

SAMAGRA SHIKSHA-DELHI

(A Society under Education Department, Govt. of NCT of Delhi)

Lucknow Road, Delhi – 110054

Phone: 011-23811142, 23810508 email: spd_delhi@rediffmail.com

No.F.16/DDE(IEB)/SS/AyahTraining/2020/116-129

Dated:05/01/2023

SANCTION ORDER

Sub: Conveying of Administrative Approval & Expenditure Sanction for "Training/Capacity Building Program of Aayas/Attendant /Helper" under Samagra Shiksha for the year 2022-23.

Administrative approval and expenditure sanction of Principal Secretary (Education)/President EC-Samagra Shiksha Delhi for incurring an Expenditure amounting Rs. 19,76,631/- (Rupees Nineteen Lakh, Seventy Six Thousand Six Hundred Thirty One only) for organization of (A) Three-days training/capacity building program of 125 Aayah/ Attendant/ Helper for Rs. 1,12,075 /- (Rupees One Lakh, Twelve Thousand & Seventy Five only) & (B) for District-level 03 days intensive capacity building program of 2114 (1757 TGT-SETs, 301 PGT-SETs & 56 RPs (CWSN) on Therapeutic services for Rs.18,64,556/- (Rupees Eighteen Lakh, Sixty Four Thousand & Five Hundred Fifty Six only) is hereby conveyed in r/o the following activity under Samagra Shiksha for the year 2022-23:-

Major Component : Inclusive Education	
Sub Component : Provision for Children with Special Needs (CWSN)	
Activity:	Training/Capacity Building Program of Aaya/Attendant /Helper
Activity no. (as per PAB approved)	198.0.10
Level:	Student oriented components (Upto highest Class-VIII) (District Level) (Recurring)-Elementary level
Total amount	20,15,100/-

(A) The District Wise break-up of the authorized amount for Training/Capacity Building Program of Aayas/Attendant /Helper is given below:

Sl. No.	District/DPO	Amount
1	East	12635
2	North East	12635
3	North	8321
4	North West A	6164
5	North West B	10478
6	West A	7602
7	West B	16230
8	South West A	7602
9	South West B	11197
10	South	8321
11	South East	6164
12	New Delhi	4726 (to central DPO)
13	Central	
	TOTAL	112075

- (B) The District Wise break-up of the authorized amount for District-level 03 days intensive capacity building program of TGT-SETs, PGT-SETs & 56 RPs (CWSN) on Therapeutic services is given below:

Sl. No.	District/DPO	Amount
1	East	205018
2	North East	242718
3	North	108506
4	North West A	174858
5	North West B	213312
6	West A	122832
7	West B	173350
8	South West A	88148
9	South West B	149222
10	South	122078
11	South East	168826
12	New Delhi	95688
13	Central	(to central DPO)
	TOTAL	1864556

The District Wise break-up of the authorized amount is given below:

Sl. No.	District/DPO	Amount
1	East	217653
2	North East	255353
3	North	116827
4	North West A	181022
5	North West B	223790
6	West A	130434
7	West B	189580
8	South West A	95750
9	South West B	160419
10	South	130399
11	South East	174990
12	New Delhi	100414
13	Central	(to central DPO)
	TOTAL	1976631

The expenditure involved on this account is related to Inclusive Education (District Level-Recurring) in schools under Samagra Shiksha for the year 2022-23. The Guidelines for organization of Training/Capacity Building Program of Aayas/Attendant /Helper & District-level 03 days intensive capacity building program of TGT-SETs, PGT-SETs & 56 RPs (CWSN) on Therapeutic services under Inclusive Education-Samagra Shiksha is given at **Annexure-I to Annexure IV.**

This issues with the approval of Secretary (Education)/President, EC-Samagra Shiksha, Delhi/State Project Director-SS- Delhi.



(RAMACHANDRA SHINGARE)
JOINT DIRECTOR OF EDUCATION

Copy to:-

1. Chairperson, NDMC, Palika Kendra, Parliament Street, New Delhi with the request to issue necessary directions to concerned HOSs under their management for implementation of the said intervention.
2. Director of Education, MCD, Dr. S.P.M. Civic Centre, Minto Road, New Delhi – 100 002 with the request to issue necessary directions to concerned HOSs under their management for implementation of the said intervention.
3. CEO, Delhi Cantonment Board, Sadar bazaar, Delhi Cantt., Delhi - 10 with the request to issue necessary directions to concerned HOSs under their management for implementation of the said intervention.
4. DDE, Samagra Shiksha, Delhi
5. P.S. to Secretary (Education), GNCT of Delhi
6. P.S. to Director (Education), GNCT of Delhi
7. P.A. to SPD (Samagra Shiksha), Delhi
8. P.A. to JDE (IEB), Directorate of Education, GNCT of Delhi
9. Financial Controller (Samagra Shiksha), with the request to authorize fund at elementary level under Inclusive Education – Samagra Shiksha 2022-23 to fix the drawing limits.
10. The DPOs/DDE (District) concerned.
11. Coordinator, IE-SS, Lucknow Road, Delhi
12. All District Coordinators (IE), DoE, Delhi
13. In-charge (Computer Cell), DoE, for uplinking
14. Guard file



(RAMACHANDRA SHINGARE)
JOINT DIRECTOR OF EDUCATION

Annexure-I

Expenditure Norms and Guidelines for Training/Capacity Building Program of Aayas/Attendant /Helper under Inclusive Education- Samagra Shiksha for 2022-23

1. The Training/Capacity Building Program of Aayas/Attendant /Helper shall include orientation on consolidated duties and responsibilities framed and notified by Inclusive Education Branch vide Order dated 24.06.2020.
2. The Program shall ensure orienting Aaya/Helper/Attendants who are deployed in schools of DoE regarding various aspects of handling children with severe disabilities in care giving tasks.
3. The Program shall make Aaya/Helper/Attendants aware of the rule/regulation/Act/Schemes being issued by the Dep't from time to time.
4. The Program shall provide them hands-on exposure and practical knowledge as to how to cater to the needs of Children with severe Disabilities in the Govt schools environment and acquaint them with the rules/policies of Directorate of Education.
5. The Training/Capacity Building Program of Aayas/Attendant /Helper shall be organized by the District Coordinators (IE) under the supervision of DPOs/DDE (District) of the districts as per the expenditure norms given at Annexure-II
6. The District Coordinators shall ensure that Aayas/Attendant /Helper working in their districts are informed in advance regarding the training program.
7. The expenditure shall be incurred through concern DPO within the approved budget. Whilst incurring expenditure all codal formalities shall be observed. No additional funding beyond the prescribed limit is allowed.
8. The Training/Capacity Building Program of Aayas/Attendant /Helper visits shall be completed latest by 6th Feb 2023.
9. The Resource Persons for said training shall be RCI registered professionals/experts & Training content module shall be developed by District Coordinators (IE) under the supervision of DPOs/DDE (District).
10. The venues of Training/Capacity Building Program of Aayas/Attendant /Helper shall be finalized by concerned DPO/DDE (District).
11. The DDE (District)/DPO shall intimate Samagra Shiksha (HQ) and Inclusive Education Branch about the date and venue of Training/Capacity Building Program of Aayas/Attendant /Helper in concerned District well in advance.
12. District Coordinator (IEB) shall submit report of Training/Capacity Building Program of Aayas/Attendant /Helper to this office within a week of the conduct of the visit.



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ANNEXURE-II

SAMAGRA SHIKSHA-DELHI
(A Society under Education Department, Govt. of NCT of Delhi)
District North, Lucknow Road, Delhi – 110054
Ph. 011-23811142, 23810508, 23810647 email: spd_delhi@rediffmail.com

Expenditure Norms for 03 days Training/Capacity Building Program of Aayas/Attendant
/Helper

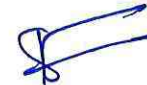
Sl. No	DPOs	No. of participants (Aaya /Helper/Attendant)	Lunch @ 198/- Per Aaya for 03 days	Banner @ 850/- per district	Contingency Charges Rs. @ 20/- per participant	Photography @ 1000/- per district	Stationery and Printing @ 35/- Per Participant for 03 days	Total Fund allocated DPO Wise (Rs.)
1	East	15	8910	850	300	1000	1575	12635
2	North East	15	8910	850	300	1000	1575	12635
3	North	9	5346	850	180	1000	945	8321
4	North West-A	6	3564	850	120	1000	630	6164
5	North West-B	12	7128	850	240	1000	1260	10478
6	West-A	8	4752	850	160	1000	840	7602
7	West-B	20	11880	850	400	1000	2100	16230
8	South West-A	8	4752	850	160	1000	840	7602
9	South West-B	13	7722	850	260	1000	1365	11197
10	South	9	5346	850	180	1000	945	8321
11	South East	6	3564	850	120	1000	630	6164
12	New Delhi / Central	4	2376	850	80	1000	420	4726
Total (Rs.)		125	74250	10200	2500	12000	13125	112075



RAMACHANDRA SHINGARE
JOINT DIRECTOR OF EDUCATION (IEB)

Guidelines for Organization of District-level 03 days intensive capacity building program of TGT-SETs/ PGT-SETs/RPs (CWSN) on Therapeutic services

1. Capacity building program of therapies like Occupational Therapy, Physiotherapy, Counseling/Behaviour Modification, and Speech Therapy shall be organized for TGT/PGT-Special Education Teachers and Resource Person (CWSN) at DPO Level under Inclusive Education- Samagra Shiksha for 2022-23.
2. The said training program shall be organized by District Coordinator (IE) under the supervision of concerned DPO/DDE (District) as per the expenditure norms given at Annexure-IV.
3. The Capacity Building Program shall be completed latest by Feb 2023.
4. Date and Venue of the program shall be finalized by DPOs/DDE (District) and the schedule shall be intimated to IE-Branch (HQ) and Samagra Shiksha (HQ) well in advance.
5. The Resource Persons/professionals for the program shall be the Speech therapist, Occupational Therapist, Physiotherapist, and Clinical/Rehabilitation Counselor recognized by RCI or concerned National/State Council. RPs shall be identified by District Coordinators (IEB) under supervision of DPO/DDE (Districts) concerned.
6. A total four sessions (90 minutes per session) shall be included in the said programme. One session each shall be provided for Occupational Therapy, Physiotherapy, Counseling/Behaviour Modification, and Speech Therapy.
7. Each session shall cover Introduction to specific therapy, need of said therapy to CWSN, role of SET in doing Follow up of therapies at school and home etc. Each batch in which training to be organized shall include around 35-50 participants.
8. While incurring expenditure all codal formalities as per GFR-2017 shall be observed.
9. District Coordinators (IE) shall submit a detail report to Inclusive Education Branch within one week of organization of the program along with 05 to 10 photographs.



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Expenditure Norms for District-level 03 days intensive capacity building program of TGT-SETs, PGT-SETs & 56 RPs
(CWSN) on Therapeutic services

Sl. No	DPOs	No. of participants (TGT-SETs and PGT SETs- (Regular /Guest) & Resource Person (CWSN))	Refreshment & Lunch @ 198/- Per Teacher for 03 days	Banner @ 850/- per district	Contingency Charges Rs. @ 20/- per participant	Remuneration to Resource Person @ 2300/- for 3 Resource Person for 03 days	Photography @ 1000/- per district for 03 days	Stationery and Printing @ 100/- Per Participant for 3 days	Total Fund allocated DPO Wise (Rs.)
1	East	242	143748	850	14520	20700	1000	24200	205260
2	North East	292	173448	850	17520	20700	1000	29200	243010
3	North	114	67716	850	6840	20700	1000	11400	108620
4	North West-A	202	119988	850	12120	20700	1000	20200	175060
5	North West-B	253	150282	850	15180	20700	1000	25300	213565
6	West-A	133	79002	850	7980	20700	1000	13300	122965
7	West-B	200	118800	850	12000	20700	1000	20000	173550
8	South West-A	87	51678	850	5220	20700	1000	8700	88235
9	South West-B	168	99792	850	10080	20700	1000	16800	149390
10	South	132	78408	850	7920	20700	1000	13200	122210
11	South East	194	115236	850	11640	20700	1000	19400	169020
12	New Delhi / Central	97	57618	850	5820	20700	1000	9700	95785
Total (Rs.)		2114	1255716	10200	126840	248400	12000	211400	1864556


RAMACHANDRA SHINGARE
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