

SAMAGRA SHIKSHA-DELHI

(A Society under Education Department, Govt. of NCT of Delhi)

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F.No.DE.29(3)STC Survey/241/SS/2024-25/3638-3653

Date: 18/12/2024

CIRCULAR

Sub : Integrated Winter Survey for identifying Out Of School Children (OoSC)/Children with Disabilities 2024-25

The winter break period in the Govt. schools of Delhi is from 01.01.2025 to 15.01.2025. During the winter break, it is decided that an extensive survey shall be conducted to identify Out of School Children including CwSN/Children with disabilities to enroll them in nearby schools. A district wise survey will be conducted by Samagra Shiksha-Delhi survey team members headed by the District Urban Resource Centre Coordinators (DURCCs) & District Coordinator (IEB) as per the following details:

Details of teams for identifying the out of school children during the winter survey 2024-25

S. No.	District	No. of Teams
1	Central	11
2	East	29
3	New Delhi	01
4	North	18
5	North East	28
6	North West A	24
7	North West B	27
8	South	18
9	South East	25
10	South West A	09
11	South West-B	14
12	West A	18
13	West - B	24
Total		246

Instructions/Guidelines for the Integrated Winter Survey for identifying Out of School Children (OoSC)/Children with Disabilities:

1. Survey team members shall comprise of 01 additional member i.e. Resource Person (CWSN) or Guest Special Education Teacher (Primary/TGT/PGT). All District Coordinators (IEB) shall provide the nomination of Resource Person (CWSN) or guest Special Education Teacher (Primary/TGT/PGT) to DURCC concerned for formation of team. Rest members shall remain same as done previously at District level by DURCCs.
2. The survey will commence from 01.01.2025 and will end on 15.01.2025 for identifying children in the age group of below 6 years, 6-10 years, 11-14 years & 15-19 years OoSC. The Survey shall be conducted between 9 AM to 1 PM.
3. The Survey Teams will wear Survey Kit & ID card bearing identifiable official insignia which will be given to them for easy identification and gaining confidence of the people to get maximum

information. They will report their daily survey records to the concerned DURCCs and the same record shall be mailed to OoSC Cell at Samagra Shiksha- HQ, Delhi, daily by 5:00 PM.

4. Concerned DURCC shall mail the data of survey related to identification of CWSN to IEB (HQ) at iebdoehq@gmail.com under intimation to District Coordinator (IEB) concerned.
5. The STC Teachers in DOE, MCD, NDMC, DCB schools shall start Winter survey work under the overall supervision of DURCCs. The payment to STC Teachers shall be made for the period i.e. 01.01.2025 to 15.01.2025.
6. CRCC must physically be present during the actual survey and s/he shall do all the other interventions related assigned work after the survey time. Further, no CRCC shall be exempted from conducting the survey during the winter vacations who are physically posted and working at DPO/Cluster level.
7. The complete report summary of the children thus found during survey should be duly signed by the concerned Coordination Team & countersigned by the DURCC and submitted to the SS-HQ by the end of the survey i.e. 15.01.2025 as per Annexure "A" & "B" and the same will be uploaded on PRABANDH Portal
8. The Out-of-School Children including CwSN thus found will be admitted to schools by 31st January 2025 and the report of the admitted OoSC including CwSN will be submitted to SS-HQ by 7th February 2025.
9. In line of the Standard Operating Procedure (SOP) issued by Dep't vide Order No. F.11/DDE(IEB)/SS/HBE/2020/42-55 dated 05.01.2021 for providing Home Based Education, concerned District Coordinators (IEB) shall ensure that willing Special Educators/SET (Guest Teacher) provide Home Based Education (HBE) in coordination with Resource Person (CWSN) to previously identified CWDs/CWSN w.e.f 01.01.2025 and will end on 15.01.2025 in the most effective manner.
10. All District Coordinators (IEB) shall ensure that the need-based services of the Aaya/Attendant/Helpers under Samagra Shiksha are utilized for assisting concerned Resource Person (CWSN)/Guest Special Education Teachers in door to door verification for Out of school CWSN during the current winter vacations of 2024-25 and also in implementing HBE to identified CWSN
11. Aaya/Attendant/Helpers who are working in Special Schools/Hostels and Resource Centres (RCs) shall be exempted from providing their services in Integrated Winter Survey during the current winter vacations of 2024-25.
12. All attendants/Helpers/Aaya under Samagra Shiksha & Guest (SETs) who have given their services in Winter Survey shall paid for as per rules during Winter survey i.e. 01.01.2025 to 15.01.2025.
13. Also the details of freshly found OoSC including CwSN in Winter Survey should be uploaded on PRABANDH portal under the year 2025-26 by 15th January, 2025.
14. On the basis of the outcome of survey by Samagra Shiksha, the actual number of OoSC including CwSN will be identified and can be added as the target for next year Plan & budget i.e. 2025-26 for Out-of-School Children including CwSN.
15. District Coordinator (IEB) & DURCC concerned shall ensure that the team is doing extensive survey.
16. DDE (Samagra Shiksha), DDE (IEB) & OSD (IEB) shall monitor the whole process of survey.

Encl: Survey Format (Annexure-A)
Summary Format (Annexure-B)



(RAMCHANDRA SHINGARE)
STATE PROJECT DIRECTOR
SAMAGRA SHIKSHA- DELHI

Copy to :

1. Director (MCD) Education Department 15th floor E-I Block Dr. S.P. Mukherjee Civic Centre JLN Marg New Delhi-110002, to instruct all schools to provide admission to these OoSC found before 30th March, 2025.
2. Director (New Delhi Municipal Council) Education, 5th Floor Head Office, Palika Kendra, New Delhi-110001.
3. Director (DCB), Office of the Cantonment Board Sadar, Delhi Cantt. -110010
4. All District DDEs/DPOs
5. PS to Secretary (Education), Old Secretariat, Delhi.
6. PS to Director (Education), Old Secretariat, Delhi.
7. DDE (School Branch) to instruct all schools to provide admission to these Out-of-School Children including CwSN found before 30th March, 2025.
8. PA to SPD
9. FCA-SS, UEEM.
10. All District, Sr. AO/AO/AAO
11. All DURCCs,
12. All CRCCs, through DURCCs
13. All HoS, (DoE, MCDs, NDMC, DCB) through Website.
14. S.O (IT) to upload on the Education Website.
15. Guard File.



**(RAMCHANDRA SHINGARE)
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Survey format

Sl.No	State Name	District Name	Details of OoSC													If the child is Drop Out		After Identification, Has the child been enrolled in School	If Yes, Detail of The School Where child is enrolled.			Does the child require Special Training	Survey Date
			Name of the child	Name of Father	Name of Mother	Name of Local Guardian	Mobile No.	Address	Gender	Age (in Years)	Is the child CWSN	Social Category	Whether the child is working	Religion	Never Enrolled (NE)/ Drop Out (DO)	Is the Child a migrant (Yes/No)	If yes from where he/She is migrated		Last class attended	Approx Period of Drop Out	UDISE Code		

