area /locality of said Science Centers.

6.SUBMISSION OF EOI-TECHNICAL PROPOSAL

Technical Proposal, in its complete form in all respects as specified in the EOI, must be submitted on the website <https://govtprocurement.delhi.gov.in>. In exceptional circumstances the Directorate of Education at its own discretion, may extend the deadline for submission of the proposal by issuing a notification through aforesaid website.

7.VALIDITY OF EXPRESSION OF INTEREST

This Expression of Interest shall be valid for a period of six (06) months initially which may be extended further if required by DoE.

8.SCOPE OF WORK:

The agency/firm may note the following concerns of work involved while preparing their plan and proposals. The agency shall be responsible for-

(i) Design: - The Science Centre is to be developed in the buildings containing and its open area. The appearance of science center will be as under:-

No. of Room	Description of proposed appearance
01	Physics Models
01	Chemistry Models
01	Biology Models
01	Math Models
01	Astronomical Models
01	Immersive experience
01	Virtual Reality
01	Augmented Reality
01	Holographic Projection
01	Simulators training
01	Work Station
01	Support Office cum Centre Management.

The design of each room/proposed appearance as well as landscaping of open areas, stairs, gate, inner & outer walls, boundary of building will be made by agency. Design & Specification of proposed Science Models & Exhibits also are to be framed by agency. The Design must be based on interactive experience with all the safety measures for the visitors to see & learn the concepts of Science Models & Exhibits in a protected manner.

(ii) Technical Specification: - Technical specification of all Science Models & Exhibits will be framed by the agency concerned.

(iii) Supply & Installation of Science Models and Exhibits:-Supply, installation & commissioning of Science Models and Exhibits will be done by agency concerned.

(iv) Operation & Maintenance

- (a). Regular maintenance and timely up keep of models & exhibits will be firm's responsibility for 02 years, which may be further extended.
- (b). Downtime for any model/exhibit should not be more than 03 days in continuous.
- (c). Firm will be solely responsible for the safety of the operators and other staff.
- (d). Associated accessories required, if any, to complete the above work would be arranged by the Firm at his /her own cost.
- (e). Firm shall arrange for transportation, loading and unloading and safe storage of material at site at his own cost.

9. OBLIGATION TO DIRECTORATE OF EDUCATION:

- (i) The Directorate of Education, GNCT of Delhi shall take inputs from the firm(s) regarding designs, technical specifications, warranty, quality standard, delivery time etc. of Science Models & Exhibits (including operational procedure/functionality) and shall finalize/select the designs/technical specification of science models & exhibits proposed to be installed. The Directorate of Education reserves the right to modify/customize the design/technical specification of any model & exhibits according to acceptability and utility.
- (ii) The work of supply, installation, commissioning of science models & exhibits (as approved by the Directorate of Education) shall be carried out under the supervision of the science center administration.
- (iii) Once the firm completes the setting up of infrastructure along with successful operational trial as per terms and conditions, science center administration subsequent to evaluation of whole operation methodology and plan of execution will issue acceptance certificate before the facility is opened for students.

10. RESPONSIBILITY OF FIRM:

- (i) Firm shall follow and comply with Requirements / Acts / Rules in force / Notifications by Government and Guidelines provided for such activities.
- (ii) Comply with rules and notifications of the Ministry of Labor, Government of India and Delhi Govt.
- (iii) Comply with Statutory and tax compliances.
- (iv) The firm should provide training of staffs to operate the models.
- (v) The firm will not transfer or sublet the contract.
- (vi) The models shall also be kept in excellent safe operative conditions. The contractor will arrange and provide all other auxiliary and support infrastructure or equipment for operations and maintenance of the facility.
- (vii) The firm shall deploy the trained operators and staffs for smooth functioning of all models and exhibits and observe all the legal requirements / obligations / statutory compliance regarding various laws and rules which may be in force. In case of any mishap in the Center, the firm shall be solely responsible for any civil damages and criminal action and the firm shall indemnify Science Centre.

11. ELIGIBILITY CRITERIA

The Directorate of Education seeks Expression of Interest from fulfilling the following mandatory eligibility requirements. -

- (a). The applicant should be a supplier/ firm /agency (Partnership /Proprietorship firm/ Public Listed Company/Private Limited Company) registered under relevant Statutory Act of Govt. of India, who have their registered offices in India and must have/to open(if not) an office in National Capital Region of Delhi.
- (b). The firm/agencies should be in the Services of providing similar services i.e. Manufacturing/ Designing/ Supplying/ Operating of Science Models & Exhibits for at least 03 years as on 31.03.2023 in India.
- (c). The firm should have registered under Income Tax Act.
- (d). The firm should have registered under GST Act.
- (e). The firm should not have been banned/suspended/black listed by any Central/State Government/ PSUs/ Nationalized Banks/ Public Listed Companies or declared bankrupt or insolvent or debarred under Rule 151 of GFR-2017. The bidder should not have any 'Conflict of Interest' as defined in Procurement Manual issued time to time by Govt. of India/ Delhi Government.
- (f). The firm must have strong financial strength to complete the implementation of the project. The Average Annual Turnover of the firm during the last 03 Financial Years ending with 31.03.2023 should be equal and more than INR 03 Crore.
- (g). The Net Worth of the firm should be positive on 31.03.2023.
- (h) Bidder should possess all requisite Licenses issued by respective Government Department.

12. LIST OF DOCUMENTS THAT APPLICANT AGENCY/ FIRM NEEDS TO SUBMIT AS A PART OF TECHNICAL PROPOSAL

- (a). Copy of the registration/ Memorandum of Association of the firm;
- (b). Complete address of the firm with contact details;
- (c). Copy of PAN, GSTIN/ Service Tax Registration Certificate.
- (d). Copy of the audited financial statements (Balance Sheet & Profit and Loss details -duly certified by Chartered Accountant) for last 03 years (2020-21, 2021-22 & 2022-23). This must contain Unique Document Identification Number (UDIN).
- (e). Undertaking that the organization is currently not black-listed by any government department or agency and does not have any Conflict of Interest.
- (f). Work Completion certificate from the organizations in which service provided/ project implemented during the last 03 years ending with 31.03.2023.
- (g). List of Science Models& Exhibits (With Technical Specification & Material Used, Warranty, operational expenditure) proposed to be offered by the firm/agency concerned.

13. INSTRUCTIONS

The Expression of Interest is to be submitted in the manner prescribed below:

- (a) Applicant's Expression of Interest as per Format-1.
- (b) Bidder Details as per Format-2.
- (c) Past Experience of the Bidder as per Format-3.
- (d) Financial Strength of the Bidder as per Format-4.
- (e) Undertaking as per Format-5.

The applicants are expected to examine all instructions, forms, terms and other details in the EOI document carefully. Failure to furnish complete information as mentioned in the EOI document or submission of a proposal not substantially responsive to the EOI documents in every respect will be at the applicant's risk and may result in rejection of the proposal.

14. EVALUATION CRITERIA AND METHOD OF EVALUATION:

- a. Screening of EOI Bids shall be carried out as per eligibility conditions mentioned in this document. Suppliers/firms, which are prima facie considered technically and financially capable for executing this proposed project will be called for technical discussion/presentation.
- b. EOI Bids (Technical) will be evaluated inter alia based on Past Experience of handling similar type of work, Financial Strength of firm, Quality accreditations of the firm as per following weightage criteria-

Criteria	Sub Criteria	Weightage / Marks	Breakup of Weightage	
Past Experience of the Firm with Similar Project	Age of Past Experience (in years)	30	03 to 05 Years	20 Marks
			More than 05 Years	30 Marks
	Minimum Number of Projects* executed in last 05 years as on 31.03.2023	30	03 to 05 Projects	20 Marks
			More than 05 Projects	30 Marks
Financial Strength of the Firm	(i) Average Annual Turnover during the last 03 Financial Years as on 31.03.2023 (ii) Profitability & cash flow situation	15	INR 03 Crore to 05 Crore	10 Marks
			More than INR 10 Crore	15 Marks
General Profile of qualification, experience and number of key staff (Not individual CVs)	(i) Qualifications in the field of establishing Science Models/Exhibits (ii) Core business of the firm (iii) Number of technical & managerial key staff of the firm	25		

Note:- * Projects i.e. Project with respect to Similar Services having monetary value not less than INR 30 Lakh.

Fail – Pass Criteria: - The EOI Bids achieving **75% Marks & above** will be considered as **'Pass'**. Firms whose EOI Bid found as 'Pass' will be asked to submit their Request For Proposals (RFP- Technical & Financial) (online) in prescribed through Delhi Government e-procurement portal <https://govtprocurement.delhi.gov.in>

EXPECTATIONS FROM PRESENTATION: The Presentation by the firm should clearly bring out the details of the project, such as the Design and acceptable Technical Specification of every Science Model & Exhibits, Development, Supply, Installation, Commissioning and Operation & Maintenance of the Science Center, technologies proposed to be used, methodology and strategies to be followed and their expertise domain for executing such project, In-house capabilities, collaborators, innovative ideas etc. in delivering the project. Accordingly, the Directorate of Education will finalize the proposed design, technical specification, operational procedure of each science models and exhibits.

15 RESPONSE:

- a. Firm/organizations must ensure that their EOI response is submitted as per the formats attached with this document. Special comments on the objectives and scope of the service projected in the enquiry may also be submitted along with the offer.
- b. Bids/ Proposals should be submitted only through the website <https://govtprocurement.delhi.gov.in>
- c. Subsequent to evaluation of EOI Bids of various firms, a RFP shall be issued to the firms (declared 'Passed' by Evaluation Committee) to seek their technical and financial proposals. The RFP shall contain-(i) Information to firms regarding the procedure for submission of proposal. (ii) Terms of Reference (TOR). (iii) Eligibility and Qualification criteria in case the same has not been ascertained through Enquiry for Expression of Interest.(iv) Bid evaluation criteria and selection procedure. (v) Standard formats for technical and financial proposal. (vi) Proposed contract terms i.e. Estimated Cost, EMD (including EMD Exemption as per GFR 2017) Performance Security, Payment Terms, Penalty, Selection of contractor, Award of Contract etc. Short listed agencies will be asked to submit their RFP (Technical & Financial Proposals) in prescribed format/BOQ (online only) through Delhi Government e-procurement portal <https://govtprocurement.delhi.gov.in>

16. DISPUTE RESOLUTION:

The dispute between Directorate of Education and firm concerned will be resolved as per Court of Law.

Addl. Director of Education (Science)

A handwritten signature in black ink is written over the typed name. Below the signature, the date '02/01/20' is written in black ink.

FORMAT - 1

(To be furnished on bidder's letterhead)

APPLICANT'S EXPRESSION OF INTEREST

To,

The Addl. Director(Science)
Directorate of Education,
RoomNo-13, Old Secretariat,
Delhi-110054

Sub: Submission of Expression of Interest to "Design, Development, Supply, Installation, Commissioning and Operation & Maintenance (O&M) of Science Models & Exhibits at Science Centers located at Vasant Vihar & Karol Bagh, Delhi".

Dear Sir/Madam,

In response to the Invitation for Expressions of Interest (EOI) published on _____(Date) for the above purpose, we would like to express interest to carry out the above proposed project. As instructed, we attach the following documents

1. Bidder Details (Format-2)
2. Past Experience in Similar Service (Format-3)
3. Financial Strength (Format-4)
4. Undertaking regarding Blacklisting, Debarment & Conflict of Interest (Format-5)
5. Power of Attorney in favour of authorized signatory

Sincerely Yours,

Signature of the applicant
[Full name of applicant]
Stamp

Encl.: As above.

FORMAT-2**(To be furnished on bidder's letterhead)**

S.N.	BIDDER DETAILS	
1.	Name of Bidder	
2.	Core Business of the Firm	
3.	Type of Applicant/Bidder: - Firm/Partnership Firm/ Proprietorship Firm/Non-Government organization/Trust	
4.	Whether the firm has been blacklisted by any Central Govt./ State Govt./ PSU/ Govt. Bodies/ If yes, details thereof.	
5.	Address of registered office with telephone no.& Email ID	
6.	Details of Contact Person with telephone no.& e-mail ID	

(Signature of the Authorized Signatory)
With seal.

FORMAT-3**(To be furnished on bidder's letterhead)**

PAST EXPERIENCE IN SIMILAR SERVICE (ending with 31.03.2023)			
Financial Year	Description of Similar Service Completed by the Bidder	Complete Details of Client-Govt./PSU etc	Order Value of each Completed Work (in Lakh of Rs.)
2017-18			
2018-19			
2019-20			
2020-21			
2021-22			
2022-23			
Note:-Decision of Evaluation Committee while ascertaining "similar service" will be final. Bidder may use additional sheet also, if required.			

(Signature of the Authorized Signatory) With seal.

FORMAT-4**(To be furnished on bidder's letterhead)**

FINANCIAL STRENGTH OF THE BIDDER					
S.N	Financial Year	Whether profitable Yes/No	Annual net profit (in Lakh of Rs.)	Overall annual turnover(in Lakh of Rs.)	Annual turnover only from Similar services rendered in India (in Lakh of Rs.)
1	2020-21				
2	2021-22				
3	2022-23				

Note: CA certified Audited Balance Sheet /Financial Statement in support of above should be enclosed.

Unique Document Identification Number (UDIN) must be mentioned on Financial Statement.

(Signature of the Authorized Signatory) With seal.

FORMAT-5

(To be furnished on bidder's letterhead)

UNDERTAKING

To
The Addl. Director (Science)
Directorate of Education
Govt. of NCT of Delhi,

Name of the bidder

Sir/ Madam

1. I/We hereby agree to abide by all terms and conditions laid down in EOI.
2. This is to certify that I/We before submitting my/our interest/response/technical proposal has read and fully understood all the details contained therein and undertake myself to abide by the terms of EOI.
3. I/We declare that I/we or any of our constituent partners (in case of partnership firm) are not banned/suspended/black listed by any Central/State Government/ PSUs/ Nationalized Banks/ Public Listed Companies or declared bankrupt or insolvent or debarred under Rule 151 of GFR-2017. It is further stated that none of us has been convicted by any court of law.
4. I/We have no conflict of interest (as defined in Procurement Manual issued time to time by GOI/ Delhi Government), which substantially affects fair competition. The details submitted by me/us are correct and without adopting any unfair/unethical/ anti-competitive means. No attempt has been made or shall be made by us to induce any other bidder to submit or not to submit an offer to restrict competition

(Signature of the Authorized Signatory) With seal.

ANNEXURE-I**Tentative Building Infrastructure report floor wise at Science Centre 3 , Plot No. 3 ,Link Road, Jhandewalan, New Delhi**

This building has 04 floors including basement. There are 03 entrance gates, all situated in one row. It has the parking area with entry/exit from gates 01 & 03. Gate no. 2 is primarily for entry of office staff of the building. There is also a facility of open gym. There are 03 floors in this building, each floor having 06 rooms, 01 Conference hall & 02 Toilets Blocks (Male/Female) with separate drinking water system with pantry at each side. Each floor has two sides for different branches or offices. Overall there are 4 Branches of DoE are running from this building.

Basement Floor- 07 rooms with 01 Conference hall and 2 stores each sides.

Left Side -

S. No.	Room No.	Room Area (Feet)
1	1	20X25
2	2	25X21
3	3	24X21

Centre -

S. No.	Room No.	Room Area (Feet)
1	4 (Conference Hall)	21X34

Right Side -

S. No.	Room No.	Room Area (Feet)
1	5	24X20
2	6	20X29
3	7	24X21

Upper Ground Floor- 07 rooms with 01 Conference hall and 02 Toilets Blocks (Male/Female) with separate drinking water system with pantry at each side.

Left Side -

S. No.	Room No.	Room Area (Feet)
1	11	20X25
2	12	25X21
3	13	24X21
4	Toilet Block for Females	

Centre -

S. No.	Room No.	Room Area (Feet)
1	14 (Conference Hall) used as Yuva Helpline	21X34

Right Side -

S. No.	Room No.	Room Area (Feet)
1	15	24X20
2	16	20X29
3	17	24X21
4	Toilet Block for Males	

First Floor- 08 rooms with 01 Conference hall and 02 Toilets Blocks (Male/Female) with separate drinking water system with pantry at each side.

Left Side -

S. No.	Room No.	Room Area (Feet)	Remarks
1	101	20X25	CCTV Monitoring System set up by CTB (HQ)
2	102	25X21	
3	103	24X21	
4	104	10X15	
5	Toilet Block for Females		

Centre -

S. No.	Room No.	Room Area (Feet)
1	105 (Conference Hall)	34X22

Right Side -

S. No.	Room No.	Room Area (Feet)
1	106	21X 24
2	107	21X 26
3	108	21 X 25
4	Toilet Block for Males	

Second Floor- 07 rooms with 01 Conference hall and 02 Toilets Blocks (Male/Female) with separate drinking water system with pantry at each side.

Left Side -

S. No.	Room No.	Room Area (Feet)
1	202	20X25
2	203	25X21
3	204	24X21
	Toilet Block for Females	

Centre -

S. No.	Room No.	Room Area (Feet)
1	201 (Conference Hall)	34X22

Right Side -

S. No.	Room No.	Room Area (Feet)
1	205	21 X25
2	208	24 X26
3	209	20 X 20
	Toilet Block for Males	

Contact Person Details for visit at Science Center No.-3

S. No.	Name	Designation	Mobile No.
1	Sh Chitranshi	Vice Principal/Incharge	92103 88058

ANNEXURE-II**Tentative Building Infrastructure report floor wise at Science Centre 2 , Street C-4,
Paschimi Marg, Vasant Vihar**

Govt. Co-ed Secondary School, C-4 street, Vasant Vihar have shifted from old building to New Building in same complex. This old building of Govt. Co-ed Secondary School, C-4 Street, Vasant Vihar, New Delhi. (Building no 17201868) is lying vacant.

There are two floor in this Building . Each floor having six rooms and two Toilets (Male and Female). Room No 1-6 are on Ground floor and Room No. 7-12 are on First Floor.

Ground Floor:

S.no	Room No	Room Area (Feet)
1.	1	20X20
2.	2	20X20
3.	3	20X20
4.	4	20X20
5.	5	20X20
6.	6	20X20
	Two Toilets	Male And Female

First Floor

S.no	Room No	Room Area (Feet)
1.	7	20X20
2.	8	20X20
3.	9	20X20
4.	10	20X20
5.	11	20X20
6.	12	20X20
	Two Toilets	Male And Female

Contact Person Details for visit at Science Center No.-2

S. No.	Name	Designation	Mobile No.
1	Rubal Gupta	Vice Principal/Incharge	9871436644