

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION, AWARDS BRANCH  
OLD PATRACHAR BUILDING, TIMARPUR, DELHI – 110054

F.DE.23 (99)/Awards Br./JRP/2024/1230-1235

Dated: 11-06-2024

CIRCULAR

Sub.: "Recommendation/Nominations for Jeevan Raksha Padak Series of awards-2024".

Please find enclosed a letter, bearing No. No. F.1/30/2016/HIG/Pt. File./1011-1018 dated 10-05-2024, received from Dy. Secretary, Home (GEN) Home General Branch, GNCT of Delhi, 5<sup>th</sup> Level 'A' Wing, Delhi Secretariat, LP Estate, New Delhi- 110002, regarding recommendations/Nominations for Jeevan Raksha Padak Series of Awards-2024, attached therein a letter of Shri. Debobroto Basu, Under Secretary to the Govt of India Ministry of Home Affairs (Public Section) Govt of India, North Block New Delhi-110 001.


The Jeevan Raksha Padak Series of Awards-2024 are granted in the following three categories:-

1.	Sarvottam Jeevan Raksha Padak	Awarded for conspicuous courage in saving life under circumstances of very great danger to the life of the rescuer.
2.	Uttam Jeevan Raksha Padak	Awarded for courage and promptitude in saving life under circumstances of great danger to the life of the rescuer.
3.	Jeevan Raksha Padak	Awarded for courage and promptitude in saving life under circumstances of grave bodily injury to the rescuer.

The recommendations for this award are considered by Awards Committee within a period of two years from the date of performance of the gallant act. **Therefore, for the year 2024, any recommendation in respect of which the date of performance of the act falls prior to 1<sup>st</sup> October 2022 should not be forwarded to this office for consideration.**

The recommendations for the awards are to be forwarded in the enclosed proforma (Annexure-I & II), in addition to the bio-data, a detailed citation in narrative form, clearly bringing out the sequence-wise details of the incident courage and promptitude displayed by the rescuer and danger to life as well as the specific role/ contribution of the person (rescuer), is to be forwarded in each case so as to reach in the office of Dy. Secretary, Home (Gen), Home General Branch, GNCT of Delhi, 5<sup>th</sup> Level "A Wing" Delhi Secretariat, LP Estate, New Delhi-110 002 latest by **31<sup>st</sup> July 2024**. The recommendations for the Jeevan Raksha Padak of Awards can only be sent through the online portal designed by the Ministry of Home Affairs, ([URL :https://www.awards.gov.in](https://www.awards.gov.in)).

This issues with the prior approval of the Competent Authority.

  
Deputy Director of Education (Awards)

F.DE.23 (99)/Awards Br./JRP/2024/1230-1235

Dated: 11-06-2024

Copy for information and necessary to :-

1. P.S. to Secretary (Education), GNCT of Delhi, Old Sectt, Delhi.
2. P.A. to Director (Education), GNCT of Delhi, Old Sectt, Delhi
3. P.A. to RDE (Awards)
4. All RDEs, District DDEs & Zonal DDEs.
5. All Heads of Govt./Govt Aided/ Recognized unaided private schools.
6. S.O. (I.T.) with the request to upload the Circular on the Official website of Directorate of Education.
7. Guard File.

Poonam Giver  
11/6/24  
Section Officer (Awards)

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**HOME GENERAL BRANCH**  
**5<sup>TH</sup> LEVEL: 'A' WING: DELHI SECRETARIAT: I.P.ESTATE: NEW DELHI - 2**

No.F.1/30/2016/HG/Pt.File/011-1018

Dated: 10-05-2024

1. Secretary to the Hon'ble Lt. Governor, Delhi.
2. Spl. Secretary to Hon'ble Chief Minister, Delhi.
3. Secretaries to all Hon'ble Minister's.
4. All Secretaries/HOD, Govt. of NCT of Delhi.
5. OSD to Chief Secretary Delhi, Govt. of NCT of Delhi.
6. Commissioner of Police, New Delhi.
7. Commissioner Municipal Corporation of Delhi.
8. Chairman, NDMC, Palika Kendra, New Delhi.

**Sub: Recommendation/Nominations for Jeevan Raksha Padak series of Awards-2024.**

Dear Sir/Madam,

Please find enclosed, a copy of letter N. 17/2/2024-public, Dated 02.04.2024, issued by the Under Secretary to Govt. of India, Ministry of Home Affairs, for inviting the Recommendation/Nominations for Jeevan Raksha Padak series of Awards-2024. The Jeevan Raksha Padak series of awards are granted in the following three categories:

1.	Sarvottam Jeevan Raksha Padak	:	Awarded for conspicuous courage in saving life under circumstances of very great danger to the life of the rescuer.
2.	Uttam Jeevan Raksha Padak	:	Awarded for courage and promptitude in saving life under circumstances of great danger to the rescuer.
3.	Jeevan Raksha Padak	:	Awarded for courage and promptitude in saving life under circumstances of grave bodily injury to the rescuer.

The recommendations for this award are considered by Awards Committee within a period of two years from the date of performance of the gallant act. Therefore, for the year 2024, any recommendation in respect of which the date of performance of the act falls prior to 1<sup>st</sup> October, 2022 should not be forwarded to this office for consideration.

The recommendations for the awards are to be forwarded in the enclosed proforma (Annexure I and II), in addition to the bio-data, a detailed citation in narrative form, clearly bringing out the sequence-wise details of the incident courage and promptitude displayed by the rescuer and danger to life as well as the specific role/contribution of the person (rescuer) is to be forwarded in each case so as to reach in this office latest by 31<sup>st</sup> July 2024. The recommendations for the Jeevan Raksha Padak of awards can only be sent through the online portal designed by the Ministry of Home Affairs, (URL :<https://www.awards.gov.in>). Therefore, specific relevant information in respect of the rescuer as required by the Ministry may be provided carefully.

*RDE Awards*  
1975

479/DDE/Awards

Yours faithfully,

15-05-24

**DY. SECRETARY, HOME (GEN)**

Encl: As above.

3914/DE

14.05.24

8.0 Awards

*Revised*  
15/5/24

**MOST IMMEDIATE**

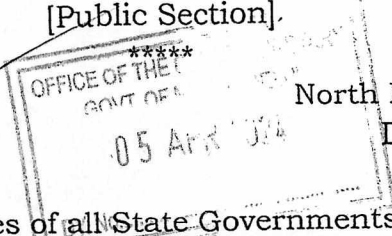
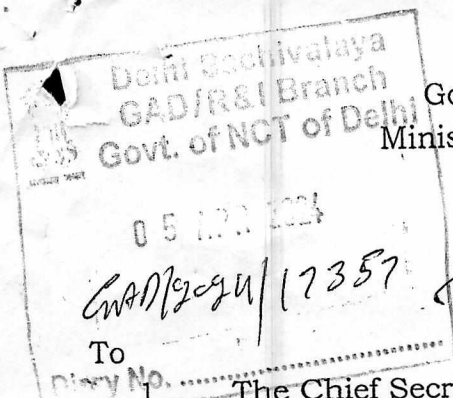
Diary No. 1376/24 Dated. 02/04/24

No.17/2/2024-Public

Government of India/Bharat Sarkar  
Ministry of Home Affairs/Grih Mantralaya  
[Public Section].



43/c



North Block, New Delhi-110001  
Dated the 1st April, 2024.

02 APR 2024

- To
1. The Chief Secretaries of all State Governments
  2. The Administrators of all UT Administrations
  3. The Secretaries of all Ministries/Departments of the Govt. of India
  4. The Member Secretary, National Disaster Management Authority.
  5. The Directors General of all Central Armed Police Forces
  6. The Director General, Railway Protection Force
  7. The Director General, National Disaster Response Force
  8. The Director General, Civil Defence & Home Guards.
  9. The Director General, Fire Services.
  10. DGPs of all State Governments/UT Administration.
  11. Director General, National Investigation Agency.

Sub: Recommendations for Jeevan Raksha Padak series of awards-2024.

Sir/Madam,

Jeevan Raksha Padak series of awards are given for meritorious acts of humane nature in saving the life of a person in incidents like drowning, accidents, fire incidents, electrocution, land slides, animal attack and rescue operation in mines etc. As the name of the award suggests, **the award is given to a rescuer for saving someone's life.** It is given in the following three categories:-

- i) **Sarvottam Jeevan Raksha Padak** - awarded for conspicuous courage in saving life under circumstances of very great danger to the life of the rescuer.
- ii) **Uttam Jeevan Raksha Padak** - awarded for courage and promptitude in saving life under circumstances of great danger to the life of the rescuer.
- iii) **Jeevan Raksha Padak** - awarded for courage and promptitude in saving life under circumstances of grave bodily injury to the rescuer.

2. Persons in all walks of life are eligible for these awards. Members of the Armed Forces, Police Forces and of recognized Fire Service etc. are also eligible for these awards provided the life saving act is performed by them. **As the Prime Minister's Police Medal for Life Saving** instituted by Ministry of Home Affairs has been subsumed in the "Jeevan Raksha Padak", the members of CAPFs/CPOs and Police Forces, who have shown exemplary devotion to duty in saving human life, are also eligible for Jeevan Raksha Padak. The award is also conferred posthumously.

...continued/

M. pur up  
12/04  
2024

1003/HG  
12/04/24

43/ASH  
09/04/24

AS(1)  
8/3

43/c (Home)

14/24

3. Every year, the Ministry of Home Affairs invites recommendations from all State Governments/UT Administrations, Ministries/Departments of the Government of India, CAPF and other authorities for these awards. The recommendations are examined by a high-level Awards Committee, which makes its recommendations to the Prime Minister and the President. After approval of the President, the decoration of the award, i.e., Medal and Certificate along with the monetary allowance in respect of the awardees, are sent to the concerned recommending authorities.

4. Over the last few years, it has been observed that various acts of life saving by individuals during natural calamities, accidents, extremists attack, drowning/fire incidents etc. are reported in the print and electronic media. However, such valiant and gallant acts go unrecognized in the absence of suitable nominations by the State/UT Government and authorities under whose jurisdiction such acts take place. You would appreciate that awards and decorations are tangible tokens of recognition of the services rendered by an individual. Such awards encourage and motivate others for similar action in the hour of need. The concerned authorities are, therefore, requested to send suitable and deserving nominations to this Ministry for consideration. It may be noted that the recommendations for this award are considered by Awards Committee within a period of two years from the date of performance of the gallant act. **Therefore, for the year 2024, any recommendation in respect of which the date of performance of the life saving act falls prior to 1<sup>st</sup> October 2022 should not be forwarded to this Ministry for consideration.**

5. **The recommendations for the Jeevan Raksha Padak series of Awards can be sent in online mode only through the password protected Rashtriya Puraskaar Portal designed by the Ministry of Home Affairs, (URL: <https://www.awards.gov.in> ).** The recommendations should contain all relevant details specified in the format available on the above said portal, including a citation in narrative form (maximum 250 words), clearly bringing out the sequence-wise details of the incident, courage and promptitude displayed by the rescuer and danger to life and also specific role/contribution of the person (rescuer).

6. A character and antecedent verification certificate duly signed and stamped by the recommending authority may be scanned and uploaded on the portal. A Performa of this certificate is available on website. A copy of above is enclosed with this letter. While recommending a person online, please make sure that all the necessary details including name of the recommended person in Hindi are filled properly.

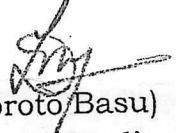
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7. It may be noted that the recommendations for Jeevan Raksha Padak series of awards for the year 2024 are to be **sent latest by 30<sup>th</sup> September 2024**. For online recommendations each recommending authority should use the previous year's Login ID and Password. If Login ID and Password is not available for any reason then you are requested to send an email from your official email **I.D. to sopub@nic.in** to get your Login I.D. and Password through email.

Yours faithfully,

Encls. As above.



(Debobroto/Basu)

Under Secretary to the Government of India

Tele: 23092421

**CERTIFICATES FOR**  
**RECOMMENDATION OF JEEVAN RAKSHA PADAK SERIES OF AWARDS**

1. It is certified that the character and antecedents of \* \_\_\_\_\_ have been verified and it is confirmed that there is nothing adverse against him/her on record.
  
2. \*\* It is certified that \* \_\_\_\_\_ is a member of (i.e Army/Police/Fire Services etc.) \_\_\_\_\_ and life saving act for which this recommendation is being forwarded was performed/not performed during the course of his/her duties.

(Signature)

Name & Designation of the Recommending Authority

Date

\*Name of the recommended person(s)

\*\* Applicable only to members of Uniformed Services ( i.e Army/Police/Fire Services etc.)

**PROFORMA FOR RECOMMENDATION OF JEEVAN RAKSHA PADAK**  
**SERIES OF AWARDS**

1.	Full Name in English (in Block letters)	:	
2.	Full name in Hindi (Compulsory)	:	
3.	Father/Husband/Guardian's Name	:	
4.	Date of Birth/Age	:	
5.	Gender	:	Male/Female
6.	Complete postal address (with phone numbers etc.)	:	
7.	Whether recommendation is for Posthumous award?	:	Yes/No
8.	Name of the Next-of-kin along with relationship (in case of Posthumous award)	:	
9.	Date of incident  <b>Note: The life saving act prior to 01/10/2022 will not be considered.</b>	:	
10.	Number of lives saved.	:	
11.	Whether the recommended person is a member of the Uniformed Services (Armed Forces, Police Forces and of recognized Fire Services etc.)?	:	
12.	If yes, whether the life saving act was performed during the course of duty or otherwise?	:	
13.	Whether the life saving act was an individual effort or a team work?	:	
14.	Whether any injury was suffered by the rescuer during the life saving act?	:	Yes/No



15.	If yes, Details of injury suffered by the rescuer?		
16.	Award recommended* viz. Sarvottam Jeevan Raksha Padak (SJRPA) / Uttam Jeevan Raksha Padak (UJRPA) / Jeevan Raksha Padak (JRP)		
17.	Whether the candidate has been awarded or being considered or eligible for any other award for the same life saving act? Please give the details, if any.		
18.	Details of Jeevan Raksha Padak Series of Award received earlier, if any	:	Award : Year :

CITATION#

# This should be in form of a write-up of about 200 words, giving complete details (sequence wise) of the life saving act clearly bringing out the **courage and promptude displayed by the rescuer and danger to his/her life under the circumstances**. The details of injury, if any, suffered by the rescuer during the act may also be given. (Separate sheet to be attached).

\* The category of award recommended should invariably be mentioned.

**Note: All columns must be completed in all respects failing which the application is liable to be rejected.**