



## SAMAGRA SHIKSHA-DELHI

(A Society under Education Department, Govt. of NCT of Delhi)

Lucknow Road, Delhi – 110054

Phone: 011-23811142, 23810508 email: spd\_delhi@rediffmail.com

F.175/DDE(IEDSS)/Admn.Cell/2018/315-328

Dated:10/01/2023

### SANCTION ORDER

**Sub: Conveying of Administrative Approval & Expenditure Sanction for "Parental Counselling/Training" under Samagra Shiksha for the year 2022-23.**

Administrative approval and expenditure sanction of Secretary (Education) /President EC-Samagra Shiksha Delhi for incurring an Expenditure amounting Rs. 7,24,470/- (Rupees Seven Lakh Twenty Four thousand Four Hundred Seventy only) is hereby conveyed in r/o the following activity under Samagra Shiksha for the year 2022-23:-

<b>Major Component :</b> Inclusive Education	
<b>Sub Component:</b> Provision for Children with Special Needs (CWSN) Recurring	
<b>Activity:</b>	<b>Parental Counselling/Training</b>
<b>Activity no. (as per PAB approved)</b>	<b>199.0.14</b>
<b>Level:</b>	<b>Student Oriented Components (Upto Highest Class - VIII) (Block Level) (Recurring)/Elementary</b>
<b>Total amount</b>	<b>7,24,470/-</b>

The District Wise breakup of the authorized amount is given below:

Sl. No.	District/DPO	Amount
1	East	50110
2	North East	74740
3	North	50110
4	North West A	50110
5	North West B	74740
6	West A	74740
7	West B	74740
8	South West A	50110
9	South West B	74740
10	South	50110
11	South East	50110
12	New Delhi	50110
13	Central	(to central DPO)
	<b>TOTAL</b>	<b>724470</b>

The expenditure involved on this account is related to Inclusive Education (Block Level-Recurring) in schools under Samagra Shiksha for the year 2022-23. The Guidelines for organization of Parental Counseling/Training is given at **Annexure-I. The Expenditure Norms in R/o this intervention is given at Annexure-II.**

This issues with the approval of Secretary (Education)/President, EC-Samagra Shiksha, Delhi/State Project Director-SS- Delhi.

  
(ANJANA BIRDI)  
SECTION OFFICER  
Dated:10/01/2023

F.175/DDE(IEDSS)/Admn.Cell/2018 | 315 - 328  
Copy to:

1. Chairperson, NDMC, Palika Kendra, Parliament Street, New Delhi with the request to issue necessary directions to concerned HOSs under their management for implementation of the said intervention.
2. Director of Education, MCD, Dr. S.P.M. Civic Centre, Minto Road, New Delhi – 100 002 with the request to issue necessary directions to concerned HOSs under their management for implementation of the said intervention.
3. CEO, Delhi Cantonment Board, Sadar bazaar, Delhi Cantt., Delhi - 10 with the request to issue necessary directions to concerned HOSs under their management for implementation of the said intervention.
4. DDE, Samagra Shiksha, Delhi
5. P.S. to Secretary (Education), GNCT of Delhi
6. P.S. to Director (Education), GNCT of Delhi
7. P.A. to SPD (Samagra Shiksha), Delhi
8. P.A. to JDE (IEB), Directorate of Education, GNCT of Delhi
9. The Financial Controller (Samagra Shiksha), with the request to authorize fund at elementary level under Inclusive Education – Samagra Shiksha 2022-23 to fix the drawing limits.
10. The DPOs/DDE (District) concerned.
11. Coordinator, IE-SS, Lucknow Road, Delhi
12. All District Coordinators (IE), DoE, Delhi
13. In-charge (Computer Cell), DoE, for uplinking
14. Guard file

  
(ANJANA BIRDI)  
SECTION OFFICER

**Guidelines for Conducting Parental Counseling/Training**

1. The Expenditure norms for organizing the Counselling/Training of parents of CWSN are given at **Annexure-II**.
2. The DPO having more than one District may divide the sanctioned amount as per the approved norms. The rate for various heads of expenditure has been enhanced due to increase in unit cost as per approved amount of PAB-MoE.
3. The Counselling/Training programme should be organized between 10:00 AM to 5:00 PM. The DDE (Districts) shall ensure that all the preparatory arrangements for organizing the orientation programme is made well in advance.
4. The said program shall be organized by District Coordinators (IEB) under the supervision of concerned DDE (District).
5. The participants for the said programme shall be parents of children with disabilities studying in Pre-School to Class XII in schools of Govt., Govt. Aided, MCD, MCD Aided, NDMC, NDMC Aided, and DCB managements.
6. The list of parents and class teachers from Govt. and Govt. Aided schools shall be finalized by concerned District Coordinator (IEB) and the same for schools of MCD, MCD Aided, NDMC, NDMC Aided, and DCB shall be finalized by concerned District Coordinator (IEB) with the assistance from Nodal Resource Person (CWNS) in the district.
7. Invitation to parents shall be sent telephonically/whatsapp messages by the concerned HoS well in advance.
8. Resource Persons shall be identified by District Coordinators (IEB) under supervision of DPO/DDE (Districts) concerned. RPs shall be professionals from the field of disability rehabilitation like, Psychologist/EVGC, Social Workers, Therapists, Special Education Teachers, trained parents of Children with Disabilities, master trainers from RCI recognized universities/colleges.
9. Program venue shall be organized according to the seating arrangement of 50-60 parents. The total number of participants (parents/class teachers) in each district is mentioned in **Annexure – II**.
10. The venue for said training shall be decided by the concerned DDE (District)/DPO. Further, the concerned HOS of the venue shall cooperate and provide all sorts of assistance for the smooth organization of Counselling/Training.
11. Contingency fund shall also be used for procuring hand-outs/stationary items etc.
12. This Counselling/Training shall be completed by February 2022.



13. As per requirement concerned DPO shall involve PGT/TGT-SETs (Regular or Guest) for organization of the said program.
14. The DDE (District)/DPO shall intimate Samagra Shiksha (HQ) and Inclusive Education Branch about the date and venue of orientation program in advance.
15. Program should be monitored and supervised according to the above mentioned norms and guidelines. While incurring expenditure all codal formalities shall be observed.
16. District Coordinator (IE) shall submit report of the orientation programme within one week of its completion along with 05 photographs to Inclusive Education Branch.

  
**(ANJANA BIRDI)**  
**SECTION OFFICER**

Details of norms of expenditure for organizing Parental Counselling/Training

District	No. of Zones	No of parents for orientation	No. of Batches (No. of parents per batch 50-60)	Total No. of people for lunch (No. of participants + 10 organizing members per batch)	Conveyance to parents @ Rs.150/- per parent	Banner per District @ Rs.850/-	Lunch & Refreshment @ Rs.198 (for participants & organising members)	Contingency @ Rs.25/- per participant	Honorarium to RPs @Rs. 1000 for 4 Resource Person (Per Batch)	Total amount (Rs)
East	3	100	2	120	15000	850	23760	2500	8000	50110
North East	3	150	3	180	22500	850	35640	3750	12000	74740
North	2	100	2	120	15000	850	23760	2500	8000	50110
North West A	2	100	2	120	15000	850	23760	2500	8000	50110
North West B	3	150	3	180	22500	850	35640	3750	12000	74740
West A	3	150	3	180	22500	850	35640	3750	12000	74740
West B	2	150	3	180	22500	850	35640	3750	12000	74740
South West A	2	100	2	120	15000	850	23760	2500	8000	50110
South West B	2	150	3	180	22500	850	35640	3750	12000	74740
South	2	100	2	120	15000	850	23760	2500	8000	50110
South East	2	100	2	120	15000	850	23760	2500	8000	50110
New Delhi/Central	3	100	2	120	15000	850	23760	2500	8000	50110
<b>TOTAL</b>	<b>29</b>	<b>1450</b>	<b>29</b>	<b>1740</b>	<b>217500</b>	<b>10200</b>	<b>344520</b>	<b>36250</b>	<b>116000</b>	<b>724470</b>

  
**ANJANA BIRDI**  
**SECTION OFFICER**