



SAMAGRA SHIKSHA- DELHI
(A Society under Education Department, Govt. of NCT of Delhi)
Lucknow Road, Delhi – 110054

No. F.72/DDE(IEB)/Admn.Cell/Pt.file/2019/SS/ 546-561

Dated: 18/02/2021

ORDER

Sub: Admin. Approval & Expenditure Sanction of Rs. 14,50,000/- (Rupees Fourteen lacs Fifty Thousand Only) towards organization of Assessment Camps for Children with Intellectual Disabilities under PAB Approved activity Identification and Assessment (Medical Assessment Camps) under Inclusive Education - Samagra Shiksha for the academic year 2020-21

This is to convey the Administrative Approval & Expenditure Sanction of Pr. Secretary (Education)/Chairperson (Samagra Shiksha) of Rs. **14,50,000/- (Rupees Fourteen lacs Fifty Thousand Only)** towards organization of Assessment Camps for Children with Intellectual Disabilities under PAB Approved activity Identification and Assessment (Medical Assessment Camps) under Inclusive Education - Samagra Shiksha for the academic year 2020-21. The District Wise Expenditure is given below:

Sl. No.	DPOs/Districts	Sanction/Amount allocated to Districts/DPOs (Rs.)	Estimated Expenditure (Rs.)
1	East	150000	149350
2	North East	150000	149350
3	North	100000	99950
4	North West-A	100000	99950
5	North West-B	150000	149350
6	West-A	150000	149350
7	West-B	100000	99950
8	South West-A	100000	99950
9	South West-B	100000	99950
10	South	100000	99950
11	South East	100000	99950
12	New Delhi	150000	149350
13	Central	(To Central DPO)	(To Central DPO)
TOTAL (Rs)		14,50,000/-	14,46,400/-

Expenditure on this account shall be incurred/booked under Inclusive Education- Samagra Shiksha for 2020-21. The Assessment Camps for Children with Intellectual Disabilities shall be organized by 15th March 2021. The detailed guidelines for organizing of Assessment Camps for Children with Intellectual Disabilities are placed at **Annexure – I**. Expenditure norms are placed at **Annexure-II**.


(RAMACHANDRA SHINGARE)
JOINT DIRECTOR OF EDUCATION (IEB)

Copy to:-

1. Chairperson, NDMC, Palika Kendra, Parliament Street, New Delhi with request to issue necessary direction to HOSs for ensuring participation of CWSN as per the guidelines given at Annexure-I.
2. Director of Education, South MCD, Dr. S.P.M. Civic Centre, Minto Road, New Delhi – 100 002 with request to issue necessary direction to HOSs for ensuring participation of CWSN as per the guidelines given at Annexure-I.
3. Director of Education, East MCD, 419, Udyog Sadan, Patparganj Industrial Area, New Delhi – 110 092 with request to issue necessary direction to HOSs for ensuring participation of CWSN as per the guidelines given at Annexure-I.
4. Director of Education, North MCD, 15th Floor, Dr. SPM Civic Centre, Minto Road, New Delhi with request to issue necessary direction to HOSs for ensuring participation of CWSN as per the guidelines given at Annexure-I.
5. CEO, Delhi Cantonment Board, Sadar bazaar, Delhi Cantt., Delhi - 10 with request to issue necessary direction to HOSs for ensuring participation of CWSN as per the guidelines given at Annexure-I.
6. DDE, Samagra Shiksha, Delhi
7. All DPOs, Samagra Shiksha, Delhi
8. P.S. to Pr. Secretary (Education), GNCTD
9. P.S. to Director (Education), GNCTD
10. P.A. SPD, Samagra Shiksha, Delhi
11. FCA (Samagra Shiksha), Delhi.
12. All District DDEs, Directorate of Education, GNCTD
13. Coordinator (IE), Inclusive Education – Samagra Shiksha, Lucknow Road, Delhi
14. All District Coordinator (IE), Directorate of Education, GNCTD
- ✓ 15. In-charge (Computer Cell), Directorate of Education with request to upload the circular on the department website.
16. Guard file


(RAMACHANDRA SHINGARE)
JOINT DIRECTOR OF EDUCATION (IEB)

**Guidelines for Organization of Assessment Camps for Children
with Intellectual Disabilities at District Level**

1. The Assessment camps for children with Intellectual Disabilities (CwID) shall be organized in 12 Districts of DoE, Delhi for students with disabilities studying in Pre-School to Class XII in schools that come under Samagra Shiksha.
2. These camps shall be organized by the District Coordinators (IEB) under the supervision of DDE (District)/DPO concerned.
3. Safety and security of students shall be accorded highest priority. The Assessment Camp shall be organized from 09:00 AM onwards.
4. The date and venue of the Assessment Camp shall be decided by the concerned DDE District in consultation with the District Coordinator (IEB).
5. Before detailed diagnostic assessment, screening of the children shall be done at school level to identify the children with learning problem by the concerned subject teacher, class teacher and TGT-Special Education Teacher.
6. Prior to the assessment camps, the list of children whose diagnostic assessment is to be done based on the screening by the concerned subject teacher, class teacher and special education teacher shall be collected from schools by concerned DDE (District).
7. In each assessment camp, the assessment team will comprise of Rehab/Clinical Psychologist (01), Special Educator (01), Occupational/Physiotherapist (01), Speech Therapist (01) and Pediatrician (01).
8. Ten TGT-SETs/RP (CWSN) having specialization in Intellectual Disability shall be deployed from respective district of Directorate of Education and they will be treated as 'On Duty'.
9. Even though the number of days of camps to be organized is given in **Annexure- II**, the actual number of days may increase or decrease depends on the number of children to be assessed in each district. However, the actual expenditure shall be within the sanctioned/allocated amount.
10. In first instance, the professionals shall be requested from NIEPID, Noida, Govt. of India in case of non availability or required additional professionals to finish these camps before stipulated time period, then said professionals shall be arranged at the district level but they must be registered with their concerned statutory body of Govt. of India or concerned State council or Medical council.
11. The organization of the camps shall be done in the way that the morning schools/general shift schools shall be assessed in the afternoon session and the evening shift schools during the morning session so that the ongoing exam (if any) shall not suffer.



12. The detailed assessment report will be shared with parents and special educator of respective school for their individual educational plan and their review.
13. The tools for assessment should be available with the professional who will be conducting the assessment (Rehab/Clinical Psychologist).
14. The list of CWSN from Govt. and Govt. Aided schools shall be finalized by concerned District Coordinator (IE) and the same for schools of MCD, MCD Aided, NDMC, NDMC Aided, and DCB shall be finalized by concerned District Coordinator (IE) with the assistance from Nodal Resource Person (CWSNs) in the district.
15. The number of beneficiaries has been taken on the basis of UDISE and as per approval of PAB– 2020-21. DPO shall meet the expenditure in respect of increase in number of CWSN in a particular district within the allocated amount.
16. Intimation to parents/guardians of the CWSN for the said Assessment Camp for Children with Intellectual Disabilities shall be sent telephonically by the concerned HOS well in advance.
17. The HOS concerned shall ensure that the beneficiary to be assessed bring along with them various documents/certificates like Aadhar Card & 2-3 photographs on the day of the camp.
18. The District Coordinators (Inclusive Education), TGT-Special Education Teachers and Resource Person (CWSN) will work together in organizing the Assessment Camp for Children with Intellectual Disabilities.
19. Nodal Resource Person (CWSNs)/RP (CWSN) will ensure the participation of CWSN from DCB, MCD, NDMC, MCD Aided, and NDMC Aided schools in the Assessment Camp for Children with Intellectual Disabilities. (Pre-School to Class XII) for 2020-21.
20. DDEs (District)/DPOs shall ensure to make all suitable preparatory arrangements at the venues of the camps e.g. engagement/Hiring of experts & doctors/psychologist, rooms for assessment camp, assembling of students, proper seating arrangements for students with disabilities and arrangement of lunch, procurement and distribution of refreshment, conveyance charges etc.
21. DPO/DDE (District) shall ensure the availability of approved fund to Officers/ Officials/District Coordinator in advance to make all suitable preparatory arrangements at the venues of the camps well in advance so that the students with disabilities don't face any difficulties at the venue. Further, it may be also ensured that the expenditure should not exceed the allotted fund by Competent Authority.
22. The DDEs (District) shall ensure that the Guidelines related to COVID-19 conditions issued by MHA, Gol shall be followed strictly while organizing the camps.
23. Program venue shall be identified by DDE (District)/DPOs by keeping in view the social distancing norms issued by Gol due to prevailing COVID-19 conditions. The venue details shall be intimated to IE-Branch (HQ) and Samagra Shiksha (HQ) well in advance.



24. The HOS of the concerned schools where the Assessment Camps are being organized are hereby directed to cooperate and provide full necessary assistance for the smooth organization of the Assessment camp.
25. The concerned HoS shall ensure that resources/infrastructure available at the venue including sitting arrangement, public utility etc. shall be as per the norms of social distancing.
26. The beneficiaries to be assessed, i.e. Children with Intellectual disabilities, shall be called in batches by the assessment team.
27. Thermal scanning of beneficiaries shall be done at the entry gate itself. Only bonafide beneficiaries and their attendants (Teachers/Parents/Aaya/Helper) shall be allowed to enter the premises of the venue. Any person found to be symptomatic shall not be allowed to enter the premises of the venue.
28. Sanitizers shall be made available to the participating students and their parents/escort. Fund allocated towards contingency may be used towards purchase of sanitizing material.
29. The fund for organizing the Assessment Camps has already been transferred to concerned DPOs. The DPO having more than one District may divide the sanctioned amount as per the approved norms.
30. District Coordinators (IE) shall submit the detailed report separately, to Inclusive Education Branch within one week of organization of camp along with 05 to 10 photographs.



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ANNEXURE- II

Expenditure Norms in respect of Assessment Camps for Children with Intellectual Disabilities (Pre-School to Class XII) 2020-21

Sl. No	Districts/DPOs of DoE	No. of Days the Camps to be held	No. of Children to be Assessed	Head of Expenditure								Total (Rs.) Estimated Expenditure DPO Wise	Total Sanctioned/ Fund(Rs.) allocated to DPOs	
				Honorarium to Doctor, Paediatrician/Psychiatrist & Clinical/Rehab Psychologist (@ Rs.4000/- for one day Camp) for 4 Professionals	Tent, water, table, chair & seating arrangement (@ Rs 2000/- for Five days Camp	Photography for 12 Districts to cover 12 camps	Banner for 12 Districts to cover 12 camps	Refreshment & lunch to Staff on duty (Rs.150/- x 13 staff per one day camp)	Contingency (Rs.10/- per CWSN)	Conveyance to CWSN (Rs.80/- per CWSN)	Refreshment to CWSN (Rs.45/- per CWSN)			
1	East	6	280	96000	2000	1000	850	11700	2800	22400	12600	149350	150000	
2	North East	6	280	96000	2000	1000	850	11700	2800	22400	12600	149350	150000	
3	North	4	180	64000	2000	1000	850	7800	1800	14400	8100	99950	100000	
4	North West-A	4	180	64000	2000	1000	850	7800	1800	14400	8100	99950	100000	
5	North West-B	6	280	96000	2000	1000	850	11700	2800	22400	12600	149350	150000	
6	West-A	6	280	96000	2000	1000	850	11700	2800	22400	12600	149350	150000	
7	West-B	4	180	64000	2000	1000	850	7800	1800	14400	8100	99950	100000	
8	South West-A	4	180	64000	2000	1000	850	7800	1800	14400	8100	99950	100000	
9	South West-B	4	180	64000	2000	1000	850	7800	1800	14400	8100	99950	100000	
10	South	4	180	64000	2000	1000	850	7800	1800	14400	8100	99950	100000	
11	South East	4	180	64000	2000	1000	850	7800	1800	14400	8100	99950	100000	
12	New Delhi / Central	6	280	96000	2000	1000	850	11700	2800	22400	12600	149350	150000	
Total (Rs.)				2660	928000	24000	12000	10200	113100	26600	212800	119700	1446400	1450000


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