

GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI  
DIRECTORATE OF EDUCATION: SPORTS BRANCH  
CHHATRASAL STADIUM: MODEL TOWN: DELHI - 110009

No. DE 41(308)/Sports/2024-25/2020-2026

Dated: 15/10/2024

**CIRCULAR**

**SUBJECT:- APPLICATIONS FOR CASH INCENTIVE TO THE SPORTSPERSONS OF DELHI FOR THE FINANCIAL YEAR 2023-24.**

Every year, Sports Branch, Dte. of Education, GNCT of Delhi, invites online applications for providing cash incentive to the outstanding sportspersons of Delhi on account of bringing laurels for the country as well as Delhi State in various International, National and State Tournaments.

Accordingly, Sports Branch, invites ONLINE applications for providing cash incentive to those outstanding players of Delhi state who have brought laurels in various International, National and State tournaments for the **period from 01/04/23 to 31/03/2024**. The disbursal of Cash Incentive is based on the performance of applicant within period w.e.f. 01/04/2023 to 31/03/2024 and no performance/achievement will be considered beyond this period for this scheme.

The application form will be mandatorily filled through ONLINE module w.e.f. 18/10/2024 onwards. The online proforma and after signing it, applicant will submit the legible copy of the same in the Sports Branch, Chhatrasal Stadium, Model Town, Delhi, compulsorily, along with self-attested supporting documents i.e. (1) Residence Proof (2) Copy of certificates of sports achievement (3) Copy of Aadhaar Card (4) Copy of Blank Cancelled cheque or bank passbook bearing account no., MICR code and IFSC code of the bank.

**The last date for filling application through online module is 29/11/2024 up to 23:59 Hrs. Hard Copy of the duly filled application along with supporting documents should be submitted in the Sports Branch, Chhatrasal Stadium, Model Town, Delhi latest by 05/12/2024 during office hours.**

No application will be entertained in any circumstances after the last date of submission of applications.

Accordingly, all the desirous sportspersons who are eligible to receive cash incentive may fill the application form from 18/10/2024 onward but not later than the closing date i.e. 29/11/2024.

One applicant has to submit only one application for all his/her achievements. If more than one application is submitted by one applicant, then all his/her applications will be summarily rejected.

All Head of Schools are requested to bring this information into the notice of all the eligible students of their schools.

## **GUIDELINES FOR FILLING THE ONLINE PROFORMA**

**The prescribed proforma is divided in 03 parts i.e Part A, B, C**

### **Step-I (To fill Part –A & generate applicant's Registration ID)**

**Open the website [www.edudel.nic.in](http://www.edudel.nic.in)- click the link "Sports"(it is available on top side)- click on the "Application for Cash Incentive to the sportspersons for the year 2023-24"**

Click on the Part-A and fill all the relevant columns of Part-A, upload photo, click on "submit" button, this will generate applicant's unique ID. Kindly note down this unique registration ID as this ID number will be used for filling Part-B & Part-C of the application form.

### **Step-II (To fill Part-B)**

Click on part B and enter the already allotted unique registration ID and fill all the relevant columns of Part-B, please note that while filling the Part-B of the form, more than one achievement of player needs to be filled through "add" option available in the proforma. Once a player is assured that he/she has filled all his/her achievements in this Part, then click on "Submit" button.

### **Step-III (To fill Part-C)**

Click on Part-C and enter the unique registration ID and fill all the relevant columns of Part-C and then click on "Submit" button.

### **Step-IV (To take print out of the complete form)**

After filling Part-A, B & C, click on "Report form for Cash Incentive to the Sportspersons for the year 2023-24" and enter the unique registration ID and submit. This will show you the complete filled form i.e Part-A, Part-B & Part-C in one go, take print out of complete filed form from this option.

1. The printed form is to be signed, in original, by the applicant.
2. Attach the self-attested copies of Residence proof of being resident of Delhi for the last three years (Passport OR Voter ID of applicant or Voter ID of parents for minor), copies of certificates of sports achievements of the player, copy of Aadhaar card of the applicant, copy of cancelled cheque or passbook bearing account no., MICR code and IFSC code of the bank.
3. Submit the hard copy of the filled in printed form along with the enclosures at Sports Branch, Chhatrasal Stadium, Model Town, Delhi, compulsorily by the stipulated date. Please note that the printed form as well as the enclosures should be clearly legible & visible.

It is further informed to all the applicants that once the complete application is submitted through ONLINE module; it cannot be edited under any circumstances. Hence, they are advised to check and ensure that all the information submitted is correct.



(S.SUNIL)

**DEPUTY DIRECTOR OF EDUCATION(SPORTS)**

No. DE 41(308)/Sports/2024-25/ 2020-2026

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Copy to: -

1. PS to Director (Education), DoE, Old Sectt, Delhi.
2. PA to Joint Director (Education), DoE, Old Sectt, Delhi.
3. All Regional Directors, DoE, Delhi / New Delhi.
4. All District DDEs, Dte. of Education, Delhi / New Delhi.
5. All Head of Schools with the request to bring this information into knowledge of all the students of their Schools.
6. All SPEs, Dte. of Education, Delhi/New Delhi to disseminate the information among all PET/PGT(PE) so that they may inform and guide the students of their Schools.
7. OS(IT) with the request to place the circular on website of Education department.



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**DEPUTY DIRECTOR OF EDUCATION(SPORTS)**