

**NURSERY PRIMARY BRANCH, DIRECTORATE OF EDUCATION
GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
OLD SECRETARIAT, DELHI -110054
(Email Id: edu.primarybranch@gmail.com)**

No. DE/84/Nur.Pry.Br./Read Aloud/2024/54

Date: - 05/04/24

Circular

Subject: Training of Assistant Teachers (Regular & Guest) for module 4th & 5th under Read Aloud Programme.

Ref.: Circular No. DE/84/Nur.Pry.Br./Read Aloud/2023/483 dated 02/08/23, Circular No. DE/84/Nur.Pry.Br./Read Aloud/2023/561 dated 01/12/23 and Circular No. DE/84/Nur.Pry.Br./Read Aloud/2024/31 dated 02/02/24.

In continuation of the above-mentioned Circulars, 4th & 5th modules of the training of all Assistant Teachers (Regular & Guest) from districts North and Central & New Delhi will be organised w.e.f. 08/04/2024 to 06/05/2024.

The complete schedule (module-wise) detailed below:

4th Module

S. No.	Venue for 4 th Module	Dates of Training	Time
1	SV No. 1, Shakti Nagar (1207037)	08/04/2024, 09/04/2024 & 10/04/2024	10:00 AM to 12:00 PM
2	SV Padam Nagar (1208018)	08/04/2024, 09/04/2024 & 10/04/2024	01:00 PM to 03:00 PM
3	SBBM SV Shankaracharya Marg (1207008)	12/04/2024, 15/04/2024 & 16/04/2024	12:30 PM to 02:30 PM
4	SBV (Asharfi Devi), Jhandewalan (2128002)	18/04/2024, 19/04/2024 & 20/04/2024	10:00 AM to 12:00 PM
5	SKV No. 1, Zeenat Mahal, Kamla Market (2127014)	18/04/2024, 19/04/2024 & 20/04/2024	01:00 PM to 03:00 PM

Participants: All Assistant Teachers (Regular & Guest) of Sarvodaya Vidyalayas under districts North and Central & New Delhi

5th Module

S. No.	Venue for 5 th Module	Dates of Training	Time
1	Sarvodaya (Co-ed) Vidyalaya Gulabi Bagh (1208013)	22/04/2024, 23/04/2024 & 24/04/2024	10:00 AM to 12:00 PM
2	SV No. 4, Roop Nagar (1207013)	22/04/2024, 23/04/2024 & 24/04/2024	01:00 PM to 03:00 PM
3	SKV Malkaganj (1207035)	25/04/2024 to 27/04/2024	12:30 PM to 02:30 PM
4	SKV Pandara Road (2026004)	29/04/2024 to 01/05/2024	12:30 PM to 02:30 PM
5	SKV Dayanand Road (2127016)	02/05/2024, 03/05/2024 & 06/05/2024	12:30 PM to 02:30 PM
Participants: All Assistant Teachers (Regular & Guest) of Sarvodaya Vidyalayas under districts North and Central & New Delhi			

Guidelines for Heads of Schools

1. The training is mandatory for all the Assistant Teachers (Regular & Guest) and the concerned HoSs will be accountable for their attendance & punctuality as per the schedule.
2. Instructions to bifurcate the Assistant Teachers (Regular & Guest) for assigning as participants for venue-wise and module-wise training –

Zone – 7

- For module 4, all the Assistant Teachers (Regular & Guest) should be distributed in 6 parts for 2 venues i.e. SV No. 1, Shakti Nagar (1207037) & SBBM SV Shankaracharya Marg (1207008) separately.
- For module 5, they must be distributed on the same criteria for 2 venues i.e. SV No. 4, Roop Nagar (1207013) & SKV Malkaganj (1207035).

Zone – 8

- For module 4, all the Assistant Teachers (Regular & Guest) should be distributed in 3 parts for 1 venue i.e. SV Padam Nagar (1208018).
- For module 5, they must be distributed on the same criteria for 1 venue i.e. Sarvodaya (Co-ed) Vidyalaya Gulabi Bagh (1208013).

Zone – 26 & 28

- For module 4, all the Assistant Teachers (Regular & Guest) should be distributed in 3 parts for 1 venue i.e. SBV (Asharfi Devi), Jhandewalan (2128002).
- For module 5, they must be distributed on the same criteria for 1 venue i.e. SKV Pandara Road (2026004).

Zone – 27

- For module 4, all the Assistant Teachers (Regular & Guest) should be distributed in 3 parts for 1 venue i.e. SKV No. 1, Zeenat Mahal, Kamla Market (2127014).
- For module 5, they must be distributed on the same criteria for 1 venue i.e. SKV Dayanand Road (2127016).

3. Instructions for sharing the list of opted venue-wise and module-wise list of participants:

The venue-wise list of the participants must be shared with Nursery Primary Branch through mail by **2 PM on 05/04/2024** on the letter head (with sign and stamp) as per the format below:

Zone – 7

Module – 4

Venue: SV No. 1, Shakti Nagar (1207037) from 08/04/2024, 09/04/2024 & 10/04/2024, 10:00 AM to 12:00 PM

S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

Venue: SBBM SV Shankaracharya Marg (1207008) on 12/04/2024, 15/04/2024 & 16/04/2024, 12:30 PM to 02:30 PM

S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

Module – 5

Venue: SV No. 4, Roop Nagar (1207013) on 22/04/2024, 23/04/2024 & 24/04/2024, 01:00 PM to 03:00 PM

S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

Venue: SKV Malkaganj (1207035) on 25/04/2024 to 27/04/2024, 12:30 PM to 02:30 PM

S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

Zone - 8**Module – 4**

Venue: SV Padam Nagar (1208018) from 08/04/2024, 09/04/2024 & 10/04/2024, 01:00 PM to 03:00 PM

S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

Module – 5

Venue: Sarvodaya (Co-ed) Vidyalaya Gulabi Bagh (1208013) on 22/04/2024, 23/04/2024 & 24/04/2024, 10:00 AM to 12:00 PM

S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

Zone – 26 & 28**Module – 4**

Venue: SBV (Asharfi Devi), Jhandewalan (2128002) on 18/04/2024, 19/04/2024 & 20/04/2024, 10:00 AM to 12:00 PM

S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

Module – 5

Venue: SKV Pandara Road (2026004) from 29/04/2024 to 01/05/2024, 12:30 PM to 02:30 PM

S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

Zone – 27

Module – 4

Venue: SKV No. 1, Zeenat Mahal, Kamla Market (2127014) on 18/04/2024, 19/04/2024 & 20/04/2024, 01:00 PM to 03:00 PM

S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

Module – 5

Venue: SKV Dayanand Road (2127016) from 02/05/2024, 03/05/2024 & 06/05/2024, 12:30 PM to 02:30 PM

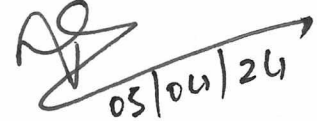
S. No.	Name of the Assistant Teacher	Designation (Nursery/ Primary)	Contact No.	Date (opted)

4. The soft copy (excel sheet) must also be enclosed with the mail.
5. The venue-wise list must be prepared in such a way that only 2-3 teachers (max.) of any school participate in the training on one particular day.
6. It must be kept in mind while preparing the schedule that it is a one-day training (for each module) and the teacher needs to attend on one day only (for each module). Also, as the duration of training is only 2 hours, the teachers will attend their respective schools before/ after the training as per the nomenclature of the school i.e. Morning/ Evening/ General.
7. Before sending the venue-wise list of participants to Nursery Primary Branch, the schedule of the same must be conveyed to all the Assistant Teachers so as to ensure their attendance as per the schedule.
8. The venue-wise schedule shared by the concerned HoSs shall be considered as the final. However, if any change is required in the same, it will be communicated well in advance vide mail to the concerned school.
9. Head of Venue has been designated as the Nodal Incharge of the training at the venue. He/ She must ensure the presence and punctuality of each and every participant.

For any query in this regard, the HoS may contact Mr. Parikshit (9716782341), official, Nursery Primary Branch, during the office hours.

The Heads of venue schools are directed to facilitate the same and provide all the basic facilities for the smooth conduction of the training. Date-wise schedule/ list of the participants will be provided through mail to venue schools.

This is issued with the approval of the Competent Authority.


05/04/24

Dr. Rita Sharma

Addl. DE (School & Exam)

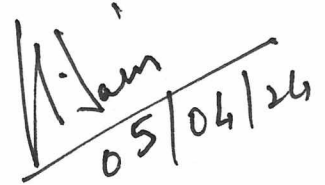
The Heads of concerned Govt. Schools through MIS

No. DE/84/Nur.Pry.Br./Read Aloud/2024/54

Date: - 05/04/24

Copy to: -

- 1) PA to Director (Education)
- 2) Concerned DDEs (District & Zone) through MIS
- 3) OS (IT) for uploading on MIS
- 4) Guard File


05/04/24

Dr. Kanchan Jain

DDE (Nursery Primary Branch)