

GOVT. OF NCT OF DELHI
DIRECTORATE OF EDUCATION
(ESTABLISHMENT BRANCH -II)
OLD SECRETARIAT, DELHI-110054.

No. DE.2 (2)/(4)/Promotion/2022/Comp.SC./E-II/ 970.

Dated: 14/06/23

To

The All Concerned DDEs/HOSs,
Directorate of Education,
Govt. of NCT of Delhi.

Sub: Regarding promotion of TGTs Computer Science to the post of PGTs Computer Science.

Madam/Sir,

The promotion process to the post of PGTs Computer Science from TGT Computer Science is initiated by Establishment-II Branch of Directorate of Education through online MIS module for the vacancy year 2022.

In this regard, before applying for promotion to the post of PGT Computer Science, online information regarding personal details/educational qualification /category/seniority number/APARs and other relevant information need to be updated on MIS Employee Personal detail as per their service record.

Therefore, all DDEs/HOSs concerned are requested to verify the MIS personal detail /educational qualification/category/seniority number/APARs etc. in respect of TGTs Computer Science working in control of HOS physically and TGTs Computer Science working in diverted capacity in other Offices/Branches who are drawing pay from the School at the earliest, so that matter may be processed further accordingly. **The Head of School and the teacher concerned will be responsible for any wrong details existing on MIS.**

In case, any teacher needs to rectify/update their MIS Data related to his/her particulars he/she should submit his/her representation alongwith related supporting documents after verifying the facts/document as per their service record through HOSs concerned to **Establishment-II Branch positively by 19/06/2023 (Monday).**

This issues with the prior approval of the competent authority.

This may be accorded **"TOP PRIORITY"**



(SUSHITHA BIJU)
DEPUTY DIRECTOR EDUCATION (E-II)

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Forwarded to the :-

1. PS to Secretary (Education), Old Secretariat, Delhi.
2. PS to Director (Education), Old Secretariat, Delhi.
3. PA to Jt. Director (Admin), Dte. of Education.
4. TGTs Computer Science for necessary action as per Seniority list dated 12/06/2023 issued by E-IV Branch.
5. DDE/S.O. (E-IV) Branch, Dte. Of Education.
6. In-charge (IT) Computer Cell, Directorate of Education with the directions to upload the circular on the website (Pop-up).
7. Guard file.



(SUSHITHA BIJU)
DEPUTY DIRECTOR EDUCATION (E-II)