

OFFICE OF THE U.E.E. MISSION

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No. 3940-90

Dated: 19/08/19

Circular

Guidelines for Utilization of Pre-Primary Grant (2019-20)

(Provision for Play/Self Learning Material)

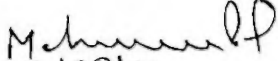
All Heads of Schools are directed to make purchase utilizing the grant of Rs. 11,848/- (per school) which is being released for providing resource support for the children at pre-primary level. In this regard, this is to mention that HoS must comply the following instructions:-

1. The funds are judiciously utilized for the purchase of items which are age-appropriate for children at pre-primary level.
2. No duplicity in purchase of items takes place since the school must have received material /equipments from other agencies also. Thus, the material may be carefully selected and purchased.
3. Material should be purchased from GeM (Government E Marketing)
4. In case the school is unable to make purchase of certain item from GeM, then, the material can be purchased from open market. A four member purchase committee (including one SMC member) may be constituted at school level.
5. This committee will ensure the needful procurement of items. The committee will also ensure that the items purchased are attractive, age-appropriate and cost effective.

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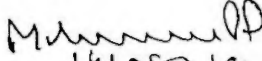
6. The committee must also take into consideration that the material purchased are safe to use and can even be handled independently by children.
7. All the items should be purchased as per the financial norms.
8. All entries of items purchased, out of the grant received from the office of the Samagra Shiksha, should be maintained in the stock register of Samagra Shiksha.
9. Duly signed, verified compliance report and utilization certificate of the grant must be furnished to the DPO.
10. Safe and secured use and upkeep of the material must be ensured.

Enclosure:- Suggested List of Play/Self Learning Material


14/08/19
(Mohinder Pal)
DDE-Samagra Shiksha

Copy to:-

1. P.A. to SPD Samagra Shiksha, Delhi.
2. Addl. Director Education (School,) Directorate of Education, Old Sectt. Delhi.
3. All Consultants/ Co-ordinators/DPOs/BURCCs/CRCCs to ensure compliance of the instructions
4. The Commissioner, NDMC Palika Kendra, New Delhi-110001.
5. Director North MCD 15th Floor, Shyama Prasad Mukherjee Civic Centre, JLN Marg, New Delhi.
6. Director SDMC, 23rd Floor, Shyama Prasan Mukherjee Civic Centre, JLN Marg, New Delhi
7. Director EDMC, Plot No. 18-24, Udyog Sadan Patparganj, Industrial Area, Delhi.
8. Director, Education, Delhi Cantonment Board, Sadar Bazar, Delhi Cant, Delhi.
9. Guard file
10. OS (IT) for uploading it on web-site.


14/08/19
(Mohinder Pal)
DDE-Samagra Shiksha

Suggested List of Play/Self Learning Material

Samagra Shiksha 2019-20 has taken initiative in providing funds for the purchase of supplementary material to facilitate learning activities at pre primary level.

MHRD has made a provision of recurring grant of Rs. 11,848/- per school for Pre- Primary schools for the purchase of suggested material as mentioned below :-

- Building-Block Set (basic shapes that vary in colour, size and thickness)
- Colourful Beads and Wires
- Modeling Materials (e.g., dough, clay, etc)
- Lacing Board
- Rings of varying sizes
- Simple Puzzles (e.g., jigsaw puzzle, colour puzzle, body parts puzzle and shape puzzle, etc.)
- Magnifying Glass
- Magnets of varying strength
- Dot and number Dominoes
- Alphabet and Number cards
- Picture Cards / Flash Cards
- Dhapli/Small Drum
- Picture Conversation Chart
- Soft Toys (e.g., dolls, etc)
- Kitchen set
- Doctor set
- Plastic Fruits and Vegetables
- Plastic Balance Scale
- Measuring Cups of various sizes
- Variety of Containers (e.g., bowls, buckets, jugs, etc.)

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- Variety of Tools (e.g., spoons, funnels, measuring cups, spoons/cups, paint brushes, etc.)
- Variety of Paper (newsprint, glazed, recycled paper, etc)

The schools may purchase the material from this suggested list according to their requirement out of allocated fund.

Mohinder Pal
13/8/19

(Mohinder Pal)
DDE-Samagra Shiksha