

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE OF EDUCATION: E-V BRANCH
ROOM NO.111 & 116, OLD PTRACHAR VIDYALAYA BUILDING
TIMARPUR, DELHI-110054

Email: gtceldoe@gmail.com Phone No. - 23973681

NO.F.DE.18.2(89)/E-V/TRANSFER/2023/1562-71

Dated: 19 June, 2024

CIRCULAR

Sub.: Inviting applications from Guest Teachers working in DoE for Transfer/Posting.

Guidelines for transfer/posting in respect of Guest Teachers of various posts working in Government School(s)/Govt. Aided School(s) had been issued vide NO.F.DE.18.2(89)/E-V/TRANSFER/2023/682-93 dated 25th April, 2023.

Accordingly, application(s) are invited from engaged Guest Teachers, who are eligible as per above referred guidelines, seeking their transfer/posting. The concerned Guest Teachers are further directed to submit their application (in original) in the **prescribed format only, enclosed herewith as Annexure-I and submit the same alongwith all supporting documents (i.e. copy of Adhaar Card and engagement letter issued by present School) from 20.06.2024 to 26.06.2024 (Positively) in E-V Branch, Directorate of Education, Room No.116, First Floor, Old Patrachar Vidhyalaya Building, Timarpur, Delhi-110054.**

Guest Teachers who had not reported/joined School shall not be considered for their re-allocation or change of allotted School through this transfer/posting mechanism. Disengaged/Relieved Guest Teachers who were working till 10.05.2024 in allotted Schools can apply for transfer/posting in prescribed format (Annexure-I) giving option of four Schools. Applications of relieved Guest Teachers will not be entertained for transfer/posting.

Further, transfer/posting of guest teachers will be considered only in case where application is received in prescribed format alongwith supporting documents as per guidelines issued vide circular dated 25.04.2023.

The Guest Teacher will produce his/her identity proof i.e. Adhaar Card or Employee ID Card in original at the time of submission of application.

No application will be entertained through Speed Post/Dak/E-mail. etc. or submitted to any other office under DoE. No application for Transfer/Posting shall be entertained if received after last date i.e. 26.06.2024 (3.00 PM).

This issues with the prior approval of the Competent Authority.



19/6/24
(SUSHITHA BIJU)
DEPUTY DIRECTOR OF EDUCATION (E-V)

NO.F.DE.18.2(89)/E-V/TRANSFER/2023/1562-71

Dated: 19 June, 2024

Copy for information:-

1. Secretary to the Hon'ble Minister of Education Delhi Sectt., IP Estate, New Delhi.
2. PS to Secretary (Education), Old Sectt., Delhi.
3. PA to Director of Education, Dte.of Education, Old Sectt., Delhi.
4. PA to Addl. Director of Education (Admin./School), Dte.of Education, Old Sectt., Delhi.
5. Addl. Director of Education (Admn.), Dte.of Education, Old Sectt., Delhi.
6. All Regional Directors of Education, Dte.of Education, Delhi.
7. All District DDEs, DDEs (Zone), DoE, Govt.of NCT of Delhi.
8. All TGT/PGT/Misc. Guest Teachers of various categories working in various Govt. Schools/Govt. Aided Schools under Directorate of Education, Govt. of NCT of Delhi.
9. OS (IT) to upload the circular on the departmental website for information of all Guest Teachers and other concerned of Govt./Govt. Aided Schools of DoE.
10. Guard file.


(SUSHITHA BIJU)
DEPUTY DIRECTOR OF EDUCATION (E-V)

Annexure-I

APPLICATION FORMAT TO BE FILLED BY GUEST TEACHER SEEKING TRANSFER

1.	Name of Guest Teacher (IN BLOCK LETTER)	
2.	Employee ID	
3.	Designation (Post & Subject of Guest Teacher)	
4.	Date of Birth	
5.	Date of initial appointment as Guest Teacher	
6.	Residential Address Mob. No.:	
7.	Present place of posting (with current date of joining)	
8.	Ground(s) seeking transfer (Attach supporting documents) (As per Circular dated 25.04.2023) ✓ Mark in appropriate box	Distance..... <input type="checkbox"/> (More than 20 Kms.) Medical Ground..... <input type="checkbox"/> (serious ailments) Marriage (Female) <input type="checkbox"/> (Within the one year) PwD <input type="checkbox"/> (Disability certificate 40%) Mutual transfer..... <input type="checkbox"/> (alongwith name of School & ID)
9.	Place of posting desired	1. 2. 3. 4.
10.	Number of working days upto 30.06.2023.	

Note: if any of the above information is not updated on MIS Module of the Dte. of Education, the application for transfer will not be entertained. It is the responsibility of the Guest Teachers to get the correct personal details updated on MIS Module.

Signature of applicant.....
 Name & Designation.....
 Employee ID.....Mob. Number.....