

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**DIRECTORATE OF EDUCATION: OLD SECRETARIAT, DELHI-110054**  
**(CARE TAKING BRANCH Tel:- 011-23890252, Email: [6000009ctb@gmail.com](mailto:6000009ctb@gmail.com))**

NOTICE INVITING BID FOR PROCUREMENT & DELIVERY OF 4178 STEEL ALMIRAH'S THROUGH GOVERNMENT E-MARKETPLACE (GEM) UNDER DIRECTORATE OF EDUCATION, GNCT OF DELHI.

**(BID NUMBER - GEM/2018/B/51647)**

**Terms & conditions**

**1. General**

The bid on GeM is being issued to seek responses from the eligible bidder(s) in order to procure a number of 4178 steel almirah's for onward placing in 455 Government Schools under Directorate of Education, GNCT of Delhi. The delivery is to be done in 455 schools of Delhi **within 90 days** of award of purchase order. **The Estimated Cost of Project is Five (5) Crore approx.**

**Bid owner Department: - Directorate of Education, GNCT of Delhi**

**Bid Start Date: - 07.03.2018**

**Bid End Date: - 22.03.2018 Time : 13:00**

**2. Technical Specification of the product:-**

| S.N | Specifications                                 |   |
|-----|--|---|
| 1   | Material                                       | M S Sheet conforming of Quality Grade D of IS:513/2008 with amend no. 1 (Not as per 3312) |
| 2   | Sheet Thickness Of Door                        | 1.0 MM (Minimum)  |
| 3   | Sheet Thickness of Sides, back, Top and Bottom | 0.8mm (Minimum)   |
| 4   | Stiffened Pedestal height                      | 125 mm  |
| 5   | Pedestal Width                                 | 70 mm   |
| 6   | Finish   | Enamel paint  |
| 7   | Height (Without Pedestal)                      | 1855 mm   |
| 8   | Width  | 910 mm  |
| 9   | Depth  | 486 mm  |
| 10  | Sheet Thickness of Shelves                     | 0.8 mm minimum  |
| 11  | Sheet Thickness of Pedestal                    | 0.8 minimum   |
| 12  | Construction                                   | Welded  |
| 13  | Lock   | Three way bolting device controlled by lock   |
| 14  | Colour of Paint                                | As per choice   |
| 15  | Packing  | Yes   |
| 16  | Product Code Available on web                  | Yes   |
| 17  | No. of Shelves                                 | 4 Shelves 5 compartment   |

|    |                                 |  |
|----|---------------------------------|--|
| 18 | Type of Shelves                 | Fixed  |
| 19 | Material of Almirah Doors       | M S Sheet                                      |
| 20 | Number of Doors                 | 2 Nos  |
| 21 | Number of Hinges with each door | 3 Nos  |
| 22 | Material of lock                | Super quality standard make lock (Brass locks) |
| 23 | Material of Keys                | Steel/Brass                                    |

### **3. Eligibility of Bidder**

The bidder must fulfill the following eligibility conditions and submit documentary proof in support of claim of fulfilling the conditions while submitting the bid.

- The Bidding Firm should be a bona fide manufacturer having valid Manufacturing/Factory License issued by Central /State Govt. Department/Agency. Bidding in the form of Joint Venture/Consortium, Dealers/Distributor is not permitted.
- The firm should be registered under Goods & Service Tax (GST) in GNCT of Delhi.
- In case the bidding firm is blacklisted or debarred for any fault from any Govt. Department/Organization will not be eligible for bidding.
- The bidding firm should not have incurred any loss in two (02) years during the last three years ending 31st March 2017. The average annual turnover ending with 31st March 2017 should be equal or above to the 30% of the total cost of the work in last 03 years. (Audited Balance Sheet certified by Chartered Accountant for last 03 financial year should be submitted)

### **4. Experience**

The bidder should have experience in supplying Steel Almirah's in Government Department or PSUs during the last financial year as under:

- Three similar completed works costing not less than the amount equal to 40% of the estimated cost.
- Two similar completed works costing not less than the amount equal to 50% of the estimated cost
- One similar completed work costing not less than the amount equal to 80% of the estimated cost.

Relevant supporting proof i.e. satisfactory report from the previous Govt. Department/Organization mentioning minimum experience regarding successfully completed similar works during the last three years ending year 2017, should be submitted.

## **5. Earnest Money Deposit**

- The bidder(s) will have to submit 2% of the project value (i.e. 10.0 Lakh) as Earnest Money Deposit in the form of Account Payee Fixed Deposit Receipts / Bank guarantee from any of Scheduled Bank in favour of "Director, Dte. of Education, Government of National Capital Territory of Delhi, Old Secretariat, Delhi". Earnest Money will not be accepted in the form of Cash/ Money Order. The bid security shall remain valid for a period of 45 days beyond the Final Validity period \*\*.

Note- \*\* 165 days (120 days + 45 days)

- The bidder(s) are advised to furnish the bid security in the acceptable form in a duly superscripted sealed envelope. The Earnest Money Deposit must be submitted physically in the office of bid opening authority on or before 22.03.2018 till 12.00 noon.
- The exemption from the Earnest Money will be admissible to bidder(s) registered for tendered items with National Small Industries Corporation (NSIC) and having valid exemption (monitory limit equal & above of required EMD(s) as mentioned above).
- If the successful bidder refuses or neglects to execute the contract or fails to furnish the required Performance Security within 15 days of the placement of the work order, the bid security / Earnest Money Deposit will be forfeited and the awarded work will be cancelled.
- Bid security/ EMD of the bidder will be forfeited, if the bidder withdraws or amends its bid or impairs or derogates from the bid in any respect within the period of the validity of its tender.
- EMD of unsuccessful bidder(s) will be returned to them approximately within 30 days after award of contract. No interest is payable on EMD amount.

## **6. Rate to be quoted by the bidder**

The Bidder must quote only single rate (per unit) for inclusive of all taxes/charges- GST, freight, octroi, transportation, installation etc. The tender which is found with double/multiple/optional rates will be summarily rejected.

## **6. Award of work contract**

Successful technically qualified bidder whose price bid is found to be the lowest rate (L-1) will be awarded work contract.

## **7. Performance Guarantee**

- The successful bidder will be required to submit Performance Guarantee @ 10% (Ten Percent) of the cost of awarded work within 15 days of the award of the work.

- This guarantee shall be in the form of Account Payee Fixed Deposit Receipt/Bank Guarantee from any of scheduled bank in accordance with the prescribed form. In case the bidder fails to deposit the said performance guarantee within the period, the Earnest Money deposited by the bidder shall be forfeited automatically without any notice to the bidder and the work awarded would be cancelled.
- The performance guarantee must remain valid for the period of 60 days beyond the date of completion of all the contractual obligations of the supplier. No interest is payable on Performance Security/Guarantee by the Department.
- If at any stage, the bidder deviates from the terms and conditions of the Contract Agreement or his performance are found to be unsatisfactory, Agreement of contract shall liable to be terminated without any notice and the Performance Security shall be forfeited.

#### **8. Schedule of Supply**

- The successful bidder will supply required number of steel almirah's in approx 455 school buildings located in Delhi. (List attached at Annexure-'A') The supply & installation to be done either by the bidder or through their authorized distributor or dealer in Delhi against a sale invoice issued from Delhi. In case the bidder proposes to supply goods through their authorized distributor /dealer, the said authorized distributor /dealer must be registered with the GST Department of Government of NCT of Delhi. The responsibility of all the contractual obligations shall be on the bidder firm.
- The entire (supply) is to be completed within 90 days from the date of award of the contract. No extra charges i.e. cartage/freight/labour charges etc. shall be paid for delivery of almirah's in the schools. Supplier shall inform the date of delivery to schools in one day advance so that necessary arrangements are made by concerned Head of School.

#### **9. Other terms & conditions:-**

Other terms & conditions (e.g. Quality Control, Penalty for delay in supply, verification of documents /claims of bidder(s) etc.) shall be applicable as per norms mentioned on Government e-Marketplace (GeM).

**-Sd-  
Section Officer (CTB)**